



**PUBLIC SESSION MINUTES**

**BOARD OF EDUCATION**

**Mr. Michael Reca, President**

**Mrs. Carol Boyne, Vice President**

**Mrs. Shaina Ciaccio**

**Dr. Vincent J. Costanza**

**Mrs. Sharon DeVito**

**Mrs. Florence Gange**

**Mr. Thomas Halm, Jr.**

**Mr. Matthew O'Grady**

**Mrs. Faith Silvestrov**

**SUPERINTENDENT OF SCHOOLS**

**Dr. Steven J. Mayer**

**ASSISTANT SUPERINTENDENT**

**Dr. Kathleen A. Foster**

**SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY**

**Mr. Robert DeVita**

**STUDENT GOVERNMENT PRESIDENT**

**Bruce Sapp**

**ROBBINSVILLE BOARD OF EDUCATION**  
**PUBLIC SESSION MINUTES**

**January 22, 2013**

**I. CALL TO ORDER PUBLIC MEETING**

Board President, Mike Reca, called the January 22, 2013 to order at 6:07PM. He read the *Statement of Public Meetings* as required and led the flag salute.

**II. ROLL CALL**

Mrs. Boyne	Arrived 6:09 PM	Mrs. DeVito	Present	Mr. O’Grady	Present
Mrs. Ciaccio	Present	Mrs. Gange	Absent	Mr. Reca	Present
Dr. Costanza	Present	Mr. Halm	Present	Mrs. Silvestrov	Absent

**III. MOTION TO CONVENE IN EXECUTIVE SESSION**

On motion of Mr. O’Grady and seconded by Mrs. DeVito, the Board voted (6-0-3) to enter into Executive Session at 6:08 PM to discuss the following matters. Mrs. Boyne, Mrs. Gange and Mrs. Silvestrov were absent.

- Review of Harassment, Intimidation & Bullying Occurrences as required in N.J.S.A. 18A:37-15(b)6
- Negotiations

**IV. MOTION TO RESUME PUBLIC SESSION**

On motion of Mr. O’Grady and seconded by Mrs. DeVito, the Board voted (7-0) to resume Public Session at 7:05 PM. Mrs. Gange and Mrs. Silvestrov were absent.

**V. BOARD PRESIDENT’S REPORT – Mr. Mike Reca**

Mr. Reca recognized Sharon Elementary School Assistant Principal Nicole Bootier. Mrs. Bootier led a presentation focused on Sharon students’ efforts to assist victims of Hurricane Sandy. Students at all levels participated in *Something for Sandy*. Mrs. Piovoso’s class wrote persuasive letters requesting books for donation to Lavalette Elementary School. In all, the class collected 250+ books. Students from Mrs. Martin and Ms. Stiegerwald’s class read a letter explaining the things they did to provide help in the storm’s aftermath.

The Board applauded the students and their efforts, expressing pride in the example of good citizenship they have set for others.

**VI. SUPERINTENDENT’S REPORT – Dr. Steven J. Mayer**

In his report, Dr. Mayer discussed the following matters:

- January is School Board Recognition Month – Dr. Mayer noted that he is very appreciative of the Board’s dedication to the students and community members of Robbinsville.
- Dr. Mayer reviewed the components of the building projects at Sharon Elementary and Pond Road Middle Schools and provided an update on the status of the projects.

- Annual County Budget Review – On January 9<sup>th</sup>, Dr. Mayer and School Business Administrator Bob DeVita met with the Executive County Superintendent for the annual county-level budget review. Robbinsville was deemed to be below efficiency standards resulting in no recommendations.
- Dr. Mayer introduced Assistant Superintendent Kathie Foster for the 2012 Annual Testing Presentation. Zeroing in on grades 3, 8 and 11, Dr. Foster provided a power-point which examined the data gleaned from the 2012 test administration as well as provided information on anticipated changes in the state tests.

## **VII. SCHOOL BUSINESS ADMINISTRATOR’S REPORT – Mr. Robert DeVita**

Mr. DeVita reported that financing for the Energy Savings Improvement Plan and building projects is in full swing. He noted that he will meet with staff from Sharon and Pond to advise them of the schedule. In addition, he reminded the Board and members of the public that the ESIP work will provide the district with approximately \$4 in critical improvements at no cost to tax payers. The related projects will be funded over a 15 year period using the funds from energy savings.

NOTE: Mr. Halm temporarily excused himself from the meeting.

## **VIII. STUDENT GOVERNMENT REPORT – Bruce Sapp**

Student Government President Bruce Sapp reported on the following matters.

- Virtual Enterprise Trade Show
- Mr. RHS
- Alumni Basketball Game
- RHS Spring Musical
- Special Olympics News
- Disney Trop
- Cotillion – March 1
- Magic for Megan – January 19
- National Honor Society
- FEA – Attended conference at TCNJ on January 8
- SADD – Won state public service announcement contest
- Boys Basketball
- Wrestling – Counties – February 1,2
- Sandy Relief Fundraiser to benefit Union Beach School District

## **IX. MINUTES (Attachments)**

On motion of Mr. O’Grady and seconded by Mrs. DeVito, the Robbinsville Board of Education upon recommendation of the Superintendent voted to approve the minutes of the following meetings as indicated.

- December 18, 2012 – Public Session – 5-0-1 (Mrs. Ciaccio - Abstain / Mrs. Gange, Mrs. Silvestrov, Mr. Halm - Absent)
- December 18, 2012 – Executive Session – 5-0-1 (Mrs. Ciaccio - Abstain / Mrs. Gange, Mrs. Silvestrov, Mr. Halm - Absent)
- January 3, 2013 – Public Session (Reorganization) 6-0 (Mrs. Gange, Mrs. Silvestrov, Mr. Halm - Absent)

## **X. COMMITTEE REPORTS**

### **A. COMMUNITY RELATIONS – Mrs. Sharon DeVito**

Mrs. DeVito reported that the Community Relations Committee did not meet in January.

## **B. EDUCATION, DEVELOPMENT & POLICY – Dr. Vincent Costanza**

Dr. Costanza reported on the following matters discussed during the January 8, 2013 meeting of the Education, Development and Policy meeting.

- Testing Presentation Preview
- Curriculum Update – Work continues on K-4 Social Studies and K-5 ELA
- February 19, 2013 In-service Day – Monique Lopez to coach Special Education teachers / K-8 literacy / Math and Social Studies PLCs to work on scope & sequence, performance tasks, benchmark assessments / Common Core / Teacher Evaluation
- Teacher Evaluation Update – Teacher Focus Groups conducted / District Evaluation Advisory Committee / School Improvement Panels / Anticipated policy updates on Teacher Evaluation
- Kindergarten Registration

## **C. PERSONNEL – Mrs. Florence Gange**

In Mrs. Gange's absence, Mr. Reca reported on the following matters from the January 15, 2013 Personnel Committee meeting.

- Review of personnel agenda
- Review of process for filling stipend positions
- Review internal audit and evaluation probes
- Preliminary staffing needs for 2013-2014

## **D. FINANCE, FACILITIES, & TRANSPORTATION – Mr. Matthew O'Grady**

Mr. O'Grady reported on the following matters from the January 16 meeting of the Finance, Facilities & Transportation Committee meeting.

- ESIP - Review of the five separate winning contracts with Honeywell for all three schools / Discussed with Spiegle how the projects will be coordinated with the referendum projects. The ESIP improvements are expected to be substantially complete by August. Projects include: new front windows at Sharon, new boilers at Sharon and Pond, and half the roof at Pond (the referendum covers the other half).
- Referendum - Initial work to include kitchen and cafeteria at Sharon and the additional classrooms at Pond / Professional fees associated with the referendum / Requested drawings to illustrate the additional classrooms for the library at PRMS in order to maximize efficiency.
- Auditor RFP – Recommendation to retain incumbent
- Budget update
- Transfer list
- Explored prescription shared services opportunity to increase the number of people in the pool providing additional savings to the district
- Security audit – Initial conversation

NOTE: Mr. Halm returned to the meeting.

## **E. NEGOTIATIONS – Mr. Thomas Halm**

Mr. Halm reported that representatives from the Board's negotiating team and WTEA met on January 14, 2013 at which time a settlement was reached. Mr. Halm thanked Fran Mazzone, Deb Bella and Mike Johnson, all members of the WTEA negotiations committee.

Mr. Halm noted that both parties agreed to accept the November 6, 2012 Fact Finder's Report with the following alterations and additions:

- A one-time, non-pensionable stipend in the amount of \$260,000.00 will be divided among WTEA members (including all current members and members employed during the 2011-2012 school year as well as those who retired in 2011)
- 2.5% increase (inclusive of increment) for 2011-2012
- 2.5% increase (inclusive of increment) for 2012-2013
- Adjustment to pay periods in December and June to the 15<sup>th</sup> and 30<sup>th</sup> of the month

Board members expressed their appreciation to the members of WTEA.

## **XI. MEMORANDUM OF AGREEMENT: ROBBINSVILLE BOARD OF EDUCATION AND WASHINGTON TOWNSHIP EDUCATION ASSOCIATION**

On motion of Mr. Halm and seconded by Mr. O'Grady the Robbinsville Board of Education voted (7-0) to authorize a Memorandum of Agreement between Robbinsville Board of Education and Washington Township Education Association for the period of July 1, 2011 through June 30, 2014. Mrs. Gange and Mrs. Silvestrov were absent.

## **XII. HEARING OF THE PUBLIC**

### **A. RAY HART**

Mr. Hart asked how the district is moving forward with regard to school security.

Dr. Mayer explained that a district level team has been conducting a security review and will offer recommendations to the ad-hoc security committee scheduled to meet for the first time on January 30<sup>th</sup>. He pointed out that the district has an ongoing working relationship with local law enforcement. Additionally, Dr. Mayer said that he recently attended a conference at TCNJ and learned from a fellow superintendent of a company that preforms security audits. It is his intent to speak with a company representative to see if their services are something the district can tap into.

## **XIII. APPROVAL OF RESOLUTIONS**

### **A. PERSONNEL (A.1 – 4)**

On motion of Mrs. Boyne and seconded by Mr. O'Grady and carried by a vote of (7 – 0), the Robbinsville Board of Education on recommendation of the Superintendent voted to approve resolutions A.1 – 4 below and on the Personnel Agenda. Mrs. Gange and Mrs. Silvestrov were absent.

#### **4. RESCIND APPOINTMENT**

Rescind the appointment of Frank Caputo as Attendance Officer for 2012-2013.

### **B. EDUCATION, DEVELOPMENT, & POLICY (B.1 –6)**

On motion of Mrs. DeVito and seconded by Dr. Costanza and carried by a vote of (7-0), the Robbinsville Board of Education upon recommendation of the Superintendent voted to approve Education, Development & Policy resolutions B.1 – 6. Dr. Costanza abstained on item B.2. Mrs. Gange and Mrs. Silvestrov were absent.

**1. HARASSMENT, INTIMIDATION & BULLYING MONTHLY REPORT**

The Robbinsville Board of Education accepts without modification the Superintendent's Report on Harassment, Intimidation and Bullying for the month of January 2013.

**2. STUDENT TEACHER CANDIDATES – 2013 SPRING SEMESTER**

Approve the following individuals to complete their student teaching requirements as indicated.

<u>Teaching Candidate</u>	<u>College / University</u>	<u>Cooperating Teacher</u>
Barbara Callahan	William Paterson	Cathy Zahn
Nicole Pontarollo	Rider University	Beth Gmoser
Samantha Olcott	Rider University	Debby Muench
Jessica Castronovo	Rider University	Megan Steigerwald
Amanda Lauterwasser	Rider University	Heather Bhatt

**3. TUITION CONTRACT: MERCER COUNTY VO-TECH (THOMAS RUBINO ACADEMY)**

Approve a contract with Mercer County Vocational Technical Schools Board of Education in the amount of \$10,110.00 (\$1,685.00 / month) for student #150150 to attend the Thomas Rubino Academy for the period of January 2013 – June 2013.

**4. SPECIAL SERVICES**

**a. Princeton Speech Language and Learning Center: Independent Assessment**

Approve Princeton Speech Language and Learning Center to provide an independent speech assessment for a CST evaluation for a cost of \$600.00.

**b. Tuition Contract: Burlington County Special Services School District**

Approve a contract with Burlington County Special Services School District in the amount of \$22,495.14 (\$239.31 per diem) for student # 150223 for the period of January 28, 2013 through June 30, 2013.

**c. Personal Assistant: Burlington County Special Services School District**

Approve a contract with Burlington County Special Services School District in the amount of \$18,273.60 (\$194.45 per diem) for a personal assistant for student # 150223 for the period of January 28, 2013 through June 30, 2013.

**d. Out of District Fee: Burlington County Special Services School District**

Authorize payment of an out of county fee in the amount of \$2,500.00 for sending student # 150223 to Burlington County Special Services School District in Burlington County, New Jersey.

**5. FIELD TRIPS**

**a. Field Trips – Robbinsville High School**

Approve the following field trip(s) for Robbinsville High School as indicated. The district will incur no admission or transportation costs.

**Holiday Inn-Philadelphia, PA**

Date: 2/21/13-2/24/13  
Number of Pupils Participating: 27  
Teacher/Other Chaperones: 1 / 0  
Approximate Cost per Pupil: \$200.00  
Time Scheduled to Leave/Return: 1:30 PM (2/21) / 1:00 PM (2/24)  
Bus Service: BOE  
Class/Group: Model UN  
Purpose: Students will use debate and public speaking skills to legislate deals to modern and historical events.

**Kean University-Union, NJ**

Date: 3/9-10/13  
Number of Pupils Participating: 20  
Teacher/Other Chaperones: 3 / 0  
Approximate Cost per Pupil: \$175.00  
Time Scheduled to Leave/Return: 6:30 AM (3/9) / 7:00 PM (3/10)  
Bus Service: BOE  
Class/Group: Drama Club  
Purpose: NJ Thespian Festival - Students will participate in workshops and present/perform. Categories range from performance to design.

**Middlesex County College-Edison, NJ**

Date: 3/12/13(Rain Date 3/14/13)  
Number of Pupils Participating: 22  
Teacher/Other Chaperones: 1 / 0  
Approximate Cost per Pupil: \$0.00  
Time Scheduled to Leave/Return: 6:45 AM / 6:00 PM  
Bus Service: BOE  
Class/Group: Science Olympiad  
Purpose: Science Olympiad State Tournament – Students will gain a greater appreciation of science through hands-on projects and team oriented science competition.

**b. Field Trips – Pond Road Middle School**

Approve the following field trip(s) for Pond Road Middle School as indicated. The district will incur no admission or transportation costs.

**Union County College-Cranford, NJ**

Date: 1/8/13  
Number of Pupils Participating: 22  
Teacher/Other Chaperones: 4 / 5  
Approximate Cost per Pupil: \$0.00  
Time Scheduled to Leave/Return: 6:45 AM / 5:30 PM  
Bus Service: BOE.  
Class/Group: Science Olympiad  
Purpose: Science Olympiad competition

**Buehler Challenger & Science Center-Paramus, NJ**

Date: 2/25, 26, 27, 28/2013  
Number of Pupils Participating: 270  
Teacher/Other Chaperones: 15 / 15  
Approximate Cost per Pupil: \$25.00  
Time Scheduled to Leave/Return: 8:30 AM / 2:30 PM

Bus Service: Irvin Raphael Inc.  
Class/Group: 5<sup>th</sup> Grade  
Purpose: To experience a simulated space mission (Return to the Moon) that is inquiry based and supports “Exploring Space Unit”.

**Madame Tussaud’s Wax Museum-New York, NY**

Date: 6/5/13  
Number of Pupils Participating: 110  
Teacher/Other Chaperones: 10 / 15  
Approximate Cost per Pupil: \$205.00  
Time Scheduled to Leave/Return: 8:00 AM / 7:00 PM  
Bus Service: Starr Tours  
Class/Group: 8<sup>th</sup> Grade  
Purpose: Students will learn how wax figures are created and see how puppetry is used to create characters in “The Lion King”.

**Madame Tussaud’s Wax Museum-New York, NY**

Date: 6/12/13  
Number of Pupils Participating: 110  
Teacher/Other Chaperones: 10 / 15  
Approximate Cost per Pupil: \$205.00  
Time Scheduled to Leave/Return: 8:00 AM / 7:00 PM  
Bus Service: Starr Tours  
Class/Group: 8<sup>th</sup> Grade  
Purpose: Students will learn how wax figures are created and see how puppetry is used to create characters in “The Lion King”.

**c. Field Trips – Sharon/Windsor Elementary School**

Approve the following field trip(s) for Sharon / Windsor Elementary Schools as indicated. The district will incur no admission or transportation costs.

**Howell Living Farm-Lambertville, NJ**

Date: 2/8/13(one class)  
2/28/13(4 classes)  
3/1/13(4 classes)  
Number of Pupils Participating: 185  
Teacher/Other Chaperones: 1-2 / 18 per 2 classes  
Approximate Cost per Pupil: \$7.25  
Time Scheduled to Leave/Return: 9:15 AM / 12:45 PM  
Bus Service: Rick Bus Co.  
Class/Group: 2<sup>nd</sup> Grade  
Purpose: Students will be able to recognize how resources are used to meet needs.

**Pennsbury Manor-Morrisville, PA**

Date: 5/2/13  
Number of Pupils Participating: 288  
Teacher/Other Chaperones: 15 / 36+  
Approximate Cost per Pupil: \$8.00  
Time Scheduled to Leave/Return: 9:15 AM / 2:00 PM  
Bus Service: Rick Bus Co.  
Class/Group: 3<sup>rd</sup> Grade  
Purpose: Connection to Colonial America Unit in Social Studies visiting Colonial Estate of William Penn.



**Six Flags-Jackson, NJ**

Date: 5/24/13  
Number of Pupils Participating: 48  
Teacher/Other Chaperones: 3 / 6  
Approximate Cost per Pupil: \$33.00  
Time Scheduled to Leave/Return: 9:30 AM / 5:00 PM  
Bus Service: BOE  
Class/Group: 3<sup>rd</sup> Grade-Safety Patrol  
Purpose: This is the annual AAA School Safety Patrol Day at Six Flags. This day is an opportunity for schools to show their appreciation for the Patrols' hard work and dedication.

**d. Field Trips – Special Services (District Wide)**

Approve the following field trip(s) for Special Services (district wide). These trips are an integral part of the educational/vocational program. The district will incur admission/transportation costs.

**AMC/UNO-Hamilton, NJ**

Date: 1-14-13  
Number of Pupils Participating: 5  
Teacher/Other Chaperones: 4 / 0  
Approximate Cost per Pupil: \$0.00  
Time Scheduled to Leave/Return: 10:00 AM / 1:30 PM  
Bus Service: BOE  
Class/Group: Autism K-1  
Purpose: To work on appropriate social skills at the movies and generalize various communication and pragmatic skills in the environment.

**Hamilton Lanes-Hamilton, NJ**

Date: 1/17/13  
Number of Pupils Participating: 9  
Teacher/Other Chaperones: 3-RHS & 5-PRMS / 0  
Approximate Cost per Pupil: \$12.00  
Time Scheduled to Leave/Return: 10:00 AM / 1:00 PM  
Bus Service: BOE  
Class/Group: S.O.A.R.  
Purpose: Students will practice team work skills, money skills and planning skills. RHS students will act as peer role models.

**Foxmoor Shopping Center-Robbinsville, NJ**

Date: 2/6, 2/14, 2/20, 2/28-2013  
Number of Pupils Participating: 2  
Teacher/Other Chaperones: 1 / 0  
Approximate Cost per Pupil: \$0.00  
Time Scheduled to Leave/Return: 9:30 AM / 11:00 AM  
Bus Service: BOE  
Class/Group: S.O.A.R.  
Purpose: Students will gain "real life work" experience.

## 6. WORKSHOPS

That the Robbinsville Board of Education upon recommendation of the Superintendent approve the list of upcoming professional development workshops scheduled to take place during the 2012-2013 school year.

Name	Vendor	Event	Date(s)	Registration	Reimbursement
Kim White	Campaign Connect	Focusing on School Culture	02/01 & 02/27/2013	N/C	\$ 25.38
Anna Hernandez	Campaign Connect	Focusing on School Culture	02/01 & 02/27/2013	N/C	\$ 35.20
Nicole Rossi	Campaign Connect	Focusing on School Culture	02/01 & 02/27/2013	N/C	\$ 24.30
Janet Sinkewicz	Campaign Connect	Focusing on School Culture	02/01 & 02/27/2013	N/C	N/A
Laurell Parris	Campaign Connect	Focusing on School Culture	02/01 & 02/27/2013	N/C	N/A
Marci Singer	Campaign Connect	Focusing on School Culture	02/01 & 02/27/2013	N/C	N/A
Laurell Parris	NJPSA	Legal One - School Law Training	02/07, & 03/07/2013	\$ 315.00	N/A
Brent Rivers	Bureau of Education Research	What's New in Young Adult Literature	2/7/13	\$229.00	N/A
Diane Dwyer	NJASA	Contract -Seniority, RIF & Tenure	2/8/2013	\$ 145.00	\$ 8.68
CJ Nami	Bureau of Education	iPad Technology & APP workshop	2/11/2013	\$ 225.00	\$ 15.19
Nicole Bootier	Bureau of Education	iPad Technology & APP workshop	2/11/2013	\$ 225.00	N/A
Ellen Malissa	Rutgers University	Differentiated Instruction	2/12/2013	\$ 150.00	\$ 19.96
Marci Singer	FEA	Bullying Update	2/12/2013	\$ 75.00	N/A
David Westawski	NJMEA	Music Ed Assoc. Conference 2013	02/21-23/2013	\$ 150.00	N/A
(7) Transportation Drivers/Aides	STS	STS Safety Seminar	2/23/2013	\$ 245.00	N/A
Molly Avery	D.A.R.E. NJ, INC.	2013 Annual DARE training conference	02/26, 27, & 28, 2013	\$ 225.00	\$119.28
Lindsay Richard	CMI Education Institute	ADHD treatment & disorders	2/28/2013	\$ 189.99	\$ 24.18
Anna Hernandez	CMI Education Institute	ADHD treatment & disorders	2/28/2013	\$ 189.99	N/A
Suzanne Weidman	The College Board	AP Chem -Inquiry-Based Labs	3/9/2013	\$ 180.00	N/A
Christine Williams- & District Staff	Stouts Charter Service	Columbia University Conference	3/9/2013	\$ 925.00	N/A
Carolyn Flocco	NJASBO	403B Compliance Seminar	3/12/2013	\$ 50.00	N/A
Bob DeVita	NJASBO	403B Compliance Seminar	3/12/2013	\$ 50.00	\$ 30.00
Cindy Jenkins	Middlesex Cty. College	NJ Science Olympiad Tourn.	3/12/2013	N/C	N/A
Rachel Wassum	Middlesex Cty. College	NJ Science Olympiad Tourn.	3/12/2013	N/C	N/A
Nicole Rossi	CMI Education Institute	Section 504 in NJ	3/15/2013	\$ 189.99	N/A

Name	Vendor	Event	Date(s)	Registration	Reimbursement
Nicole Bootier	CMI Education Institute	Section 504 in NJ	3/15/2013	\$ 189.99	N/A
Susan Guidry	CMI Education Institute	Section 504 in NJ	3/15/2013	\$ 189.99	N/A
Angel Dolina	ASCD	Annual 2013 National Conference	03/15-18/2013	\$ 408.00	\$ 1,273.00
Katie Manning	ASCD	2013 National Conference	03/15-18/2013	\$ 408.00	\$ 1,253.00
Paul Gizzo	ASCD	2013 National Conference	03/15-18/2013	\$ 179.00	\$ 1,253.00
Christine Williams	Rutgers University	Annual Reading & Writing Conference	4/12/2013	\$ 150.00	N/A
Suzanne Guidry	Rutgers University	Annual Reading & Writing Conference	4/12/2013	\$ 150.00	N/A
Nicole Falso	Rutgers University	Annual Reading & Writing Conference	4/12/2013	\$ 150.00	N/A
Stacey Cappuzzelo	Rutgers University	Annual Reading & Writing Conference	4/12/2013	\$ 150.00	N/A
Courtney Belets	Rutgers University	Annual Reading & Writing Conference	4/12/2013	\$ 150.00	\$ 16.74
Nicole Bootier	Rutgers University	Annual Reading & Writing Conference	4/12/2013	\$ 150.00	N/A
Betty Jane Oliva	Judy Freeman's Workshops	Winners Workshop	4/24/2013	\$ 189.00	N/A
Kristin Aquilino	Judy Freeman's Workshops	Winners Workshop	4/24/2013	\$ 189.00	N/A
Suzanne Weidman	Middlesex Co. College	AP Chemistry Summer Institute	07/29-08/01/2013	\$ 900.00	\$ 110.00
Catherine Weissman	CMI Education Institute	Strength-Based Psyc w/s	3/12/2013	\$ 189.00	\$ 15.35
MaryBeth Kowalski	UMDNJ	Facing the Future - 21st Century Strategies	3/15/2013	\$ 150.00	\$ 17.49
<b>TOTAL</b>				<b>\$ 7,650.95</b>	<b>\$ 4,240.75</b>

**C. FINANCE, FACILITIES & TRANSPORTATION (C.1 – 3)**

On motion of Mrs. Boyne and seconded by Mr. Halm and carried by a vote of (7-0), the Robbinsville Board of Education upon recommendation of the Superintendent voted to approve Finance, Facilities & Transportation resolutions C.1-3. Mr. O’Grady abstained on item C1.g (Bond Counsel). Mrs. Gange and Mrs. Silvestrov were absent.

**1. FINANCE**

**a. Bills and Claims List (Attachment)**

Approve payment of the Bills & Claims List in the amount of \$7,062,086.83 for the period ending January 22, 2013 as indicated.

Accounts Payable	
Fund	
11 - General Fund	\$ 1,579,143.53
12 - Capital Outlay	\$ 15,664.48
20 - Special Revenue	\$ 46,649.44
40 - Debt Service	\$ 3,277,927.50
60 - Food Service Fund	\$ 59,412.44
61 - R.E.D.	\$ 4,873.29
Unemployment	\$ -
Hand Checks	\$ 12,448.20
Total Accounts Payable	\$ 4,996,118.88
Payroll	
December 21, 2012	\$ 1,036,005.57
January 15, 2013	\$ 1,029,962.38
Total Payroll	\$ 2,065,967.95
<b>Total Bill List</b>	<b>\$ 7,062,086.83</b>

**b. Certification of Board Secretary**

Pursuant to N.J.A.C. 6A:23-2.12(c)3 I, Robert M. DeVita, Board Secretary/School Business Administrator, certify that as of December 31, 2012 no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23-22.12(a).

**c. Report of the Board Secretary (Attachment)**

Accept the Report of the Board Secretary for the period ending December 31, 2012.

**d. Report of the Treasurer (Attachment)**

Accept the Report of the Treasurer for December 31, 2012.

**e. Transfer Report: January 22, 2013**

Approve transfers totaling \$100,498.47 for the period ending January 22, 2013 as indicated.

Amount	Account From	Account To	Description
\$850.00	11-000-291-270-07-03	11-000-230-100-07-04	Contractual salary for 12 - 13
	Rx	Salary, Superintendent	
\$2,000.00	11-000-291-270-07-03	11-000-251-600-07-01	Payroll documents and printer
	Rx	Supplies	
\$17,291.25	11-000-100-565-04-01	11-000-217-320-04-01	Teacher of the deaf services
	MCSSSD Tuition	Extraordinary Services	
\$2,000.00	11-000-216-800-04-01	11-000-217-320-04-01	Teacher of the deaf services
	Speech Misc	Extraordinary Services	
\$833.75	11-000-219-600-04-01	11-000-217-320-04-01	Teacher of the deaf services
	CST Supplies	Extraordinary Services	
\$2,000.00	11-212-100-500-04-01	11-000-217-320-04-01	Teacher of the deaf services
	Professional Services	Extraordinary Services	
\$345.47	11-213-100-640-04-01	11-000-217-320-04-01	Teacher of the deaf services
	RR Textbooks	Extraordinary Services	
\$195.00	11-213-100-640-04-01	11-000-216-600-04-01	Speech supplies
	RR Textbooks	Speech Supplies	
\$700.00	11-000-270-511-07-01	11-000-270-390-07-01	Software to link Versa trans to Genesis
	Contracted Routes	Other Purchased Services	

Amount	Account From	Account To	Description
\$9,000.00	11-000-100-565-04-01 MCSSSD Tuition	11-000-100-563-07-01 Vo-Tech	Student placement at Rubino Academy
\$10,000.00	11-000-262-622-05-01 Electric	11-000-230-331-07-01 Legal Fees	Attorney fees for civil and special education cases
\$3,550.00	11-130-100-101-03-01 Salary, Grades 6 - 8	11-000-240-105-01-01 Salary, Secretary	Contractual salary for 12 - 13
\$19,061.00	11-130-100-101-03-01 Salary, Grades 6 - 8	11-204-100-101-04-01 Salary, LLD Teacher	Contractual salary for 12 - 13
\$10,172.00	11-000-217-100-04-00 Salary, One-to-One Aides	11-000-216-100-02-01 Salary, Speech/OT/PT	Contractual salary for 12 - 13
\$15,500.00	11-000-262-622-05-01 Electric	11-000-218-104-01-01 Salary, Guidance	Contractual salary for 12 - 13
\$7,000.00	11-000-262-622-05-01 Electric	11-000-230-530-07-01 Postage	Postage needs
<b>\$100,498.47</b>			

**f. Anonymous Donation**

Accept a donation from an anonymous source in the amount of \$6,500.00 for General Operating Support.

**g. Auxiliary Personnel - 2013**

Approve the following individuals and entities to serve in the capacities indicated for 2013.

Professional Service	Name	Address	Contracted Fee Schedule
Architect of Record	Spiegle Group	120 Sanhican Drive Trenton, NJ 08618	N/A
Attorney (General / Labor)	Cleary Giacobbe, Alfieri, Jacobs, LLC	7 James Street Florham Park, NJ 07932	Partner: \$150/hr Associate: \$125 / hr. Paralegal: \$ 90 / hr.
Attorney (Bond Counsel)	McManimon & Scotland, LLC	One River Front Plaza Newark, NJ	Partner: \$215/hr. Legal Asst:\$135/hr.
Auditor	Holman & Frenia, PC	618 Stokes Road Medford, NJ 08055	\$24,000
Financial Advisor (Referendum Bond Issuance)	Acacia Financial Group	13000 Lincoln Drive W. Marlton, NJ 08053	\$10,000 - \$25,000
Health Benefit Consultant	GR Murray	707 State Road Princeton, NJ 08542	N/A
Insurance Broker	GR Murray	707 State Road Princeton, NJ 08542	N/A
School Physician	Dr. Magariello	1 Washington Blvd. Robbinsville, NJ 08691	\$12,000
Treasurer of School Monies	Pablo Canela	7015 Cottage Ave. N. Bergen, NJ 07047	\$5,400

**h. Accept Proposals for Energy Savings Improvement Program (ESIP)**

Accept the following proposals submitted on January 3, 2013 for the district's ESIP with Honeywell as indicated.

<b>Contract No. 1 - Lighting</b>		
<b>Contractor</b>	<b>Base Bid</b>	<b>ALT-L1 RHS/PMS Parking Lot LED</b>
Facility Solutions Group	\$421,950.00	\$59,993.00
I&T Electrical	\$899,000.00	\$47,800.00
Mid-Atlantic Energy Concepts	\$659,075.00	\$12,180.00
QPI	\$1,500,000.00	\$82,000.00
Wholesale Lighting Services, Inc., T/A Wholesale Energy	\$459,225.00	\$72,071.26

<b>Contract No. 2 - Mechanical</b>			
<b>Contractor</b>	<b>Base Bid</b>	<b>ALT-M1 PMS Boiler #2</b>	<b>ALT-M2 PMS Pump Relocation</b>
Falasca	\$588,600.00	\$123,000.00	\$27,360.00
Midcoast	\$582,446.00	\$127,521.00	\$6,408.00
Preferred Mechanical	\$554,000.00	\$139,000.00	\$10,000.00
Sganga	\$713,000.00	\$166,000.00	\$55,000.00

<b>Contract No. 3 - Building Management Installation</b>		
<b>Contractor</b>	<b>Base Bid</b>	<b>ALT-BM1 2001 SES Control Install</b>
Building Controls Electric, Inc.	\$362,845.00	\$6,440.00
Falasca	\$409,600.00	\$54,900.00
Wholesale Lighting Services, Inc., T/A Wholesale Energy	\$786,403.98	\$79,094.76

<b>Contract No. 4 - Building Envelope</b>					
<b>Contractor</b>	<b>Base Bid</b>	<b>ALT-BE1 SES Rear Windows</b>	<b>ALT-BE2A PMS Foam Roof (District Portion)</b>	<b>ALT-BE2B PMS EPDM Overlay Roof (District Portion)</b>	<b>ALT-BE3 PMS EPDM Overlay Roof (Honeywell Portion)</b>
Levy Construction	\$1,020,600.00	\$147,600.00	\$491,600.00	\$494,600.00	\$66,600.00
Woodward	\$1,247,210.00	\$295,220.00	\$480,400.00	\$584,800.00	\$161,800.00

<b>Contract No. 5 - Electrical</b>		
<b>Contractor</b>	<b>Base Bid</b>	<b>ALT-E1 District Power Factor Optimization</b>
QPI	\$335,000.00	\$70,000.00
Wholesale Lighting Services, Inc., T/A Wholesale Energy	\$280,820.00	\$80,937.50

**h. Reject Proposals for Energy Savings Improvement Program (ESIP) by Lime Energy Service Company**

Reject the following proposals submitted by Lime Energy Service Company, Huntersville, NC for failure to material documentation required in the bid specifications (bid bond and consent of surety) as indicated.

<b>Contract No. 1 - Lighting</b>		
<b>Contractor</b>	<b>Base Bid</b>	<b>ALT-L1 RHS/PMS Parking Lot LED</b>
Lime Energy Services Company	\$551,298.00	-\$4,801.00

<b>Contract No. 2 - Mechanical</b>			
<b>Contractor</b>	<b>Base Bid</b>	<b>ALT-M1 PMS Boiler #2</b>	<b>ALT-M2 PMS Pump Relocation</b>
Lime Energy Services Company	\$887,528.00	\$294,608.00	\$38,149.00

<b>Contract No. 5 - Electrical</b>		
<b>Contractor</b>	<b>Base Bid</b>	<b>ALT-E1 District Power Factor Optimization</b>
Lime Energy Services Company	\$248,305.00	\$74,929.00

**i. Reject Proposals for Energy Savings Improvement Program (ESIP) by Hygrade Insulators**

Reject the following proposals submitted by Hygrade Insulators, Phillipsburg, NJ for failure to bid all alternates for Contract #4 as required by the bid specifications.

<b>Contract No. 4 - Building Envelope</b>					
		<b>ALT-BE1</b>	<b>ALT-BE2A</b>	<b>ALT-BE2B</b>	<b>ALT-BE3</b>
<b>Contractor</b>	<b>Base Bid</b>	<b>SES Rear Windows</b>	<b>PMS Foam Roof (District Portion)</b>	<b>PMS EPDM Overlay Roof (District Portion)</b>	<b>PMS EPDM Overlay Roof (Honeywell Portion)</b>
Hygrade Insulators	\$607,000.00	No Bid	\$412,000.00	No Bid	No Bid

**j. Award Bids for Energy Savings Improvement Program (ESIP)**

Award the following bids for the district's Energy Savings Improvement Plan to the lowest responsive and responsible bidders:

- Contract #1: Lighting to Facility Solutions Group, Inc., 224 Washington Street, Perth Amboy, NJ for the base bid in the amount of \$421,950.00 and alternate L1 in the amount of \$59,993.00
- Contract #2: Mechanical to Preferred Mechanical, LLC, 134 Lower Main Street, Aberdeen, NJ for the base bid in the amount of \$554,000.00 and alternate M1 in the amount of \$139,000.00 and M2 in the amount of \$10,000.00
- Contract #3: Building Management System to Building Controls Electric, Inc., 2430 Emrick Boulevard, Bethlehem, PA for the base bid in the amount of \$362,845.00 and alternate BM1 in the amount of \$6,440.00
- Contract #4: Building Envelop to Levy Construction Company, Inc., 134 Cuthbert Boulevard, Audubon, NJ for the base bid in the amount of \$1,020,600.00
- Contract #5: Electrical to Wholesale Energy, 1121 Bristol Road, Mountainside, NJ for the base bid in the amount of \$280,820.00 and alternate E1 in the amount of \$80,938.00

**k. ESIP Contract Award: Honeywell International**

WHEREAS the Robbinsville Public School District Board of Education (Board) is desirous of being in compliance with the requirements of PL 2009 Chapter 4 “Energy Savings Improvement Program” (ESIP); and

WHEREAS the Board utilized the competitive contracting process to select Honeywell International as its energy services company (ESCO) and on April 18, 2012, directed Honeywell International to proceed with the development of a district wide Energy Savings Plan and Honeywell International submitted an Energy Savings Plan (ESP) on July 23, 2012 ; and

WHEREAS the ESP was reviewed and approved by the independent engineering firm of Barnickel Engineering Corporation and the Board adopted the Energy Savings Plan on July 31, 2012, in accordance with PL 2009 Chapter 4; and

WHEREAS Honeywell International has identified a detailed self funding Energy Savings Improvement Program (ESIP) in which the project will pay for itself from the savings generated and will be guaranteed in writing; and

WHEREAS Honeywell International will act as general contractor for the implementation and installation of energy conservation and facility improvement measures outlined with a detailed scope; now

THEREFORE, BE IT RESOLVED that Honeywell International be awarded a contract to provide and install the approved Energy Savings Improvement Program project in accordance with PL2009, c.4 in the amount of \$4,465,742.00.

BE IT FURTHER RESOLVED, that the Business Administrator and Superintendent be authorized to sign any and all contracts and financing agreements associated with said project upon attorney and Board of Public Utilities approval.

**l. ESIP Contract: Final Guarantee**

WHEREAS the Robbinsville Public School District Board of Education (Board) is desirous of being in compliance with the requirements of PL 2009 Chapter 4 “Energy Savings Improvement Program” (ESIP); and

WHEREAS the Board has awarded Honeywell International a contract to provide and install the approved Energy Savings Improvement Program project in accordance with PL2009, c.4 and is desirous of including a guarantee of energy savings; now

THEREFORE, BE IT RESOLVED that Honeywell International be awarded a one year contract for said guarantee with the option to renew for two additional years in the annual amount of \$33,960.00.

BE IT FURTHER RESOLVED, that the Business Administrator and Superintendent be authorized to sign any and all contracts associated with said guarantee upon attorney approval.

**m. Acquire And To Finance An Energy Savings Program With A Lease Purchase Agreement In An Amount Not Exceeding \$4,682,000; Authorizing And Ratifying The Advertisement For Bids To Finance The Energy Savings Program; Delegating The Award Of The Bid; Authorizing The Execution Of The Lease And Related Documents; And Authorizing Other Actions Necessary To Complete The Transaction**



**WHEREAS**, The Board of Education of the Township of Robbinsville in the County of Mercer, New Jersey (the "Board" when referring to the governing body, and the "District" when referring to the legal entity) is a political subdivision created by law and is charged by law with the responsibility of providing a system of public education within the District over which it has jurisdiction and has the authority to implement and finance energy conservation measures and related equipment, pursuant to the requirements of the *Energy Savings Improvement Program*, N.J.S.A. 18A:18A-4.6 *et seq.*; and

**WHEREAS** the Board investigated the implementation of an *Energy Savings Improvement Program* with the assistance of Spiezle Architectural Group; and

**WHEREAS** the Board solicited competitive proposals for the selection of an energy services company ("ESCO") to assist the Board with the creation and implementation of an energy savings plan; and

**WHEREAS**, after study and investigation, the Board selected Honeywell Global Finance LLC ("Honeywell") to serve as the ESCO; and

**WHEREAS**, with the assistance of Honeywell and Spiezle an energy savings plan was developed; and

**WHEREAS** the Board also retained Barnickel Engineering Corporation to verify the energy savings being projected in the energy savings plan; and

**WHEREAS**, in a letter dated July 12, 2012, Barnickel Engineering Corporation verified the energy saving plan developed by Honeywell; and

**WHEREAS**, the verified energy savings plan was published on the District's website and was also submitted to the New Jersey Board of Public Utilities, in accordance with the requirements of the *Energy Savings Improvement Program*; and

**WHEREAS** at its meeting of July 31, 2012, the Board formally approved the energy savings plan; and

**WHEREAS** the Board has determined that the energy savings generated from the verified energy savings plan will be sufficient to cover the cost to implement the proposed energy conservation measures identified in the energy savings plan; and

**WHEREAS**, the Board has determined to implement the energy saving plan and finance it with a tax-exempt lease purchase agreement, pursuant to N.J.S.A. 18A:18A-4.6(c)(3); and

**WHEREAS**, the Board has selected McManimon, Scotland, & Baumann, LLC, as special counsel (the "Special Counsel") for the purpose of advising and assisting with the proposed lease purchase financing of the energy savings plan; and

**WHEREAS**, in accordance with the procedures set forth in N.J.S.A 18A:18A-1 *et. seq.* ("Public School Contract Law") and the regulations promulgated thereunder, a notice of the Request for Bids (the "Request for Bids") to finance the lease purchase transaction was published on January 22, 2013 in the *Trenton Times* for the receipt of bids on February 1, 2013, and bids are to be received by Honeywell in accordance with the Request for Bids on behalf of the Board; and

**WHEREAS**, the School Business Administrator, with the assistance of the Special Counsel and Honeywell, will determine the lowest responsive and responsible bidder to purchase the lease (hereinafter referred to as the "Purchaser") and the Board will enter into a lease purchase

agreement (the "Lease") and other related documents with the Purchaser in an amount not to exceed \$4,682,000 to finance the energy savings plan; and

**WHEREAS**, the Board desires to authorize the delegation of the award of the bid to the Business Administrator/Board Secretary and further authorizes the Board President, Business Administrator/Board Secretary, Honeywell, and Special Counsel to prepare and to execute the Lease and certain other documents and agreements necessary or incidental to the transactions contemplated thereby;

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF ROBBINSVILLE IN THE COUNTY OF MERCER**, as follows:

Section 1. The Board hereby determines to finance the energy savings program with a lease purchase financing in the principal amount not to exceed \$4,682,000 in accordance with the requirements of the *Public School Contracts Law*. The Business Administrator/Board Secretary, the Special Counsel, Honeywell, and other appropriate representatives of the Board (the "Professionals") are hereby authorized to prepare the necessary timetables, notices and bid documents and other related documents as may be necessary.

Section 2. The Board hereby authorizes and ratifies the publication of the notice of the Request for Bids previously published in accordance with the requirements of the *Public School Contracts Law* in order to prepare for the proposed transaction.

Section 3. The Board President and/or the Business Administrator/Board Secretary are authorized to award the bid and the Lease to the lowest bidder, or Purchaser, in accordance with the bid proposals submitted to Honeywell, which winning bid proposal will be retained on file in the Business Administrator/Board Secretary's office. The Purchaser's interest rate will be held fixed for a period of thirty (30) days from the date of the bid. If the closing does not occur within thirty (30) days for the date of the bid, the interest rate will be calculated in accordance with the index rate established in the bid specifications.

Section 4. The Board President and/or the Business Administrator/Board Secretary are hereby authorized to negotiate, execute and deliver, subject to the review of Special Counsel, the Lease, an agent or an escrow agreement, an assignment agreement, if necessary, and such other documents as may be necessary to consummate the transaction. The Board authorizes the Business Administrator/Board Secretary to establish an escrow account for the deposit of the lease proceeds and to direct the deposit and investment of the lease proceeds in the escrow for the term of the lease in accordance with the requirements of law. The Board hereby authorizes and directs the Board President or the Business Administrator/Board Secretary to approve any changes, additions, or deletions to the Lease or such other documents as may, in the judgment of Special Counsel, be necessary or advisable, such approval to be evidenced by the execution of the Lease or such other documents by the Board President or the Business Administrator/Board Secretary. The Business Administrator/Board Secretary is also authorized to pay any agreed upon fees of the escrow agent, if any. The Board President and/or Business Administrator/Board Secretary are also authorized and directed to take on behalf of the Board such other actions as shall be necessary and appropriate to accomplish the lease purchase financing for the energy savings program in accordance with the terms of the lease and this resolution and pursuant to the terms of the agreements and instruments authorized to be prepared hereby and to accomplish the performance of the obligations of the Board in respect thereto.

Section 5. The payment of rent or other monies due under the Lease shall be made only from the General Fund of the Board. The obligations of the Board shall not constitute indebtedness of the Board or of the constituent municipalities or of any department, agency or political subdivision thereof. The Lease shall set forth the term of the lease purchase agreement for the

Equipment, the rental payments to be paid by the Board in respect thereof, and the dates on which such rent shall be due and payable.

Section 6. The Board hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the “Code”), in order to preserve the exemption from taxation of interest on the Lease, including the requirement to rebate all net investment earnings on the gross proceeds above the yield on the Lease, if applicable.

Section 7. The Board hereby declares its intent to issue the lease in the expected maximum principal amount of the Lease set forth herein and to use the proceeds of the Lease to pay or reimburse expenditures for the costs of the purpose for which the Lease is authorized herein. This resolution is a declaration of intent within the meaning and for the purposes of Treasury Regulations Section 1.150-2 or any successor provisions of federal income tax law.

Section 8. This resolution shall take effect immediately.

**n. Award Bid for Roof Pond Road Middle School - Board Share**

Award ESIP alternate BE2A from Energy Savings Improvement Plan Contract #4 to Levy Construction Company, Inc., 134 Cuthbert Boulevard, Audubon, NJ for the base bid in the amount of \$491,600.00. This portion of the bid will be paid with Board of Education funds outside of the ESIP.

**o. Referendum**

**i. Resolution Determining The Form And Other Details Of \$18,979,000 School Bonds Of The Board Of Education Of The Township Of Robbinsville In The County Of Mercer, New Jersey And Providing For Their Sale**

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF ROBBINSVILLE IN THE COUNTY OF MERCER, NEW JERSEY AS FOLLOWS:

**Section 1.** \$18,979,000 bonds of The Board of Education of the Township of Robbinsville in the County of Mercer (the “Board of Education”) authorized by virtue of the proposal adopted by the Board of Education on October 23, 2012 and approved by the affirmative vote of a majority of the legal voters present and voting at the school district election held on December 11, 2012 to finance the school facilities project authorized therein pursuant to Title 18A, Education, of the New Jersey Statutes shall be issued as a single issue of School Bonds in the amount of \$18,979,000 (the “Bonds”). The Bonds shall mature in the principal amounts on March 15 in each of the years as follows:

Year	Principal Amount	Year	Principal Amount
2014	\$780,000	2024	\$930,000
2015	\$790,000	2025	\$955,000
2016	\$800,000	2026	\$980,000
2017	\$810,000	2027	\$1,010,000
2018	\$825,000	2028	\$1,040,000
2019	\$835,000	2029	\$1,070,000
2020	\$855,000	2030	\$1,105,000
2021	\$870,000	2031	\$1,140,000
2022	\$885,000	2032	\$1,175,000
2023	\$905,000	2033	\$1,219,000

The Bonds shall be subject to redemption prior to maturity in accordance with the terms of the Notice of Sale authorized herein. The Bonds shall be twenty in number, with one

certificate being issued for each year of maturity and shall be numbered R-1 to R-20, inclusive. The Bonds are entitled to the benefits of the New Jersey School Bond Reserve Act, N.J.S.A. 18A:56-17 et seq. (P.L. 1980, c. 72, approved July 16, 1980, as amended by P.L. 2003, c. 118, approved July 1, 2003.)

**Section 2.** The Bonds will be issued in fully registered form. One certificate shall be issued for the aggregate principal amount of Bonds maturing in each year. Both principal of and interest on the Bonds will be payable in lawful money of the United States of America. Each certificate will be registered in the name of Cede & Co., as nominee of The Depository Trust Company, New York, New York, which will act as securities depository (the "Securities Depository"). The certificates will be on deposit with The Depository Trust Company. The Depository Trust Company will be responsible for maintaining a book-entry system for recording the interests of its participants or the transfers of the interests among its participants. The participants will be responsible for maintaining records regarding the beneficial ownership interests in the Bonds on behalf of individual purchasers. Individual purchases may be made in the principal amount of any multiple of \$1,000 (with a minimum purchase of \$5,000 required) through book-entries made on the books and records of The Depository Trust Company and its participants.

The Bonds will bear interest payable semiannually on the fifteenth day of March and September in each year until maturity or earlier redemption, commencing on September 15, 2013, at a rate or rates per annum, expressed in a multiple of 1/8 or 1/20 of 1% and proposed by the successful bidder in accordance with the Notice of Sale authorized herein.

The principal of and the interest on the Bonds will be paid to the Securities Depository by the Board of Education or a duly authorized paying agent on the respective maturity dates and due dates and will be credited on the respective maturity dates and due dates to the participants of The Depository Trust Company as listed on the records of The Depository Trust Company as of each next preceding March 1 and September 1 (the "Record Dates" for the Bonds). The Bonds shall be executed by the manual or facsimile signature of the President of the Board of Education under the official seal or facsimile thereof affixed, printed, engraved or reproduced thereon and attested by the manual signature of the Secretary of the Board of Education. The following matters are hereby determined with respect to the Bonds:

Date of Bonds:	Date of Delivery
Interest Payment Dates:	Each March 15 and September 15 until maturity or earlier redemption, commencing on September 15, 2013.

**Section 3.** The Bonds shall be substantially in the following form with such additions, deletions and omissions as may be necessary for the Board to deliver and to market the Bonds in accordance with the requirements of The Depository Trust Company and the final terms of sale:

**SAMPLE BOND FORM**  
**FOR INFORMATION ONLY – DO NOT COMPLETE**

REGISTERED  
NUMBER R-\_\_\_

REGISTERED  
\$ \_\_\_\_\_

UNITED STATES OF AMERICA  
STATE OF NEW JERSEY

THE BOARD OF EDUCATION OF  
THE TOWNSHIP OF ROBBINSVILLE  
IN THE COUNTY OF MERCER

SCHOOL BOND

DATED DATE:	MATURITY DATE:	RATE OF INTEREST PER ANNUM:	CUSIP:
___/___/2013	03/15/20__	_____ %	_____

THE BOARD OF EDUCATION OF THE TOWNSHIP OF ROBBINSVILLE IN THE COUNTY OF MERCER, New Jersey (the "Board of Education") hereby acknowledges itself indebted and for value received promises to pay to CEDE & CO., as nominee of The Depository Trust Company, which will act as Securities Depository, on the Maturity Date specified above, the principal sum of \_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_), and to pay interest on such sum from the Dated Date of this bond at the Rate of Interest Per Annum specified above semiannually on the fifteenth day of March and September in each year until maturity or earlier redemption as provided herein, commencing on September 15, 2013. Interest on this bond will be paid to the Securities Depository by the Board of Education or a duly appointed paying agent and will be credited to the participants of The Depository Trust Company as listed on the records of The Depository Trust Company as of the March 1 and September 1 next preceding the date of such payments (the "Record Dates" for such payments). Principal of this bond, upon presentation and surrender to the Board of Education, will be paid to the Securities Depository by the Board of Education and will be credited to the participants of The Depository Trust Company.

This bond is not transferable as to principal or interest except to an authorized nominee of The Depository Trust Company. The Depository Trust Company shall be responsible for maintaining the book-entry system for recording the interests of its participants or the transfers of the interests among its participants. The participants are responsible for maintaining records regarding the beneficial ownership interests in the bonds on behalf of individual purchasers.

The bonds of this issue maturing prior to March 15, 2024 are not subject to redemption prior to their stated maturities. The bonds of this issue maturing on or after March 15, 2024 are redeemable at the option of the Board of Education in whole or in part on any date on or after March 15, 2023 upon notice as required herein at par, plus in each case unpaid accrued interest to the date fixed for redemption.

Notice of redemption shall be given by mailing by first class mail in a sealed envelope with postage prepaid to the registered owners of the bonds not less than thirty (30) days, nor more than sixty (60) days prior to the date fixed for redemption. Such mailing shall be to the owners of such bonds at their respective addresses as they last appear on the registration books kept for that purpose by the Board of Education or a duly appointed Bond Registrar. Any failure of the Securities Depository to advise any of its participants or any failure of any participant to notify any beneficial owner of any notice of redemption shall not affect the validity of the redemption proceedings. If the Board of Education determines to redeem a portion of the bonds prior to maturity, the bonds to be redeemed shall be selected by the Board of Education. The bonds to be redeemed having the same maturity shall be selected by the Securities Depository in accordance with its regulations.

If notice of redemption has been given as provided herein, the bonds or the portion thereof called for redemption shall be due and payable on the date fixed for redemption at the redemption price, together with unpaid accrued interest to the date fixed for redemption. Interest shall cease to accrue on the bonds after the date fixed for redemption. Payment shall be made upon surrender of the bonds redeemed.

This bond is one of an authorized issue of bonds and is issued pursuant to Title 18A, Education, of the New Jersey Statutes and a proposal adopted by the Board of Education on October 23, 2012 and approved by the affirmative vote of a majority of the legal voters present and voting at the school district election held on December 11, 2012. Payment of this obligation is secured under the provisions of the New Jersey School Bond Reserve Act, N.J.S.A. 18A:56-17 et seq., (P.L. 1980, c. 72, approved July 16, 1980, as amended by P.L. 2003, c. 118, approved July 1, 2003), in accordance with which an amount equal to 1% of the aggregate outstanding bonded indebtedness (but not to exceed the moneys available in the fund) of New Jersey counties, municipalities and school districts for school purposes as of September 15 of each year, is held within the State Fund for the Support of Free Public Schools as a school bond reserve pledged by law to secure payments of principal and interest due on such bonds in the event of the inability of the issuer to make payment.

The full faith and credit of the Board of Education are hereby irrevocably pledged for the punctual payment of the principal of and the interest on this bond according to its terms.

It is hereby certified and recited that all conditions, acts and things required by the constitution or the statutes of the State of New Jersey to exist, to have happened or to have been performed precedent to or in the issuance of this bond exist, have happened and have been performed and that the issue of bonds of which this is one, together with all other indebtedness of the Board of Education, is within every debt and other limit prescribed by such constitution or statutes.

IN WITNESS WHEREOF, THE BOARD OF EDUCATION OF THE TOWNSHIP OF ROBBINSVILLE IN THE COUNTY OF MERCER, New Jersey has caused this bond to be executed in its name by the manual or facsimile signature of its President, its corporate seal to be hereunto imprinted or affixed, this bond and the seal to be attested by the manual signature of its Secretary, and this bond to be dated the Dated Date as specified above.

THE BOARD OF EDUCATION OF THE  
TOWNSHIP OF ROBBINSVILLE IN  
THE COUNTY OF MERCER

[SEAL]

ATTEST:

By: \_\_\_\_\_  
President

By: \_\_\_\_\_  
Secretary

**Section 4.** The Bonds shall be sold on February 28, 2013 by electronic open auction with the two minute extension rule upon the terms and the conditions set forth in and described in the Full Notice of Sale authorized below and set forth in Exhibit A attached hereto (the “Full Notice of Sale”). The Full Notice of Sale shall be posted in full on Grant Street Group’s MuniAuction Website (“MuniAuction”) and in The Bond Buyer Online. The Business Administrator/Board Secretary is hereby directed to arrange for the publication of the Short Notice of Sale authorized below and set forth in Exhibit B attached hereto (the “Short Notice of Sale”) and the Summary Notice of Sale authorized below and set forth in Exhibit C (the “Summary Notice of Sale”). The Notices of Sale shall be posted and published as required by law not less than seven days prior to the date of sale. The full Notice of Sale shall be substantially in the form attached hereto as Exhibit A, the Short Notice of Sale shall be substantially in the form attached hereto as Exhibit B, and the Summary Notice of Sale shall be substantially in the form attached hereto as Exhibit C, each with such additions, deletions and omissions as may be necessary for the Board to market the Bonds in accordance with the requirements of The Depository Trust Company and MuniAuction. The Short Notice of Sale shall be published in the Trenton Times, and the Summary Notice of Sale shall be published in The Bond Buyer, a financial newspaper published and circulating in the City of New York, New York, and in The Bond Buyer Online.

**Section 5.** The Board of Education hereby designates the Business Administrator/Board Secretary as the officer to sell and to award the Bonds and to act on behalf of the Board in accordance with the Notices of Sale authorized herein, and the Business Administrator/Board Secretary shall report in writing the results of the sale to this Board of Education as required by law.

**Section 6.** The Bonds shall have printed thereon a copy of the written opinion with respect to the Bonds that is to be rendered by the law firm of McManimon, Scotland & Baumann, LLC (“Bond Counsel”) complete except for omission of its date.

**Section 7.** Bond Counsel is authorized to arrange for the printing of the Bonds and the printing of the Official Statement to be prepared in connection with the sale of the Bonds and to arrange for the distribution of the preliminary Official Statements on behalf of the Board of Education to those financial institutions that customarily submit bids for such Bonds. Acacia Financial Group, Inc. (the “Financial Advisor”) and Bond Counsel are authorized to prepare the Official Statement necessary in connection with the issuance of the Bonds, and the President of the Board of Education is authorized to execute any certificates necessary in connection with the distribution of the Official Statement. Such Official Statement may be distributed in preliminary form and deemed final for purposes of Rule 15c2-12 of the Securities and Exchange Commission on behalf of the Board of Education by the Business Administrator/Board Secretary or by the President of the Board of Education. Final Official Statements shall be delivered to the purchaser of the Bonds within the earlier of seven business days following the sale of the Bonds or to accompany the purchaser's confirmations that request payment for the Bonds. Bond Counsel or the Financial Advisor is further authorized to arrange on behalf of the Board of Education for a rating for the Bonds from Moody’s Investors Service and/or Standard & Poor’s.

**Section 8.** The Business Administrator/Board Secretary is hereby authorized to make representations and warranties, to enter into agreements and to make all arrangements with The Depository Trust Company, New York, New York, as may be necessary in order to provide that the Bonds will be eligible for deposit with The Depository Trust Company and to satisfy any obligation undertaken in connection therewith.

**Section 9.** In the event that The Depository Trust Company may determine to discontinue providing its service with respect to the Bonds or is removed by the Board of Education and if no successor Securities Depository is appointed, the Bonds that were previously issued in

book-entry form shall be converted to registered bonds (the "Registered Bonds") in denominations of \$5,000, or any integral multiple thereof, except that an amount maturing in any one year in excess of the largest principal amount thereof equaling a multiple of \$5,000 will be in denominations of \$1,000, or any integral multiple thereof. The beneficial owner under the book-entry system, upon registration of the Bonds held in the beneficial owner's name, will become the registered owner of the Registered Bonds. The Board of Education shall be obligated to provide for the execution and delivery of the Registered Bonds in certificate form.

**Section 10.** Solely for purposes of complying with Rule 15c2-12 of the Securities and Exchange Commission, as amended and interpreted from time to time (the "Rule"), and provided that the Bonds are not exempt from the Rule and provided that the Bonds are not exempt from the following requirements in accordance with paragraph (d) of the Rule, for so long as the Bonds remain outstanding (unless the Bonds have been wholly defeased), the Board of Education shall provide for the benefit of the holders of the Bonds and the beneficial owners thereof:

- (a) On or prior to February 1 of each year, beginning February 1, 2014, electronically to the Municipal Securities Rulemaking Board's Electronic Municipal Market Access ("EMMA") system or such other repository designated by the SEC to be an authorized repository for filing secondary market disclosure information, if any, annual financial information with respect to the Board of Education consisting of the audited financial statements (or unaudited financial statements if audited financial statements are not then available, which audited financial statements will be delivered when and if available) of the Board of Education and certain financial information and operating data consisting of (1) Board of Education and overlapping indebtedness including a schedule of outstanding debt issued by the Board of Education; (2) the Board of Education's most current adopted budget; (3) property valuation information; and (4) tax rate, levy and collection data. The audited financial statements will be prepared in accordance with generally accepted accounting principles as modified by governmental accounting standards as may be required by New Jersey law;
- (b) If any of the following material events occur regarding the Bonds, a timely notice not in excess of ten business days after the occurrence of the event sent to EMMA:
  - (1) Principal and interest payment delinquencies;
  - (2) Non-payment related defaults, if material;
  - (3) Unscheduled draws on debt service reserves reflecting financial difficulties;
  - (4) Unscheduled draws on credit enhancements reflecting financial difficulties;
  - (5) Substitution of credit or liquidity providers, or their failure to perform;
  - (6) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the security, or other material events affecting the tax status of the security;
  - (7) Modifications to rights of security holders, if material;
  - (8) Bond calls, if material, and tender offers;
  - (9) Defeasances;
  - (10) Release, substitution, or sale of property securing repayment of the securities, if material;
  - (11) Rating changes;
  - (12) Bankruptcy, insolvency, receivership or similar event of the obligated person;



- (13) The consummation of a merger, consolidation, or acquisition involving an obligated person or the sale of all or substantially all of the assets of the obligated person, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;
- (14) Appointment of a successor or additional trustee or the change of name of a trustee, if material.

For the purposes of the event identified in subparagraph (12) above, the event is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for an obligated person in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the obligated person, or if such jurisdiction has been assumed by leaving the existing governing body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the obligated person.

- (c) Notice of failure of the Board of Education to provide required annual financial information on or before the date specified in this resolution shall be sent in a timely manner to EMMA.

**Section 11.** If all or any part of the Rule ceases to be in effect for any reason, then the information required to be provided under this resolution, insofar as the provision of the Rule no longer in effect required the provision of such information, shall no longer be required to be provided.

**Section 12.** The Business Administrator/Board Secretary shall determine, in consultation with Bond Counsel, the application of the Rule or the exemption from the Rule for each issue of obligations of the Board of Education prior to their offering. Such officer is hereby authorized to enter into additional written contracts or undertakings to implement the Rule and is further authorized to amend such contracts or undertakings or the undertakings set forth in this resolution, provided such amendment is, in the opinion of nationally recognized bond counsel, in compliance with the Rule.

**Section 13.** In the event that the Board of Education fails to comply with the Rule requirements or the written contracts or undertakings specified in this resolution, the Board of Education shall not be liable for monetary damages, remedy being hereby specifically limited to specific performance of the Rule requirements or the written contracts or undertakings therefor.

**Section 14.** The Business Administrator/Board Secretary is authorized to invest the proceeds of the Bonds in investment obligations or deposits as permitted in accordance with New Jersey law.

**Section 15.** The Business Administrator/Board Secretary is authorized to pay the costs of issuance at or after the time of closing to the various participants regarding the sale and issuance of the Bonds, including costs for the open electronic auction, publications, preparation and printing of the official statement, credit rating, legal services, financial advisor services and other miscellaneous costs of issuing the Bonds.

**Section 16.** The Business Administrator/Board Secretary with the advice of the Board’s Bond Counsel and Financial Advisor shall arrange for paying agent services or redemption agent services with a banking institution if any portion of the Bonds are term bonds requiring a sinking fund.

**Section 17.** The Business Administrator/Board Secretary, Board Secretary and other appropriate representatives of the Board of Education are authorized to take all other actions on behalf of the Board of Education necessary for the sale and the delivery of the Bonds in accordance with this resolution and the investment of the proceeds thereof in accordance with the requirements of law.

**Section 18.** This resolution shall take effect immediately.

**ii. Professional Services Contract: Spiezle Architectural Group, Inc.**

Approve a contract for architectural services with Spiezle Architectural Group, Inc., in the amount of \$1,036,060 for the renovations and additions passed on the December 11, 2012 referendum.

**iii. Professional Services Contract: B & G Engineering, LLC**

Approve a professional services contract with B&G Engineering, LLC, Ewing, NJ for site engineering for the following amounts:

- Pond Road Middle School - \$14,650.00
- Sharon Road Elementary School - \$58,500.00

**2. FACILITIES**

**a. Building Use (Attachments)**

Approve the Buildings and Grounds Use of Facilities Schedule for the months of February and March 2013.

**b. Fire and Security Drills – December 2012**

Approve Fire and Security Drills for December 2012 as indicated.

<b>Required:</b>	<b>Monthly</b>	<b>2/School Yr.</b>	<b>2/School Yr.</b>	<b>2/School Yr.</b>	<b>2/School Yr.</b>	<b>2/School Yr.</b>
School	Fire Drill	Security Drill Lockdown	Security Drill Bomb Threat	Security Drill Evacuation	Security Drill Active Shooter	Security Drill Other
Windsor	12/4/12	12/5/12	N/A	N/A	N/A	N/A
SES	12/5/12	12/4/12	N/A	N/A	N/A	N/A
PRMS	12/20/12	N/A	N/A	12/13/2012	N/A	N/A
RHS	12/3/12	N/A	N/A	N/A	N/A	12/20/12

**3. TRANSPORTATION**

**a. Transportation Quote BCS1-RESULTS**

Accept Transportation Quote BCS1 and recognize George Dapper Inc. as indicated in “**bold**” the low bidder for transportation services to Burlington County Special Services Jr/Sr School for the period of January 28, 2013 through February 28, 2013.

**Vendor:** George Dapper Inc.  
**Total Per Diem Cost:** \$252.70  
**NQ:** N/A  
**Cost:** \$204.10 Per Diem  
**Aide Cost:** \$ 48.60 Per Diem  
**Mileage Adj.:** +/- \$ 2.50

**Vendor:** Irvin Raphael Inc.  
**Total Per Diem Cost:** \$350.00  
**NQ:** N/A  
**Cost:** \$297.00 Per Diem  
**Aide Cost:** \$ 53.00 Per Diem  
**Mileage Adj.:** +/- \$ 1.95

No other quotes were received.

**D. ROBBINSVILLE EXTENDED DAY (R.E.D.) – (D.1)**

On motion of Mr. Halm and seconded by Dr. Costanza and carried by a vote of 7-0-2, the Robbinsville Board of Education upon recommendation of the Superintendent voted to approve R.E.D. resolution D.1. Mrs. Gange and Mrs. Silvestrov were absent.

**1. R.E.D. PERSONNEL**

**a. New Hire**

Approve employment for Sarah Munn, R.E.D. Instructor at Pond Road Middle School, for 8 hours per week at the rate of \$12.00 per hour effective February 4, 2013.

**b. Appointment**

Authorize appointment of Nicole Douglass to the position of R.E.D. Assistant Site Coordinator at Pond Road Middle School at the rate of \$15.00 per hour effective February 1, 2013.

**c. Professional Development**

Approve the following individuals to attend Pediatric First Aid and CPR Certification at Robert Wood Johnson University Hospital, Hamilton, NJ at a cost of \$50.00 per person as indicated.

<u>Name</u>	<u>Date</u>
Leona Hendryx	January 28, 2013
Sara Fanik	March 30, 2013
Michelle Baltazar	February 22, 2013

**XIV. HEARING OF THE PUBLIC**

None

**XV. OLD BUSINESS**

President Reca reminded the Board to check their Board member training requirements so any necessary training can be scheduled.

He also announced that Mrs. DeVito will serve on the ad-hoc Security Committee as a liaison from the Community Relations Committee. Other changes at the committee level include Mr. Reca to serve as an

alternate on the Personnel Committee and Mrs. Boyne to serve as an alternate on the Finance, Facilities and Transportation Committee.

**XVI. NEW BUSINESS**

Education Foundation Grant – Mrs. Silvestrov sent Board members a related email  
Save the Dates: March 15 – Casino Night / May 21 – Golf Outing

**XVII. ADJOURNMENT**

On motion of Mrs. DeVito and seconded by Mr. O’Grady, the Board voted (7-0-2) to adjourn the January 22, 2013 meeting of the Robbinsville Board of Education at 8:32 PM. Mrs. Gange and Mrs. Silvestrov were absent.

Respectfully submitted,

Robert M. DeVita  
School Business Administrator / Board Secretary

**Personnel items for Board Approval:**

Name	Position	Location	Action	Effective Date	Ending Date	Step	Salary	GAAP Code	Notes for Discussion	
<b>1. Employment of Staff:</b>										
<b>a. Administrators/Supervisors: None</b>										
<b>b. Certificated Staff:</b>										
Katie	Gildea	Teacher	PRMS	Accept Resignation	3/7/2013					
Vernon	Brikowski	Teacher	RHS	Approve Leave	12/19/2012	2/1/2013	n/a	n/a	n/a	Leave will include 7 paid sick days.
Jason	Armstrong	Teacher	RHS	Adjust leave	1/7/2013	3/29/2013	n/a	n/a	n/a	Leave will utilize paid sick days. Originally approved 11/20/12.
Edward	Dold	Teacher	RHS	Approve Leave Replacement	1/7/2013	3/29/2013	BA/1	\$ 47,617.00	11-140-100-101-01-01	Originally approved 11/20/12 with pending start date.
Numar	Vasquez	Teacher	RHS	Approve New hire	2/4/2013	6/30/2013	MA/2	\$ 51,577.00	11-140-100-101-01-01	Salary will be prorated. Filling Spanish opening.
<b>c. Non-Certificated Staff:</b>										
Tammy	Morales	Lunch Aide	SES	Accept Resignation	TBD					
Kathy	Antrim	Secretary	SES	Adjust Family Leave	10/2/2012	1/18/2013	n/a	n/a	n/a	Intermittent Leave is unpaid. Dates used from September through January: 10/2, 10/5, 11/12, 12/3, 12/13, 1/9-18.
Lisa	Fama	Health Aide	SES	Approve Leave	1/2/2013	2/8/2013	n/a	n/a	n/a	Leave is unpaid.
<b>d. Substitutes:</b>										
Seemi	Ahmad	Non-Certificated Substitute	District	Approve Substitute	2/1/2013	6/30/2013	n/a	\$ 75.00	various	Rate per day. Pending fingerprint clearance.
Vincent	Bartolone	Non-Certificated Substitute	District	Approve Substitute	2/1/2013	6/30/2013	n/a	\$ 75.00	various	Rate per day. Pending fingerprint clearance.
John	Bransfield	Certificated Substitute	District	Appoint Substitute Hire	1/1/2013	6/30/2013	n/a	\$ 80.00	various	Rate per day. Formerly a student teacher.
Bryan	Henry	Non-Certificated Substitute	District	Approve Substitute	2/1/2013	6/30/2013	n/a	\$ 75.00	various	Rate per day. Pending fingerprint clearance.

**Personnel items for Board Approval:**

Name		Position	Location	Action	Effective Date	Ending Date	Step	Salary	GAAP Code	Notes for Discussion
Kelly	Fischer	Certificated Substitute	District	Approve Substitute	2/1/2013	6/30/2013	n/a	\$ 80.00	various	Rate per day. Pending fingerprint clearance.
V. Gael	Levering	Non-Certificated Substitute	District	Approve Substitute	2/1/2013	6/30/2013	n/a	\$ 75.00	various	Rate per day. Pending fingerprint clearance.
Leigh Anne	Petrangeli	Non-Certificated Substitute	District	Approve Substitute	1/2/2013	6/30/2013	n/a	\$ 75.00	various	Rate per day. Currently a .5 Instructional Asst.
Devynne	Scilingo	Certificated Substitute	District	Appoint Substitute	1/1/2013	6/30/2013	n/a	\$ 80.00	various	Rate per day. Formerly a student teacher.
Susan	Sheerin	Non-Certificated Substitute	District	Approve Substitute	1/2/2013	6/30/2013	n/a	\$ 75.00	various	Rate per day. Currently a .5 Instructional Asst.
Lyne	Simpson	Certificated Substitute	District	Approve Substitute	2/1/2013	6/30/2013	n/a	\$ 80.00	various	Rate per day. Pending fingerprint clearance.
Laura	Swift	Certificated Substitute	District	Appoint Substitute	1/1/2013	6/30/2013	n/a	\$ 80.00	various	Rate per day. Formerly a student teacher.
Roland	Yi	Non-Certificated Substitute	District	Approve Substitute	2/1/2013	6/30/2013	n/a	\$ 75.00	various	Rate per day. Pending fingerprint clearance.
Michael	Zubert	Non-Certificated Substitute	District	Approve Substitute	2/1/2013	6/30/2013	n/a	\$ 75.00	various	Rate per day. Pending fingerprint clearance.

**2. Placement on the Salary Guide: None**

**3. Extra Work/Extra Pay:**

**a. Athletics:**

Tom	Brettell	Head Baseball	RHS	Approve Coach	2/1/2012	6/30/2013	3	\$ 7,431.00	11-402-100-100-06-01	Stipend per WTEA Agreement.
Scott	Brettell	Assistant Baseball	RHS	Approve Coach	2/1/2012	6/30/2013	3	\$ 5,385.00	11-402-100-100-06-01	Stipend per WTEA Agreement.
Sean	Flynn	Assistant Baseball	RHS	Approve Coach	2/1/2012	6/30/2013	3	\$ 5,385.00	11-402-100-100-06-01	Stipend per WTEA Agreement.
Jeff	Fisher	Assistant Baseball	RHS	Approve Coach	2/1/2012	6/30/2013	1	\$ 4,847.00	11-402-100-100-06-01	Stipend per WTEA Agreement.
Brian	Dempsey	Head Girls Golf	RHS	Approve Coach	2/1/2012	6/30/2013	1	\$ 5,278.00	11-402-100-100-06-01	Stipend per WTEA Agreement.
Richard	Gildner	Head Boys Golf	RHS	Approve Coach	2/1/2012	6/30/2013	3	\$5,816.00	11-402-100-100-06-01	Stipend per WTEA Agreement.
Dave	Serughetti	Assistant Boys Lacrosse	RHS	Approve Coach	2/1/2012	6/30/2013	1	\$ 4,847.00	11-402-100-100-06-01	Stipend per WTEA Agreement. Pending fingerprint clearance.

**Personnel items for Board Approval:**

Name		Position	Location	Action	Effective Date	Ending Date	Step	Salary	GAAP Code	Notes for Discussion
Jan	Pittas	Head Girls Lacrosse	RHS	Approve Coach	2/1/2012	6/30/2013	1	\$ 6,893.00	11-402-100-100-06-01	Stipend per WTEA Agreement.
Anne	Woodrick	Assistant Girls Lacrosse	RHS	Approve Coach	2/1/2012	6/30/2013	2	\$ 5,062.00	11-402-100-100-06-01	Stipend per WTEA Agreement.
Anna	Kilbrick	Volunteer-Girls Lacrosse	RHS	Approve volunteer	2/1/2013	6/30/2013	n/a	\$ -	n/a	This is a volunteer position.
Christine	Cabarle	Head Softball	RHS	Approve Coach	2/1/2012	6/30/2013	3	\$ 7,431.00	11-402-100-100-06-01	Stipend per WTEA Agreement.
Caitlin	Curran	Assistant Softball	RHS	Approve Coach	2/1/2012	6/30/2013	1	\$ 4,847.00	11-402-100-100-06-01	Stipend per WTEA Agreement.
Jonathan	Hutchinson	Head Boys Spring Track	RHS	Approve Coach	2/1/2012	6/30/2013	3	\$ 7,431.00	11-402-100-100-06-01	Stipend per WTEA Agreement.
Joshua	Raines	Assistant Boys Spring Track	RHS	Approve Coach	2/1/2012	6/30/2013	1	\$ 4,847.00	11-402-100-100-06-01	Stipend per WTEA Agreement.
Mike	Walker	Head Girls Spring Track	RHS	Approve Coach	2/1/2012	6/30/2013	3	\$ 7,431.00	11-402-100-100-06-01	Stipend per WTEA Agreement.
Kristina	Connors	Assistant Girls Spring Track	RHS	Approve Coach	2/1/2012	6/30/2013	1	\$ 4,847.00	11-402-100-100-06-01	Stipend per WTEA Agreement.
Sherrie	Johnson	Volunteer-Swimming	RHS	Approve volunteer	12/1/2012	4/30/2013	n/a	\$ -	n/a	This is a volunteer position.
Mike	Kiley	Volunteer-Wrestling	RHS	Approve volunteer	1/1/2013	4/30/2013	n/a	\$ -	n/a	This is a volunteer position.
Mitar	Rudanovic	Volunteer-Wrestling	RHS	Approve volunteer	1/1/2013	4/30/2013	n/a	\$ -	n/a	This is a volunteer position.

**b. Co-Curricular:**

Alison	Sussman	Drama Club	RHS	Adjust Advisor	1/1/2013	6/30/2013	n/a	\$ 291.66	11-401-100-100-01-01	Originally approved for full year. Stipend being split between three advisors.
Kathleen	Nichols	Drama Club	RHS	Approve Advisor	1/1/2013	6/30/2013	n/a	\$ 291.67	11-401-100-100-01-01	Stipend per WTEA Agreement being split between three advisors.
Brent	Rivers	Drama Club	RHS	Approve Advisor	1/1/2013	6/30/2013	n/a	\$ 291.67	11-401-100-100-01-01	Stipend per WTEA Agreement being split between three advisors.
Kandice	Brantley	Homework Club	PRMS	Approve Advisor	9/1/2012	6/30/2013	n/a	\$ 474.00	11-401-100-100-03-01	Rate is \$474 per session as per WTEA Agreement.
Megan	McCarthy	Homework Club	PRMS	Approve Advisor	9/1/2012	6/30/2013	n/a	\$ 474.00	11-401-100-100-03-01	Rate is \$474 per session as per WTEA Agreement.

**Personnel items for Board Approval:**

Name	Position	Location	Action	Effective Date	Ending Date	Step	Salary	GAAP Code	Notes for Discussion	
<b>c. Other:</b>										
Cheri	Dorwart	Substitute	PRMS	Align with grant	1/9/2013	1/14/2013	n/a	\$ 160.00	20-231-200-100-09-13	Covering for Professional Development (Literacy-Maria Wichenstandt). Being charged to Grant funds.
Eugene	Gentile	Substitute	PRMS	Align with grant	1/9/2013	1/14/2013	n/a	\$ 300.00	20-231-200-100-09-13	Covering for Professional Development (Literacy-Maria Wichenstandt). Being charged to Grant funds.
Sherrie	Johnson	Substitute	PRMS	Align with grant	1/9/2013	1/14/2013	n/a	\$ 160.00	20-231-200-100-09-13	Covering for Professional Development (Literacy-Maria Wichenstandt). Being charged to Grant funds.
Frances	Lee	Substitute	PRMS	Align with grant	1/9/2013	1/14/2013	n/a	\$ 80.00	20-231-200-100-09-13	Covering for Professional Development (Literacy-Maria Wichenstandt). Being charged to Grant funds.
Doreen	Risoldi	Substitute	PRMS	Align with grant	1/9/2013	1/14/2013	n/a	\$ 300.00	20-231-200-100-09-13	Covering for Professional Development (Literacy-Maria Wichenstandt). Being charged to Grant funds.
Ron	Romano	Substitute	PRMS	Align with grant	1/9/2013	1/14/2013	n/a	\$ 150.00	20-231-200-100-09-13	Covering for Professional Development (Literacy-Maria Wichenstandt). Being charged to Grant funds.
Susan	Siben	Substitute	PRMS	Align with grant	1/9/2013	1/14/2013	n/a	\$ 225.00	20-231-200-100-09-13	Covering for Professional Development (Literacy-Maria Wichenstandt). Being charged to Grant funds.
Kallye	Statz	Substitute	PRMS	Align with grant	1/9/2013	1/14/2013	n/a	\$ 150.00	20-231-200-100-09-13	Covering for Professional Development (Literacy-Maria Wichenstandt). Being charged to Grant funds.
Jessica	Phan	Substitute	RHS	Approve lesson planning & grading	1/1/2013	2/29/2012	n/a	\$ 620.40	11-140-100-101-01-01	For RHS technology class lesson planning and grading. Not to exceed 60 hours. (Rate is \$10.34/hour)
Katie	Manning	Curriculum Writing for K-4 Social Studies	District	Approve additional Curriculum Writing	1/1/2013	6/30/2013	n/a	\$ 1,020.00	11-000-221-104-09-01	Originally approved 9/24/12. Rate is \$34 per hour not to exceed 30 hours.



***Personnel items for Board Approval:***

Name		Position	Location	Action	Effective Date	Ending Date	Step	Salary	GAAP Code	Notes for Discussion
Cathy	Zahn	Curriculum Writing for K-4 Social Studies	District	Approve additional Curriculum Writing	1/1/2013	6/30/2013	n/a	\$ 1,020.00	11-000-221-104-09-01	Originally approved 9/24/12. Rate is \$34 per hour not to exceed 30 hours.
Janet	Haigh	Parent to Parent facilitator	District	Approve facilitator	1/30/2013	1/30/2013	n/a	\$ 34.00	11-000-217-100-04-01	One hour for state mandated meeting.
Kim	Klaus	Parent to Parent facilitator	District	Approve facilitator	1/30/2013	1/30/2013	n/a	\$ 34.00	11-000-217-100-04-01	One hour for state mandated meeting.
Stephanie	Lewandowski	Parent to Parent facilitator	District	Approve facilitator	1/30/2013	1/30/2013	n/a	\$ 34.00	11-000-217-100-04-01	One hour for state mandated meeting.
Jennifer	Miller	Parent to Parent facilitator	District	Approve facilitator	1/30/2013	1/30/2013	n/a	\$ 34.00	11-000-217-100-04-01	One hour for state mandated meeting.
Lisa	Peters	Parent to Parent facilitator	District	Approve facilitator	1/30/2013	1/30/2013	n/a	\$ 34.00	11-000-217-100-04-01	One hour for state mandated meeting.