

Robbinsville Schools

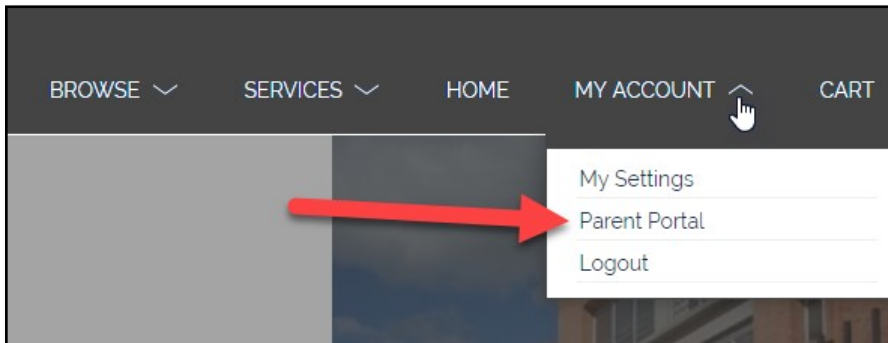
Parent Portal Payment Guide



Visit the Robbinsville Web Store to make payments ONLINE!

<https://Robbinsville.RevTrak.net>

Login to Existing RevTrak Account





- ◆ **Login** using your Email Address and Password
- ◆ Select **My Account*** from the top navigation bar.
- ◆ Select the **Parent Portal**.

*NOTE: When using a mobile device, select the  icon to access the **Parent Portal** link in the drop-down.

Parent Portal

Registrations with Balance

Student	Class	Balance Due	Card On File	
Jimmy Doe	Pick-a-Day Child Care	\$66.00	Visa: 1111 01/22	
Jimmy Doe	Flat Fee Child Care	\$100.00	Visa: 1111 01/22	
John Doe	Flat Fee Child Care	\$0.00	Visa: 1111 01/22	
Jimmy Doe	Pick-a-Day Child Care	\$237.00	Visa: 1111 01/22	
Jimmy Doe	Weekly Child Care 2017/18 Weekly Child Care	\$14.00	Visa: 1111 01/22	

- ◆ Select the  icon to add the balance to your **Shopping Cart**.
- ◆ Select payment option.
- ◆ Once you are ready to process the payment select **Checkout**.
- ◆ Verify your billing address and payment information.
- ◆ When you hit **Complete Order**, your payment will be processed and a **Receipt** will appear.

Your balance due for Child Care is \$66.00.

Pay Total Due Amount \$66.00

Pay Other Amount