



PUBLIC SESSION MINUTES

BOARD OF EDUCATION

Mr. Michael Reca, President

Mrs. Carol Boyne, Vice President

Dr. Vincent J. Costanza

Mrs. Sharon DeVito

Mrs. Florence Gange

Mr. Thomas Halm, Jr.

Mr. Keith Kochberg

Mr. Matthew O'Grady

Mrs. Faith Silvestrov

SUPERINTENDENT OF SCHOOLS

Dr. Steven J. Mayer

ASSISTANT SUPERINTENDENT

Dr. Kathleen A. Foster

SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY

Mr. Robert DeVita

STUDENT GOVERNMENT PRESIDENT

Bruce Sapp

ROBBINSVILLE BOARD OF EDUCATION
PUBLIC SESSION AGENDA

December 18, 2012

I. CALL TO ORDER PUBLIC MEETING

Board President Mike Reca called the December 18, 2012 meeting of the Robbinsville Board of Education to order at 6:06 PM. As required, he read the *Statement of Public Meetings* and led the flag salute. Mr. Reca also requested a moment of silence for the victims of the Newtown, CT tragedy.

II. ROLL CALL

Mrs. Boyne	Arrived 6:12 PM	Mrs. Gange	Present	Mr. O'Grady	Present
Dr. Costanza	Present	Mr. Halm	Arrived 6:10 PM	Mr. Reca	Present
Mrs. DeVito	Present	Mr. Kochberg	Present	Mrs. Silvestrov	Present

III. MOTION TO CONVENE IN EXECUTIVE SESSION

On motion of Mrs. Gange and seconded by Mr. Kochberg, the Board voted (7 – 0) to enter into Executive Session at 6:07 PM to discuss the following matters. Mr. Halm and Mrs. Boyne were absent.

- Review of Harassment, Intimidation & Bullying Occurrences as required in N.J.S.A. 18A:37-15(b)6
- Negotiations

IV. MOTION TO RESUME PUBLIC SESSION

On motion of Mrs. Halm and seconded by Mrs. Gange, the Board voted (9 – 0) to resume Public Session at 7:12 PM.

V. BOARD PRESIDENT'S REPORT – Mr. Mike Reca

Mr. Reca introduced RHS Athletic Director Curtis Wyers. Mr. Wyers recognized the following RHS athletes for their outstanding performances during the fall season:

Tori Sankey – Field Hockey – Accepted at Dickinson, Gettysburg and Villanova
Meg Roeloffs – Field Hockey – First Central Jersey Field Hockey Association – Will play at Montclair
Dave Pastuna – Boys Soccer – First RHS player to achieve 1st Team honors – CVC Goalkeeper of the Year
Kyle Alston - Football – 2012 Trenton Times Football Player of the Year – 1st Team Liberty Division
Dante Focarelli – Football – 1st Team Liberty Division
Chad Scott – Football – 1st Team Liberty Division
Tyler Gildner – Football – 1st Team Liberty Division
Christine Levering – Girls Soccer – All State Team – Mercer 33 Team – 3rd Team All South Jersey

Mr. Wyers also noted that the Girls Cross Country Team was the Patriot Division winners.

Mr. Reca extended the Board's congratulations to Mr. Wyers and the athletes. Dr. Mayer informed the Board that Mr. Wyers recently earned a service award from NJSIAA for his efforts in creating NEPH-HOPE, an organization dedicated to supporting families of children with a rare form of kidney disease.

VI. SUPERINTENDENT'S REPORT – Dr. Steven J. Mayer

Dr. Mayer introduced RHS Anti-Bullying Coordinator Anna Hernandez. Mrs. Hernandez recognized RHS students Lara Cauwels and Kellie Hodson and informed the Board that they recently entered the First Annual

Mercer County Prosecutor's Art Contest. Laura's submission of a public service announcement about bullying won first place out of 450 entries. Kellie's work was also recognized by the judges.

Dr. Mayer indicated that the district is currently reviewing its security procedures. He added that in light of the December 11th referendum passage, many thanks are due to the Robbinsville community as well as to the election night volunteers. Mrs. Boyne expressed appreciation for Mrs. DeVito's contributions to the referendum process. She applauded the combined efforts of many individuals resulting in the fact that students for generations to come will have appropriate facilities in which to learn.

Mr. Recca noted that this would be Mr. Kochberg's final meeting as a Board member. He commended Mr. Kochberg for his work on the Board and thanked him for his dedication to the students of Robbinsville. Other Board members agreed and added to Mr. Recca's sentiments.

VII. STUDENT GOVERNMENT REPORT – Bruce Sapp

Student Government President Bruce Sapp reported on the following matters.

- Organ Donor Presentation
- Raven Regiment's trip to Hawaii
- Toys for Tots
- Fundraising for Hurricane Sandy
- Meeting between students and Chartwells
- Winter Pep Rally

VIII. SCHOOL BUSINESS ADMINISTRATOR'S REPORT – Mr. Robert DeVita

Mr. DeVita reported on the following matters.

- The district is in receipt of the final payment of the Section 15 Grant.
- The district is exploring the possibility of pooling with other districts for prescription benefits which may lead to a discount in the second and third years
- Direct impact of the Affordable Health Care Act
- Update of the ESIP
- Referendum next steps including a meeting with district architect team

A brief recess to celebrate the referendum passage and honor the volunteers took place from 7:45 – 8:00.

IX. CERTIFICATION OF ELECTION RESULTS

On motion of Mrs. DeVito and seconded by Dr. Costanza, the Robbinsville Board of Education voted (9-0) to certify the results of the December 11, 2012 election as indicated.

Certify the results of a December 11, 2012 bond proposal requesting residents to authorize the Board of Education to undertake (a) to undertake the construction of additions as well as improvements and renovations to the Sharon Elementary School and Pond Road Middle School; (b) to acquire the necessary equipment and undertake any associated site work; (c) to appropriate \$18,979,967; (d) to issue bonds of the School District in the amount of \$18,979,967; and (e) to transfer funds between the school facilities projects.

The "other capital projects" to be funded herein were potentially eligible for State support, in whole or in part, at a minimum amount of 40% for the eligible components of the projects. However, the Board of Education of the Township of Robbinsville determined not to seek State support for these "other capital projects," because no State support is currently available and the State has not been approving any capital projects for which State facilities aid is requested.

	Dist. 1		Dist. 2		Dist. 3		Dist. 4		Dist. 5		Total	Abs.	Prov.	Gr. Tot.
	#1	#2	#1	#2	#1	#2	#1	#2	#1	#2				
Question														
Yes	178	153	107	116	264	251	78	38	150	166	1501	28	9	1538
No	122	124	132	122	110	123	63	25	113	99	1033	9	3	1045

X. MINUTES (Attachments)

On motion of Mrs. Boyne and seconded by Mrs. Silvestrov, the Robbinsville Board of Education upon recommendation of the Superintendent voted (8 – 0 – 1) to approve the minutes of the following meetings as indicated.

- November 27, 2012 – Public Session (Mr. O’Grady, Dr. Costanza abstained)
- November 27, 2012 – Executive Session (Mr. O’Grady abstained)

XI. COMMITTEE REPORTS

A. COMMUNITY RELATIONS – Mrs. Sharon DeVito

Mrs. DeVito expressed appreciation to all involved in helping to pass the referendum. She also asked for clarification on the upcoming meeting schedule and confirmed that there would be no Community Relations meeting in January.

B. EDUCATION, DEVELOPMENT & POLICY – Mrs. Faith Silvestrov

Mrs. Silvestrov reported on the discussion items from the December 11, 2012 committee meeting:

- Athletic Appeal Hearing
- Curriculum Update
- RHS Program of Studies – Ready for 2013-2014 publication
- Teacher / Principal Evaluation Update
- Next committee meeting – January 8, 2013

C. PERSONNEL – Mrs. Florence Gange

Mrs. Gange reported on the following matters discussed at the December 10, 2012 meeting of the Personnel Committee:

- Review of the personnel agenda
- Process for evaluating Central Office / R.E.D. program staffing needs – Analysis to be part of a larger conversation related to the development of the 2013-2014 budget

D. FINANCE, FACILITIES, & TRANSPORTATION – Mrs. Carol Boyne

Mrs. Boyne reported on the following matters that were part of the December 12, 2012 FFT Committee meeting:

- Advantage 3 Presentation – Advertising – Revenue opportunity does not appear strong – Committee recommends not to pursue
- Food Services – Clarification of audit report
- Inter-local Agreement with Robbinsville Township for Crossing Guard
- 2013-2013 Annual Budget – Preliminary discussions
- Security System – Exploring swipe card (rather than key) access to buildings

- Transportation Penalty – Dapper Bus
- Section 15 Grant – Final review at state level

E. NEGOTIATIONS – Mr. Thomas Halm

Mr. Halm reported that the Board was surprised with the WTEA’s rejection of the Fact Finder’s proposal and also that there was no proposal of a counter offer. He noted that the while the Board did not agree with all of the recommendations, they opted to accept them as a way to move the negotiations process toward a conclusion. Mr. Halm reiterated that the Board is willing to continue discussions prior to superconciliation.

He indicated that the discussions with the Administrator’s Association have been productive and reminded that Board that the Administrator’s agreed to a full wage freeze (4%) in 2011-2012 as a way to save jobs.

XII. HEARING OF THE PUBLIC

A. DEBBY MUENCH

On behalf of the district’s students, Mrs. Muench expressed appreciation to the Board and Administration for their efforts on passing the referendum. She applauded the audit results and indicated that the emphasis on transparency has generated a high level of trust.

XIII. APPROVAL OF RESOLUTIONS

A. PERSONNEL (A.1 – 4)

Discussion

Mr. O’Grady asked if it is necessary to rescind the appointment of the previous Attendance Officer since the Board is appointing a replacement. After some discussion, the Board opted to include a resolution to rescind on the January 2013 agenda.

On motion of Mrs. Gange and seconded by Mrs. DeVito and carried by a vote of 8- 0 - 1, the Robbinsville Board of Education on recommendation of the Superintendent voted to approve resolutions A.1 – 4 below and on the Personnel Agenda. Mr. Reca abstained.

4. ATTENDANCE OFFICER

Appoint Bruce Hamm as Attendance Officer for the 2012- 2013 school year, on an as needed basis, at an hourly rate of \$35.00 plus mileage at the approved IRS rate.

B. EDUCATION, DEVELOPMENT, & POLICY (B.1 – 6)

Discussion

Board members commented about how impressed they are with Dawn Bruno and Marybeth Kowalski’s efforts to provide their students to real life situations.

On motion of Mrs. Silvestrov and seconded by Dr. Costanza and carried by a vote of 9-0, the Robbinsville Board of Education upon recommendation of the Superintendent voted to approve Education, Development & Policy resolutions B.1 – 6.

1. HARASSMENT, INTIMIDATION & BULLYING MONTHLY REPORT

The Robbinsville Board of Education accepts without modification the Superintendent’s Report on Harassment, Intimidation and Bullying for the month of November 2012.

2. STUDENT TEACHER CANDIDATES – 2013 SPRING SEMESTER

Approve the following individuals to complete their student teaching requirements as indicated.

<u>Teaching Candidate</u>	<u>College / University</u>	<u>Cooperating Teacher</u>
Barbra Callahan	William Paterson	Megan Steigerwald – Grade 3

3. DISCARD BOOKS

Authorize the discard of outdated middle-level textbooks as indicated.

<u>Publisher</u>	<u>Title</u>	<u>Quantity</u>
Scholastic	Literacy Place - Orange	4
Scholastic	Literacy Place - Green	5
Glencoe	Geometry Applications & Connections	1
Houghton Mifflin	Celebrate	1
Houghton Mifflin	Enjoy	1
Houghton Mifflin	Imagine	1
Houghton Mifflin	Write Source 2000	5
Houghton Mifflin	Writers Express	18
McDougal Littell	Passport to Algebra and Geometry	1
McGraw Hill	Our Nation	152
McGraw Hill	Our Nation	154

4. SPECIAL SERVICES

a. Waiver of Requirements - Special Education Medicaid Initiative (SEMI) 2013-2014

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2013-2014 school year, and;

Whereas, the Robbinsville Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students.

Now Therefore Be It Resolved that the Robbinsville Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Mercer an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2013-2014 school year.

b. Interpretation Services: Inlingua, Princeton Institute of Language

Authorize Inlingua, Princeton Institute of Language, to provide interpretation services as required for CST/parent meetings for the 2012-2013 school year at the rate of \$105.00 per hour (2 hour minimum) plus reimbursement of travel costs.

c. Psychological and Educational Learning Evaluations: Cross Country Clinical & Educational Services

Authorize Cross Country Clinical & Educational Services to conduct two psychological and educational learning evaluations in Spanish in the amount of \$825.00 each.

d. Occupational Therapy Intern

Approve Matthew Hill, Rowan University student, to serve as an occupational therapy intern with Andrid Houtras & Marianne Acquaro during the spring semester.

e. Special Service Contract: Sign Language Interpreter

Approve Penny Vaccarino to provide sign language interpreting services for IEP meetings as needed for the 2012-2013 school year at the rate of \$80.00 per hour plus travel reimbursement.

5. FIELD TRIPS

a. Field Trips – Robbinsville High School

Approve the following field trip(s) for Robbinsville High School as indicated. The district will incur no admission or transportation costs.

Rutgers University-New Brunswick, NJ

Date: 1/26/13
Number of Pupils Participating: 20
Teacher/Other Chaperones: 3 / 0
Approximate Cost per Pupil: \$50.00
Time Scheduled to Leave/Return: 7:00 am / 7:00 pm
Bus Service: BOE
Class/Group: Drama Club
Purpose: Students will perform scenes, monologues and improvisation for feedback at the STANJ Competition.

b. Field Trips – Special Services (District Wide)

Approve the following field trip(s) for Special Services (district wide). These trips are an integral part of the educational/vocational program. The district will incur admission/transportation costs.

IHOP & Quakerbridge Mall-Hamilton & Lawrence, NJ

Date: 12-12-12
Number of Pupils Participating: 6
Teacher/Other Chaperones: 4 / 0
Approximate Cost per Pupil: \$0.00
Time Scheduled to Leave/Return: 9:30 am / 1:30 pm
Bus Service: BOE
Class/Group: Autistic K/1
Purpose: At breakfast students will work on various pragmatic skills, such as waiting & appropriate behaviors. At the mall students will work on social interactions & appropriate skills in the community.

Dentist & Dairy Queen-Hamilton, NJ

Date: 12-19-12
Number of Pupils Participating: 6
Teacher/Other Chaperones: 4 / 0
Approximate Cost per Pupil: \$0.00
Time Scheduled to Leave/Return: 9:30 am / 1:30 pm

Bus Service: BOE
 Class/Group: Autistic K/1
 Purpose: Students will be exposed to the dentist office and help decrease behaviors when taken to the dentist as well as overall communication skills & appropriate behaviors in the community.

Foxmoor Shopping Center-Robbinsville, NJ

Date: 1/10/13, 1/16/13, 1/23/13, 1/29/13
 Number of Pupils Participating: 2
 Teacher/Other Chaperones: 1-2 / 0
 Approximate Cost per Pupil: \$0.00
 Time Scheduled to Leave/Return: 9:30 am / 11:00 am
 Bus Service: BOE
 Class/Group: S.O.A.R.
 Purpose: Students will be given real world work experience.

6. WORKSHOPS

That the Robbinsville Board of Education upon recommendation of the Superintendent approve the list of upcoming professional development workshops scheduled to take place during the 2012-2013 school year.

Participant's Name	Vendor	Conference / Workshop	Event Date(s)	Registration Amount	Travel Reimburse Amount
David Westawski	CJMEA	Reg'l. II Choir Rehearsal	1/4/2013	N/C	N/A
Don Green	Developmental Resources	Wired Differently	1/7/2013	\$ 149.00	\$ 64.64
Raheel Saleem	Developmental Resources	Wired Differently	1/7/2013	\$ 149.00	\$ 59.43
Rachel Wassum	Union County Regional	Science Olympiad Competition	1/8/2013	N/C	N/A
Caiola, Gallagher, & Reed	Regional Science Olympiad	Regional Science Tournament	1/8/2013	N/C	N/A
Renee Mering	AMTNJ	Preparing for Common Core Standards	1/9/2013	\$ 119.99	N/A
James Shearer	NJLA	Yound Adult Services Toolbox Workshop	1/9/2013	N/C	N/A
Laurie Foster	AMTNJ	State Standards & Assessments	1/9/2013	\$ 149.99	\$ 22.15
Nicole Bootier	AMTNJ	State Standards & Assessments	1/9/2013	\$ 149.99	N/A
Megan Steigerwald	AMTNJ	State Standards & Assessments	1/9/2013	\$ 149.99	\$ 15.59
Jennifer Lipschutz	PESI Healthcare	Shortness of Breath	1/17/2013	\$ 194.99	\$ 19.84
John Blair	Cenergistics	Nat'l Training Conference	01/20-22/2013	N/C	\$ 115.20
Kim Keener	Cenergistics	Nat'l Training Conference	01/20-22/2013	N/C	\$ 665.20

Participant's Name	Vendor	Conference / Workshop	Event Date(s)	Registration Amount	Travel Reimburse Amount
James Shearer	NJLA	Youth Services Forum	2/7/2013	\$ 35.00	N/A
Debbie Donoher	Bureau of Education & Research	Whats New in Young Adult Literature	2/7/2013	\$ 229.00	N/A
Lauren Plummer	Bureau of Education & Research	Young Adult Literature	2/7/2013	\$ 229.00	N/A
Rebekah Territo	Bureau of Education & Research	Young Adult Literature	2/7/2013	\$ 229.00	N/A
Steven DiMatteo	Bureau of Education & Research	Strengthening Instruct: Using iPad Technology	2/11/2013	\$ 225.00	N/A
Naoma Cordi-Green	NJAHPERD	2013 Annual Conference	02/25-26/2013	\$ 110.00	N/A
Caitlyn Curran	NJAHPERD	2013 Annual Conference	02/25-26/2013	\$ 110.00	N/A
Ellen Malissa	NJAGC	The NJAGC Annual Conference 2012	3/8/2013	\$ 149.00	\$ 16.74
RoseMarie McGlew	NJAGC	The NJAGC Annual Conference 2012	3/8/2013	\$ 149.00	N/A
Katie Daughenbaugh	NJSTS	45th Annual NJ Pupil Transportation Conference	04/15-16/2013	\$ 325.00	\$ 75.00
AnnMarie Potts	Institute for Education	Applied Behavior Analysis	1/24/2013	\$ 219.00	\$ 23.59
Kim Robinson	Institute for Education	Applied Behavior Analysis	1/24/2013	\$ 219.00	N/A
Lisa Peters	UDMNJ	Employment Specialist w/s	01/15-16/01/22-23/2013	\$ 300.00	\$ 48.36
Joan Douglas	UDMNJ	Employment Specialist w/s	01/15-16/01/22-23/2013	\$ 300.00	N/A
Total				\$ 3,890.95	\$ 1,125.74

C. FINANCE, FACILITIES & TRANSPORTATION (C.1 – 3)

Discussion

Mrs. Boyne complimented Accounts Payable Clerk Pam Watson on a great job with processing the bills for December.

On motion of Mrs. Boyne and seconded by Mrs. DeVito and carried by a vote of 9-0, the Robbinsville Board of Education upon recommendation of the Superintendent voted to approve Finance, Facilities & Transportation resolutions C.1-3.

1. FINANCE

a. Bills and Claims List (Attachment)

Approve payment of the Bills & Claims List in the amount of \$3,029,111.77 for the period ending December 18, 2012 as indicated.

Accounts Payable	
Fund	
11 - General Fund	\$ 620,746.88
12 - Capital Outlay	\$ -
20 - Special Revenue	\$ 51,655.97
40 - Debt Service	\$ -
60 - Food Service Fund	\$ 61,054.47
61 - R.E.D.	\$ 1,564.28
Unemployment	\$ -
Hand Checks	\$ 10,643.80
Total Accounts Payable	\$ 745,665.40
Payroll	
November 30, 2012	\$ 1,041,642.20
December 14, 2012	\$ 1,241,804.17
Total Payroll	\$ 2,283,446.37
Total Bill List	\$ 3,029,111.77

b. Certification of Board Secretary

Pursuant to N.J.A.C. 6A:23-2.12(c)3 I, Robert M. DeVita, Board Secretary/School Business Administrator, certify that as of November 30, 2012 no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23-22.12(a).

c. Report of the Board Secretary (Attachment)

Accept the Report of the Board Secretary for the period ending November 30, 2012.

d. Report of the Treasurer (Attachment)

Accept the Report of the Treasurer for November 30, 2012.

e. Transfer Report: December 18, 2012

Approve transfers totaling \$4,675.00 for the period ending December 18, 2012 as indicated.

Amount	Account From	Account To	Description
\$4,500.00	11-000-270-511-07-01 Contracted Services	11-000-270-503-07-01 Aid In Lieu	Aid in lieu
\$175.00	11-000-230-331-07-01 Legal Fees	11-000-230-890-07-01 Admin Misc	Registration fee for PD event
\$4,675.00			

f. Shared Service Agreement: Robbinsville Township – Crossing Guard

Approve a shared service agreement with Robbinsville Township not to exceed of \$8,115.00 for provision of a crossing guard at Robbinsville High School for the period of August 1, 2012 through June 30, 2013.

g. Renewal of Shared Service Agreement: Robbinsville Township–Automotive Repair Service

Whereas, the BOE desires to contract with the Township of Robbinsville for the provision of automotive repair services for the BOE's vehicles and equipment; and

Whereas, the Township of Robbinsville is agreeable to providing automotive repair services to the BOE for a fee and certain specified conditions; and

Whereas, the *Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq.*, permits local units of this State to enter into a contract with any other local unit for the joint provisions within their combined jurisdictions of any service which any party to the agreement is empowered to render within its jurisdiction; and

Whereas, the Township of Robbinsville and the BOE have authorized and approved of this Agreement by resolution duly adopted pursuant to *N.J.S.A. 40A:65-5 of the Uniform Shared Services Consolidation Act*;

Now, Therefore, in consideration of the mutual agreements and covenants contained herein, the parties hereto agree as follows:

1. Term. This Agreement shall take effect January 1, 2013 and expire December 31, 2013.
2. Scope of Services. The Township shall provide automotive services to the BOE according to the terms and conditions set forth below:
 - a. No vehicle/equipment repair in excess of \$750.00 shall be made by the Township unless specifically authorized by the designated the BOE representative.
 - b. The BOE shall designate one (1) person and one (1) back up person to schedule and be responsible for authorization on all repairs.
 - c. Minor road calls shall be performed by the Township during normal working hours and the hourly rate provided in 3a below, provided manpower and equipment is available and not being utilized in servicing / repair of Township vehicles.
 - d. Minor emergency repairs, such as flat tires, will be performed on an immediate basis at the Township facility, (DPW garage) during normal business hours.
3. Fees. The Township shall charge the BOE for automotive services as follows:
 - a. Labor rate of \$50.00 per man hour
 - b. 10% over Township cost for all repair parts and sublet parts. No charge will be made for parts which are supplied by the BOE.
4. Billing and Payment. The Township shall provide the BOE with itemized monthly billings of all repair costs. Payment shall be due from the BOE within 30 (thirty) days of the date of billing.
5. Liability. The Township and the BOE shall be responsible for acts of their own negligence consistent with the provisions of the *New Jersey Tort Claims Act, N.S.J.A. 59:1-1 et seq.*, arising out of or related to performance of any activity under the terms of this Agreement.
6. Each party shall notify the other in writing sixty (60) days before expiration of this agreement if it desires to continue services and negotiate a new contract for the succeeding year.

h. NJSBAIG Indemnity and Trust Renewal Agreement: 2012-2015

WHEREAS, the NJSBAIG seeks to provide its members with protection, services and savings relating to insurance and self-insurance;

WHEREAS, two or more educational institution have collectively formed a joint insurance fund as is authorized and described in N.J.S.A. 18A:18B-1 *et. seq.* and the regulations promulgated pursuant thereto;

WHEREAS, the Educational Institution has resolved to apply for and/or renew its membership with NJSBAIG; and

WHEREAS, the Educational Institution certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSBAIG.

NOW, THEREFORE, it is agreed as follows:

1. The Educational Institution hereby establishes/renews its membership with NJSBAIG for a three (3) year period, beginning July 1, 2012, and ending July 1, 2015 at 12:01 a.m. eastern standard time.
2. The Educational Institution agrees to participate in NJSBAIG with respect to the types of coverage stated in the Renewal of Membership Resolution, attached hereto as Exhibit "A".
3. The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSBAIG and as from time to time amended by NJSBAIG and/or Department of Banking and Insurance in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith.
4. The Educational Institution agrees to be a participating member of NJSBAIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership.
5. In consideration of membership in NJSBAIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liability of each and every member of NJSBAIG all of whom, as a condition of membership in NJSBAIG, shall execute a verbatim counterpart to this Agreement. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSBAIG in accordance with the bylaws thereof, this Agreement or any applicable statute or regulation.
6. If NJSBAIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Institution agrees to reimburse NJSBAIG for all such reasonable expenses, fees and costs on demand.
7. The Educational Institution and NJSBAIG agree that NJSBAIG shall hold all monies paid by the Educational Institution to NJSBAIG as fiduciaries for the benefit of NJSBAIG claimants all in accordance with applicable statutes and/or regulations.
8. NJSBAIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1 *et. seq.* and such other statutes and regulations as may be applicable.

The Business Official designated in the Resolution to Renew Membership is hereby authorized to execute the Agreement to renew membership.

2. FACILITIES

a. Building Use (Attachments)

Approve the Buildings and Grounds Use of Facilities Schedule for the months of January and February 2013.

b. Fire and Security Drills – November 2012

Approve Fire and Security Drills for November 2012 as indicated.

Required:	Monthly	2/School Yr.	2/School Yr.	2/School Yr.	2/School Yr.	2/School Yr.
School	Fire Drill	Security Drill Lockdown	Security Drill Bomb Threat	Security Drill Evacuation	Security Drill Active Shooter	Security Drill Other
Windsor	11/30/12	N/A	N/A	N/A	N/A	11/16/2012
SES	11/26/12	N/A	N/A	N/A	N/A	11/16/2012
PRMS	11/27/12	N/A	N/A	11/7/12	N/A	N/A
RHS	11/20/12	N/A	N/A	N/A	N/A	11/29/12

3. TRANSPORTATION

a. Authorize Default Penalties: George Dapper, Inc.

Authorize the district to impose default penalties upon George Dapper, Inc., 1020 Green Street, Iselin, NJ 08830 in the amount of \$250.58 for not meeting the to/from school specifications.

D. ROBBINSVILLE EXTENDED DAY (R.E.D.) – (D.1)

On motion of Mrs. Boyne and seconded by Dr. Costanza and carried by a vote of 9-0, the Robbinsville Board of Education upon recommendation of the Superintendent voted to approve R.E.D. resolution D.1.

1. R.E.D. PERSONNEL

a. New Hire

Approve Andrew Rubano, Music Specialist, Sharon Elementary and Pond Road Middle Schools effective January 1, 2013 at the rate of \$22.00 / hour.

b. Accept Resignation

Accept resignation of Kristen Persicketti, Lead Instructor, Pond Road Middle School effective December 30, 2012.

c. Appointment: Assistant Site Coordinator

Appoint Linda Field, former instructor to serve at Assistant Site Coordinator at Sharon Elementary School effective upon Board approval at the rate of \$22.50 per hour.

d. Appointment: Instructional Aide

Appoint Becca Bianco, former R.E.D. volunteer to serve as an aide at Pond Road Middle School effective January 1, 2012 at the rate of \$9.75 per hour.

e. **Volunteers**

Approve RHS students Samantha Deck and Kayleigh McCahery to serve as volunteers for the R.E.D. program at Sharon Elementary School.

XIV. HEARING OF THE PUBLIC

A. JOHN RUCH

Mr. Ruch complimented the Board and Administration for their work on passing the building referendum. He noted that their efforts would result in additional educational opportunities for the students of Robbinsville.

XV. OLD BUSINESS

None

XVI. NEW BUSINESS

A. SECURITY ANALYSIS

Mr. O'Grady initiated a conversation related to building security. He suggested that district consider authorizing professional security audits in each school in order to gauge weaknesses and provide a detailed assessment of security needs. A deeper discussion ensued as Board members weighed in and offered their thoughts and suggestions. Dr. Mayer noted the importance of maintaining a collaborative relationship with local and county law enforcement officials. He stressed the importance of gathering information from the Connecticut tragedy as it becomes available and moving forward thoughtfully and deliberately utilizing a multi-discipline approach.

B. TELEWISE BOARD MEETINGS

Mr. O'Grady asked the Board to consider televising their monthly public meetings. Although other Board members disagreed with the suggestion on the basis that the cost would take money away from programs, they agreed to carry the discussion into 2013 with possible consideration given to a cost analysis of creating a school-based, student run television studio.

XVII. ADJOURNMENT

On motion of Mr. O'Grady and seconded by Mr. Halm, the Board voted (9-0) to adjourn the December 18, 2012 meeting of the Robbinsville Board of Education at 9:08 PM.
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Respectfully submitted,

Robert M. DeVita
School Business Administrator / Board Secretary

Personnel items for Board Approval:

Name	Position	Location	Action	Effective Date	Ending Date	Step	Salary	GAAP Code	Notes for Discussion	
1. Employment of Staff:										
a. Administrators/Supervisors: None										
b. Certificated Staff:										
Marsha	Caldwell	Learning Disabilities Teacher/ Consultant	SPED	Accept Retirement	6/30/2013					
Elizabeth	Calderon	Teacher	RHS	Accept resignation	2/1/2013					
Ken	Gibson	Teacher	RHS	Approve unpaid leave	2/7/2013	2/8/2013			2 unpaid days.	
Vernon	Brikowski	Teacher	RHS	Approve Leave Replacement	11/27/2012	6/30/2013	MA/12	\$ 65,106.00	11-140-100-101-01-01	Originally approved 11/20/12 with pending start date.
Susan	Brady	Leave Replacement	PRMS	Approve Leave Replacement	on or about 1/18/13	on or about 4/4/13	MA/6	\$54,993.00	11-213-100-101-04-01	Filling the High School SPED leave.
Leslie	Fisher	Guidance	RHS	Approve Leave Replacement	11/28/2012	on or about 2/8/2013	n/a	\$ 400.00	11-000-218-104-01-01	Per diem rate. Originally approved 11/20/12 with pending start date.
c. Non-Certificated Staff:										
Susan	Sheerin	.5 Part time Instructional Asst.	SES	Approve New hire	12/17/2012	6/30/2013	1	\$ 11,170.50	11-212-100-106-04-01	Originally approved 11/20/12 with pending start date.
Leigh Anne	Petrangeli	.5 Part time Instructional Asst.	SES	Approve New hire	12/3/2012	6/30/2013	1	\$ 11,170.50	11-212-100-106-04-01	Originally approved 11/20/12 with pending start date.
d. Substitutes:										
Nicole	Douglas	Substitute Instructional Asst.	District	Appoint Substitute	12/1/2012	6/30/2013	n/a	\$ 10.34	various	Rate per hour. Currently a RED employee.
Jessica	Chau	Certificated Substitute	District	Approve Substitute Hire	12/19/2012	6/30/2013	n/a	\$ 80.00	various	Rate per day.
Seema	Hassan	Non-Certificated Substitute	District	Approve Substitute Hire	12/19/2012	6/30/2013	n/a	\$ 75.00	various	Rate per day.
Susan	Siben	Non-Certificated Substitute	District	Approve Substitute Hire	12/19/2012	6/30/2013	n/a	\$ 75.00	various	Rate per day.

Personnel items for Board Approval:

Name		Position	Location	Action	Effective Date	Ending Date	Step	Salary	GAAP Code	Notes for Discussion
Jan	Zaffos	Non-Certificated Substitute	District	Re-Appoint Substitute Hire	12/19/2012	6/30/2013	n/a	\$ 75.00	various	Rate per day.

2. Placement on the Salary Guide: None

3. Extra Work/Extra Pay:

a. Athletics:

Bill	Bonnett	Wrestling Volunteer	RHS	Approve Volunteer	12/19/2012	3/31/2013	n/a	\$ -	n/a	Volunteer position.
David	Bossie	Wrestling Volunteer	RHS	Approve Volunteer	12/19/2012	3/31/2013	n/a	\$ -	n/a	Volunteer position.
Jeff	Bruno	Wrestling Volunteer	RHS	Approve Volunteer	12/19/2012	3/31/2013	n/a	\$ -	n/a	Volunteer position.
Brian	Dempsey	Wrestling Volunteer	RHS	Approve Volunteer	12/19/2012	3/31/2013	n/a	\$ -	n/a	Volunteer position.
Sean	Flynn	Wrestling Volunteer	RHS	Approve Volunteer	12/19/2012	3/31/2013	n/a	\$ -	n/a	Volunteer position.
Bigala	Fosom	Wrestling Volunteer	RHS	Approve Volunteer	12/19/2012	3/31/2013	n/a	\$ -	n/a	Volunteer position.
Marlon	Gonzalez	Wrestling Volunteer	RHS	Approve Volunteer	12/19/2012	3/31/2013	n/a	\$ -	n/a	Volunteer position.
Andrew	Harvilla	Wrestling Volunteer	RHS	Approve Volunteer	12/19/2012	3/31/2013	n/a	\$ -	n/a	Volunteer position.
Kevin	Homan	Wrestling Volunteer	RHS	Approve Volunteer	12/19/2012	3/31/2013	n/a	\$ -	n/a	Volunteer position.
Jared	Icenhower	Wrestling Volunteer	RHS	Approve Volunteer	12/19/2012	3/31/2013	n/a	\$ -	n/a	Volunteer position.
Dave	Icenhower	Wrestling Volunteer	RHS	Approve Volunteer	12/19/2012	3/31/2013	n/a	\$ -	n/a	Volunteer position.
Matt	Joseph	Wrestling Volunteer	RHS	Approve Volunteer	12/19/2012	3/31/2013	n/a	\$ -	n/a	Volunteer position.
Drew	Reca	Wrestling Volunteer	RHS	Approve Volunteer	12/19/2012	3/31/2013	n/a	\$ -	n/a	Volunteer position.
Jeremy	Sander	Wrestling Volunteer	RHS	Approve Volunteer	12/19/2012	3/31/2013	n/a	\$ -	n/a	Volunteer position.

b. Co-Curricular:

Joseph	Golding	Band Enrichment	PRMS	Rescind Advisor	9/1/2012	6/30/2013	n/a	\$ (855)	11-401-100-100-03-01	Stipend position in accordance with WTEA Agreement.
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Personnel items for Board Approval:

Name		Position	Location	Action	Effective Date	Ending Date	Step	Salary	GAAP Code	Notes for Discussion
Joseph	Golding	Supplemental Band	PRMS	Rescind Advisor	9/1/2012	6/30/2013	n/a	\$ (948)	11-401-100-100-03-01	Rate of \$474 per session for 2 sessions in accordance with WTEA Agreement.
Birch	Wilson	Supplemental Band	PRMS	Approve Advisor	9/1/2012	6/30/2013	n/a	\$ 948	11-401-100-100-03-01	Rate of \$474 per session for 2 sessions in accordance with WTEA Agreement.
c. Other:										
Michael	Bruno	Technology	RHS	Approve Technology License Stipend	9/1/2012	6/30/2013	n/a	\$850	11-000-252-100-07-00	Stipend per WTEA Agreement.
Ed	Holub	Teacher	District	Approve pay for participation in Social Studies PLC	12/1/2012	6/30/2013	n/a	\$ 340.00	11-000-221-104-09-03	To participate in an after-school Social Studies Professional Learning Community. Rate is \$34/hour not to exceed 10 hours.
Jane	Hutchison	Teacher	District	Approve pay for participation in Social Studies PLC	12/1/2012	6/30/2013	n/a	\$ 340.00	11-000-221-104-09-03	To participate in an after-school Social Studies Professional Learning Community. Rate is \$34/hour not to exceed 10 hours.
Katie	Manning	Teacher	District	Approve pay for participation in Social Studies PLC	12/1/2012	6/30/2013	n/a	\$ 340.00	11-000-221-104-09-03	To participate in an after-school Social Studies Professional Learning Community. Rate is \$34/hour not to exceed 10 hours.
Megan	McCarthy	Teacher	District	Approve pay for participation in Social Studies PLC	12/1/2012	6/30/2013	n/a	\$ 340.00	11-000-221-104-09-03	To participate in an after-school Social Studies Professional Learning Community. Rate is \$34/hour not to exceed 10 hours.

Personnel items for Board Approval:

Name		Position	Location	Action	Effective Date	Ending Date	Step	Salary	GAAP Code	Notes for Discussion
Mike	Passafaro	Teacher	District	Approve pay for participation in Social Studies PLC	12/1/2012	6/30/2013	n/a	\$ 340.00	11-000-221-104-09-03	To participate in an after-school Social Studies Professional Learning Community. Rate is \$34/hour not to exceed 10 hours.
Eileen	Skinner	Teacher	District	Approve pay for participation in Social Studies PLC	12/1/2012	6/30/2013	n/a	\$ 340.00	11-000-221-104-09-03	To participate in an after-school Social Studies Professional Learning Community. Rate is \$34/hour not to exceed 10 hours.
Tom	Snyder	Teacher	District	Approve pay for participation in Social Studies PLC	12/1/2012	6/30/2013	n/a	\$ 340.00	11-000-221-104-09-03	To participate in an after-school Social Studies Professional Learning Community. Rate is \$34/hour not to exceed 10 hours.
Cathy	Solewin	Teacher	District	Approve pay for participation in Social Studies PLC	12/1/2012	6/30/2013	n/a	\$ 340.00	11-000-221-104-09-03	To participate in an after-school Social Studies Professional Learning Community. Rate is \$34/hour not to exceed 10 hours.
Anne	Woodrick	Teacher	District	Approve pay for participation in Social Studies PLC	12/1/2012	6/30/2013	n/a	\$ 340.00	11-000-221-104-09-03	To participate in an after-school Social Studies Professional Learning Community. Rate is \$34/hour not to exceed 10 hours.