



Information Agreement 2019-2020

June 21st, 2019

Dear Robbinsville Parents and Guardians,

In our 8+ years of serving the community, R.E.D. has come full circle in many ways. The most important cycle is how 'R.E.D. Graduates' have come back to us! Currently, we have 3 employees and 2 volunteers who went through the R.E.D. program themselves. As former R.E.D. students, they know firsthand what it is like to be in aftercare and can showcase our offerings.

Here at R.E.D., we take it as the highest compliment when these high school students choose to come back and spend their time with us as mentors. We welcome your child into the close-knit community of R.E.D. Who knows, one day he/she may come back to work for us too!

Please join us on October 24th to celebrate the 20th national 'Lights On Afterschool' day.

Yours in Education and Service,

Pamela Elmi
Founder & Director, Robbinsville Extended Day Program
www.robbinsville.k12.nj.us Follow us on Twitter @RvilleRED

Registration Deadline for September start is Aug. 30th 12:00 noon.

You will get e-bills on the 15th of each month. Payments are due at the end of each month to attend the next month.

**Please keep up on your flexpasses!
Replenish them when you get a 'low balance' e-alert!**

**Walk in parent registration nights at SES:
August 13th & 15th 4:00-6:00pm!**



2019-2020 R.E.D. Information Waiver

School: _____

E-mail: _____

Student(s) Name: _____

Home Phone #: _____

Grade: _____ Method of Sept. payment: CK CC

My child's contact, health, and general information did not change from the 2018-2019 Parent Information Agreement on file. Please re-use that file in **September 2019**. I understand I can update this information at any time by printing and submitting a new one. Parent Name & initials: _____

Sept. 2019 Schedule: (Circle all that apply) **M T W TH F am pm FLEXPASS**

***Waiver for returning students only, new students must pls. complete full Information Agreement.**



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TODAY'S DATE: _____

DAYS YOUR CHILD WILL BE ATTENDING (*Please circle*): M T W TH F am pm am/pm FLEX

Please complete and sign the following Parent Agreement to enroll your child in the Robbinsville Extended Day Program. This sheet complements the online registration/payment process and should be mailed or dropped off to the Pond Road Middle School or Sharon School Main Office by the 30th of August (12 noon) in order for your child to begin on September 5th. (For rolling admissions, this form is due by the 15th of each month). Missing information can result in the delay of your child starting the program. Please allow 48 hours processing time of new application.

Child #1

Child's Last Name:		Child's First Name:	
Age:	DOB:	Grade in 9/19	Gender: <input type="checkbox"/> M <input type="checkbox"/> F
Child's T-Shirt Size: <input type="checkbox"/> Y Medium <input type="checkbox"/> Y Large <input type="checkbox"/> Adult M <input type="checkbox"/> A LG <input type="checkbox"/> A XL			
Pediatrician:		Pediatrician's Phone:	
Allergies:		Precautions:	
Special Needs:		Teacher:	

Child #2

Child's Last Name:		Child's First Name:	
Age:	DOB:	Grade in 9/19	Gender: <input type="checkbox"/> M <input type="checkbox"/> F
Child's T-Shirt Size: <input type="checkbox"/> Y Medium <input type="checkbox"/> Y Large <input type="checkbox"/> Adult M <input type="checkbox"/> A LG <input type="checkbox"/> A XL			
Pediatrician:		Pediatrician's Phone:	
Allergies:		Precautions:	
Special Needs:		Teacher:	

Parent / Guardian Information

Adult with Whom Child(ren) Resides:		Home Phone:	
Address:			
Mother's / Guardian's Information		Father's / Guardian's Information	
Name:		Name:	
Employer:		Employer:	
Work Phone:		Work Phone:	
Cell Phone:		Cell Phone:	
Email Address:		Email Address:	



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Emergency Contact/ Pick-Up Information

Please provide the names of two LOCAL adults who can pick up your child if you are delayed or if there is an emergency. Be sure to confirm with these individuals that they are willing to serve as emergency contacts. They will need to provide identification when picking up your child. All changes to Emergency Contact/Pick-Up Information must be made in writing, with signature. If you are delayed and you do not notify the Site Coordinator or fail to contact any of the people listed below, this may result in the local police or DYFS being contacted.

Emergency Contact #1		Emergency Contact #2	
Name:		Name:	
Address:		Address:	
Home Phone:		Home Phone:	
Cell Phone:		Cell Phone:	

Please list any individual restricted by court order from picking up your child. Attach a copy of the court order.

Name: _____ Relationship to Child: _____

Emergency Medical Release

In case of emergency, I understand that every effort will be made to contact the parents/guardians and emergency contacts of my child. In the event that they cannot be reached, I hereby authorize emergency medical care for my child during extended day hours. If treatment is required for an injury or illness, I hereby give my permission to the staff to hospitalize and secure proper medical treatment for my child. I understand that I am financially responsible for any expenses for medical care or transportation not covered by my personal medical insurance incurred during my child's participation with the Robbinsville Extended Day Program.

PARENT/GUARDIAN SIGNATURE _____ **DATE** _____

Administration of Medicine

Each R.E.D. site has an epi-pen/Glucogen delegate on-site. Guardians need to contact the R.E.D. Director with appropriate epi-pen/Glucogen forms in conjunction with the school nurse. Sealed and labeled epi-pens and Glucogen devices will be stored in a designated R.E.D. area. If delegate is absent and there is a case of anaphylactic shock, 911 will be called.

Other than delegate situations mentioned above, R.E.D. program staff do not administer any medicine to the students.

If your child needs to take medication (other than 2 listed above) during extended day hours, you must make other arrangements.

PARENT/GUARDIAN SIGNATURE _____ **DATE** _____

Media Release

I give permission to Robbinsville Extended Day or its authorized representatives to take photographs or make videotapes of my child while he or she is involved in R.E.D. activities. I understand that these photographs and/or videotapes will be used for promotional purposes in broadcast, publications, or on the R.E.D. website. I understand that the photographs and/or videotapes will in no way jeopardize the safety or privacy of my child. I am also assured that my child's name will not be listed on the website or on Twitter.

PARENT/GUARDIAN SIGNATURE _____ **DATE** _____

Parent Handbook

I have read and understand the R.E.D. Parent Handbook (PDF on website)

PARENT/GUARDIAN SIGNATURE _____ **DATE** _____



R.E.D. Parent/Student Homework Contract

Robbinsville Extended Day will provide time, space, materials and supervision allocated for homework completion every afternoon. Some parents want their children to complete their homework assignments during the R.E.D. program, others do not; however, it is never our policy to force a child to do homework. A "homework contract" will put the issue of homework between the parent and the child. A copy of this contract will be kept in the child's file on-site as reference.

Student Name: _____ **R.E.D. Site:** ____ **Pond** ____ **Sharon**

At home, we have discussed after school homework expectations for the **2019-2020** school year. We understand that there will be an opportunity to complete homework in the R.E.D. program each day.

We have agreed upon the following option (check one):

This student may determine that he/she has "no homework" and will be allowed to proceed to structured choice activities. If it is later discovered that there were homework assignments due, this student will take full responsibility.

This student must participate in designated homework time each day. R.E.D staff should check in with him/her regarding what assignments need to be completed that day, and enter these assignments into the daily homework log. If R.E.D staff observes this student struggling with a particular assignment, a note will be attached. It is this student's responsibility to show the note to a parent or daytime teacher. If student has no homework or finishes early, he/she may read quietly.

Enrichment:

Please note that most R.E.D enrichment classes will be scheduled to run after substantial homework time is allotted, but may sometimes cut homework time shorter. Please consider this when signing up for R.E.D. enrichment classes throughout the year.

We agree to the above option and will refer to this contract throughout the year when necessary:

Parent's Signature: _____ **Date:** _____

Child's Signature: _____ **Date:** _____