

**ROBBINSVILLE BOARD OF EDUCATION
April 28, 2009**

**ROBBINSVILLE HIGH SCHOOL
STUDENT ACTIVITIES CENTER**



REORGANIZATION MINUTES

BOARD OF EDUCATION

Mrs. Carol Boyne

Mrs. Sharon DeVito

Ms. Melissa Foy (Elected April 21, 2009)

Mrs. Florence Gange (Elected April 21, 2009)

Mr. Thomas Halm, Jr.

Mr. Matthew O'Grady

Mrs. Lainie Potter

Mr. Michael Reca

Mrs. Faith Silvestrov (Re-elected April 21, 2009)

SUPERINTENDENT OF SCHOOLS

Dr. John J. Szabo

ASSISTANT SUPERINTENDENT

Dr. Kathie Foster

SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY

Ms. Louise B. Davis

BOARD ATTORNEY

Matthew Giacobbe, Esq., Scarinci & Hollenbeck

STUDENT COUNCIL PRESIDENT

Kevin Stawicki

ROBBINSVILLE BOARD OF EDUCATION

April 28, 2009

7:30 PM PUBLIC MEETING

ROBBINSVILLE HIGH SCHOOL

STUDENT ACTIVITIES CENTER

REORGANIZATION MINUTES

I. CALL TO ORDER REORGANIZATION MEETING

Board Secretary / School Business Administrator Louise B. Davis called the April 28, 2009 reorganization meeting of the Robbinsville Board of Education to order at 7:34 PM.

II. STATEMENT OF PUBLIC MEETINGS

The New Jersey Open Public Meeting Law was enacted to insure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Robbinsville Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Trenton Times and the Township of Robbinsville Bulletin Board. In addition, this notice was faxed to the Trenton Times and posted at Windsor School, Sharon School, Pond Road Middle School and Robbinsville High School.

III. PLEDGE OF ALLEGIANCE

IV. OATH OF OFFICE

A. Swearing In of Elected Officials – Ms. Louise B. Davis, Board Secretary

1. Ms. Davis swore in Mrs. Melissa Foy, Mrs. Florence Gange and Mrs. Faith Silvestrov

V. ROLL CALL – All present

VI. REORGANIZATION OF THE BOARD OF EDUCATION

A. Unofficial Results of the April 21, 2009 Election:

Ms. Davis read the unofficial results of the April 21, 2009 election.

1. Amount of Tax Levy to be Raised for the General Fund: \$ 29,661,806.00

<u>QUESTION 1</u>		
	<u>Poll</u>	<u>Absentee</u>
YES	993	4
NO:	673	8

2. Local Results for Robbinsville Board of Education:

	<u>Candidate</u>	<u>Poll</u>	<u>Absentee</u>
a.	Melissa Foy	1,116	10
b.	Florence Gange	1,080	10
c.	Faith Silvestrov	1,101	10

B. Nomination and Election of Board President – Ms. Louise B. Davis, Bd. Sec’y.

On motion of Mr. O’Grady, and seconded by Mr. Halm, and carried by a vote of 8-0, with Mr. Reca abstaining, the Robbinsville Board of Education nominated Michael Reca to the position of Board President. He accepted the nomination.

Ms. Davis turned the meeting over to President Reca.

C. Nomination and Election of Board Vice-President

On motion of Mrs. Foy, and seconded by Mrs. DeVito, Lainie Potter was nominated for the position of Board Vice President.

Mr. Reca made a motion to nominate Matt O’Grady to the position of Board Vice President. There was no second. Mr. O’Grady declined the nomination.

The nomination of Mrs. Potter was carried by a vote of 9-0. She accepted the nomination.

D. Establishment of Committees

On motion of Mr. Halm, and seconded by Mr. O’Grady, and carried by a vote of 9-0, the Board voted to establish its committees as follows for the period dating from this organizational meeting until the organizational meeting in the next calendar year:

Committee	Chair	Member	Member	Representative / Alternate Delegate
Ed. Development & Policy	Mrs. Lainie Potter	Mrs. Melissa Foy	Mrs. Florence Gange	Mrs. Sharon DeVito
Personnel	Mrs. Faith Silvestrov	Mrs. Sharon DeVito	Mrs. Carol Boyne	Mrs. Florence Gange
Community Relations	Mrs. Sharon DeVito	Mrs. Faith Silvestrov	Mrs. Melissa Foy	Mr. Matthew O’Grady
Negotiations	Mr. Thomas Halm, Jr.	Mr. Matthew O’Grady	Mrs. Lainie Potter	Mrs. Carol Boyne
Finance, Facilities & Transportation	Mr. Matthew O’Grady	Mr. Thomas Halm, Jr.	Mrs. Carol Boyne	Mrs. Melissa Foy
NJ School Boards Assn. Rep.	_____	_____	_____	_____

Committee	Chair	Member	Member	Representative / Alternate Delegate
Mercer County School Boards Assn.	Mrs. Faith Silvestrov	_____	_____	_____
Foundations Liaison	Mrs. Sharon DeVito	_____	_____	_____
NJSBA Delegate	Mrs. Florence Gange	_____	_____	_____

E. Board of Education Meeting Dates

On motion of Mrs. Silvestrov, and seconded by Mrs. Potter, and carried by a vote of 9-0, the Board voted to approve the annual schedule of regular meeting dates for the Board of Education as follows:

That the Robbinsville Board of Education, upon recommendation of the Superintendent, establish the regular meeting dates for the Board of Education to be the 4th Tuesday of every month at 7:00 p.m., and to be held in the Robbinsville High School unless otherwise noted:

REGULAR MEETING DATES

May 4, 2009 (1st Monday)
May 26, 2009
June 23, 2009 **
July 28, 2009
August 25, 2009
September 22, 2009
October 27, 2009
November 17, 2009 (3rd Tuesday)
December 15, 2009 (3rd Tuesday)
January 26, 2010
February 23, 2010
March 23, 2010
April 27, 2010

EXECUTIVE SESSIONS shall be scheduled at 6:00 p.m., immediately prior to the regular session meetings. Additional executive sessions may be scheduled during and/or after a regular session of the Board, depending on necessity, for the purpose of discussing confidential matters that are permitted to be discussed in Executive Session under the Open Public Meetings Act. Information pertaining to the discussion will be made available to the public as soon as possible once the reasons for confidentiality are no longer applicable.

* Pursuant to *NJSA 18A:11-11*, a public hearing will be held concerning the negotiations on or on amendments to the contracts of the Assistant Superintendent of Schools and the School Business Administrator. The School Board may take action on such contracts after the public hearing conducted at this meeting.

F. Board Agents – 2009-2010

On motion of Mrs. Silvestrov, and seconded by Mr. Halm, and carried by a vote of 9-0, the Board voted to approve the following individuals to serve as Board Agents for the period dating from this organizational meeting until the organizational meeting in the next calendar year:

<u>Position</u>	<u>Name</u>
Affirmative Action	Mr. B.C. Preston
504 Officer	Mrs. Janet Sinkewicz
Right to Know	Mr. Dave Gallagher
Asbestos Program Manager	Mr. Dave Gallagher
Custodian of Public Records	Ms. Louise B. Davis
Purchasing Agent	Ms. Louise B. Davis
Safety Officer /School Resource Officer	Officer Barbara Borges

G. Auxiliary Personnel – 2009-2010

On motion of Mrs. Silvestrov, and seconded by Mrs. DeVito, and carried by a vote of 9-0, the Board voted to approve the following entities and individuals to serve in the capacities as indicated for the period dating from this organizational meeting until the organizational meeting in the next calendar year:

Architect of Record	THE SPIEZLE GROUP 120 Sanhican Drive Trenton, New Jersey 08618
Attorney (General & Labor Counsel)	SCARINCI & HOLLENBECK 1100 Valley Brook Avenue Lyndhurst, New Jersey 07071 Contracted Fees: Partner: \$145/hr. Associate: \$125/hr. Paralegal: \$ 75/hr.
Attorney (Bond Counsel)	McMANIMON & SCOTLAND, L.L.C. One River Front Plaza – 4 th floor Newark, New Jersey Contracted Fee: \$175./hr.
Auditor	RODNEY R. HAINES HOLMAN & FRENIA, P.C. 618 Stokes Road Medford, NJ 08055 Contracted Amount: \$22,000.00
Health Benefit Consultant	ALLEN & ASSOCIATES 630 S. Brewster Road Vineland, NJ 08631
Insurance Broker	GR MURRAY 707 State Road PO Box 83 Princeton, NJ 08542

School Physician

Dr. MARK MAGARIELLO

Robert Wood Johnson
Occupational Health
2 Hamilton Health Pl.
Hamilton, NJ 08690
Contracted Amount: To be negotiated

**Treasurer of School
Monies**

PABLO CANELA

7015 Cottage Avenue, Apt. 5B
North Bergen, NJ 07047
Contracted Amount: \$5,200.00

H. District Policies & Bylaws – 2009-2010

On motion of Mr. O’Grady, and seconded by Mrs. DeVito, and carried by a vote of 8-0 with Mrs. Gange abstaining, the Board voted to adopt the District’s Policies and Bylaws and approve Robert’s Rules of Order, revised, for its parliamentary procedures relating to Board Meetings for the period dating from this organizational meeting until the organizational meeting in the next calendar year.

I. School Ethics Act/Code of Ethics – 2009-2010

On motion of Mr. Halm, and seconded by Mr. O’Grady, and carried by a vote of 9-0, the Board voted to reaffirm the School Ethics Act and Code of Ethics for School Board Members for the period dating from this organizational meeting until the organizational meeting in the next calendar year.

J. School Calendar – 2009-2010

On motion of Mrs. Boyne, and seconded by Mrs. Foy, and carried by a vote of 9-0, the Board voted to approve the Robbinsville Public Schools 2009-2010 School Calendar.

K. 12-Month Staff Holiday Calendar – 2009-2010

On motion of Mrs. DeVito, and seconded by Mrs. Potter, and carried by a vote of 9-0, the Board voted to approve the Robbinsville Public Schools 12-month Staff Holiday Calendar for the 2009-2010 school year.

L. Financial Depositories – 2009-2010

On motion of Mr. O’Grady, and seconded by Mrs. Boyne, and carried by a vote of 9-0, the Board voted to approve the following financial institutions as official depositories for the School District’s funds for the period dating from this organizational meeting until the organizational meeting in the next calendar year.

- The Bank
- Roma Bank
- TD Bank
- Wachovia Account
- New Jersey Cash Management Fund Account

- NJARM (New Jersey Asset & Rebate Management Program)

M. Current Curriculum, Program of Studies 2009-2010

On motion of Mrs. DeVito, and seconded by Mrs. Foy, and carried by a vote of 8-0, with Mrs. Gange abstaining, the Board voted to approve the current curriculum, program of studies and graduation requirements as shown in the 2009-2010 Program of Studies.

N. Participation of NJSIAA – 2009-2010

On motion of Mrs. DeVito, and seconded by Mr. O’Grady, and carried by a vote of 9-0, the Board voted to approve the enrollment of Robbinsville School District as a member of the New Jersey State Interscholastic Athletic Association (NJSIAA) to participate in approved interschool programs sponsored by the NJSIAA for the 2009-2010 school year.

O. School Funds Investor – 2009-2010

On motion of Mr. O’Grady, and seconded by Mr. Halm, and carried by a vote of 9-0, the Board voted to designate the School Business Administrator/Board Secretary as the School Funds Investor with the authority to transfer funds as necessary pursuant to 17:12B-24 for the period dating from this organizational meeting until the organizational meeting in the next calendar year.

P. Signature Authorization – 2009-2010

On motion of Mrs. Silvestrov, and seconded by Mrs. Foy, and carried by a vote of 9-0, the Board voted to designate the following authorized individuals to sign checks on behalf of the Board of Education for the period dating from this organizational meeting until the organizational meeting in the next calendar year:

Current Account

- School Business Administrator / Board Secretary or Superintendent
- Board President or Board Vice-President
- Treasurer of School Monies

Payroll Account

- School Business Administrator / Board Secretary or Treasurer of School Monies

Agency Account

- School Business Administrator / Board Secretary or Treasurer of School Monies

Unemployment Account

- School Business Administrator / Board Secretary or Superintendent

Cafeteria Account

- School Business Administrator / Board Secretary or Superintendent

- Treasurer of School Monies

Petty Cash Accounts

- School Business Administrator / Board Secretary or Superintendent
- Principal and Vice-Principal

NJARM

- School Business Administrator / Board Secretary or Superintendent

Q. Official Newspaper – 2009-2010

On motion of Mr. O’Grady, and seconded by Mrs. Foy, and carried by a vote of 9-0, the Board established The Trenton Times as the official newspaper for District announcements for the period dating from this organizational meeting until the organizational meeting in the next calendar year, and directed the School Business Administrator / Board Secretary to advertise in other newspapers as appropriate.

R. Transfer of Funds & Hand Checks – 2009-2010

On motion of Mrs. DeVito, and seconded by Mr. Halm, and carried by a vote of 9-0, the Board authorized the School Business Administrator / Board Secretary to transfer budget funds and issue hand checks for ratification at Board of Education meetings for the period dating from this organizational meeting until the organizational meeting in the next calendar year.

S. Grant Application – 2009-2010

On motion of Mrs. Silvestrov, and seconded by Mr. O’Grady, and carried by a vote of 9-0, the Board authorized the Superintendent of Schools to sign and file all grant applications to the United States government and state government for educational program grants and to represent the District as required in reference to such grant applications for the 2009-2010 school year.

T. Maximum Travel Expenditure Allowance (6A:23A-7.3) – 2009-2010

On motion of Mr. O’Grady, and seconded by Mrs. Foy, and carried by a vote of 9-0, the Board established the maximum expenditure on travel and expense reimbursement budget for the 2009-2010 school year, in accordance with NJAC 6A:23B, not to exceed \$150,000.00. Each individual employee is authorized up to \$1,500.00 for “regular business” travel.

U. Chart of Accounts – 2009-2010

On motion of Mrs. DeVito, and seconded by Mr. O’Grady, and carried by a vote of 9-0, the Board designated the 2008 Revised New Jersey Chart of Accounts (COA) to provide dimensions and types of allowable budgetary transactions for the period dating from this organizational meeting until the organizational meeting in the next calendar year.

VII. ADJOURNMENT OF REORGANIZATION

On motion of Mrs. DeVito, and seconded by Mrs. Potter, and carried by a vote of 9-0, the Board adjourned the reorganization portion of the meeting and entered into Executive Session at 8:06 PM.

ROBBINSVILLE BOARD OF EDUCATION

April 28, 2009

PUBLIC SESSION MINUTES

I. CALL TO ORDER

President Michael Reca called the April 28, 2009 meeting of the Robbinsville Board of Education to order at 9:16 PM.

II. NEW SUPERINTENDENT OF SCHOOLS – APPROVAL OF CONTRACT

On motion of Mrs. Boyne, and seconded by Mrs. DeVito, and carried by a vote of 9-0, the Board voted to approve the following: (II.A)

A. Superintendent of Schools – 2009-2014

That the Robbinsville Board of Education approve the employment of Steven Mayer as Superintendent of Schools for Robbinsville School District. In accordance with the Board agreement, Mr. Mayer's employment will commence on July 1, 2009 and extend through June 30, 2014 at an annual salary of \$175,000.00. The contract has been approved by the Mercer County Executive Superintendent.

Board members welcomed Mr. Mayer and expressed their appreciation and gratitude that he has been selected to lead Robbinsville Public Schools as the new Superintendent.

Mr. Mayer conveyed his appreciation to the Board on the Superintendent Search. He congratulated the Board, the administration and community members for their combined efforts on successful passage of the 2009-2010 Budget.

III. STUDENT COUNCIL REPORT – Kevin Stawicki

Student Council President, Kevin Stawicki, reported on Project Democracy. The ballot question for RHS students was created to determine whether uniforms would be required for PE class. Students voted that uniforms should not be required.

IV. MINUTES

On motion of Mrs. DeVito, and seconded by Mrs. Foy, and carried by a vote of 8-0 with Mrs. Gange abstaining, the board voted to approve the minutes of the following meetings:

- March 3, 2009 – 2009-2010 Budget Workshop – Public Session
- March 16, 2009 – Special Meeting – Executive Session
- March 16, 2009 – 2009-2010 Preliminary Budget Adoption – Public Session
- March 24, 2009 – Monthly Meeting – Public Session
- March 31, 2009 – 2009-2010 Public Budget Hearing – Public Session

V. SCHOOL BUSINESS ADMINISTRATOR'S REPORT – Ms. Louise B. Davis

Ms. Davis expressed her appreciation to all that supported the 2009-2010 Budget.

VI. SUPERINTENDENT'S REPORT – Dr. John J. Szabo

The Superintendent reported on the following matters:

- Dr Szabo welcomed Mr. Mayer and indicated that he is looking forward to discussing the upcoming transition with him.
- He read a letter from Governor Corzine to the RHS Robotics Team offering his congratulations on the team's participation in the regional competition.
- Dr. Szabo introduced PRMS Teacher, Anne DiGiuseppe, to provide information on Destination Imagination and the May 20, 2009 Global Finals in Knoxville, TN. Mrs. DiGiuseppe expressed her appreciation to RHS Principal Molly Avery, Facilities Manager Dave Gallagher, and PRMS Teacher Kim Keener for their assistance and support with the state tournament held at RHS on April 4, 2009 during which two Robbinsville teams finished in 3rd place and one finished in 1st place.
- Dr. Szabo expressed his appreciation to the voters for support in passing the 2009-2010 budget.

VII. BOARD PRESIDENT'S REPORT – Mr. Michael Reca

Board President, Mike Reca, extended his thanks to township voters and recognized Mrs. DeVito's community outreach work encouraging residents to vote. He welcomed Mr. Mayer to Robbinsville and indicated that he is happy at Mrs. Potter's nomination as Vice President. Finally, he expressed his appreciation to Dr. Judy Ferguson on a job well done in her role as facilitator of the Superintendent Search.

VIII. COMMITTEE REPORTS

A. COMMUNITY RELATIONS – Sharon DeVito

Mrs. DeVito read a letter of appreciation to all involved in the effort to pass the 2009-2010 Budget.

B. EDUCATION, DEVELOPMENT & POLICY – Carol Boyne

The Education, Development & Policy Committee met on April 14, 2009. Mrs. Boyne reported on the following items:

- Administration is reviewing options and alternatives for the K-5 World Language Program;
- Policy revisions to include allowing for broader documentation for entrance requirements;
- Visitation in schools – Building access ensuring appropriate security;
- Teachers of the Year to be honored at the May 26, 2009 BOE meeting;
- Discard of textbooks based upon curriculum changes.

C. PERSONNEL – Faith Silvestrov

Mrs. Silvestrov indicated that the Personnel Committee met on April 20, 2009 and

discussed confidential matters related to district staff for the May 4th Special Meeting.

D. NEGOTIATIONS – Matt O’Grady

The Negotiations Committee met on April 14, 2009 and Mr. O’Grady indicated that an agreement in principle has been reached with the administrators. Board Attorney Matt Giacobbe informed the Board that he anticipates the agreement to be finalized in time for the May BOE meeting.

E. FINANCE, FACILITIES, & TRANSPORTATION – Matt O’Grady

Mr. O’Grady indicated that the FFT Committee met twice. He reported on the following matters related to Facilities:

- A successful bidder was named for the Lawn Maintenance contract;
- Stripping of parking lots;
- Discussion at committee level re: obtaining quotes for track maintenance;
- Field drainage issues – Birdsall performed walk though evaluation;
- RHS Concession Stand – Water line repair;
- Sharon School sign repair;
- Completed Projects:
 - Replacement of RHS Won auditorium door;
 - RHS Sign;
 - RHS Baseball fence.

The committee discussed the following issues involving Finance:

- PERS – Recommendation not to defer;
- Terra-Cycle

Mr. O’Grady congratulated Board members on their efforts in getting the budget passed and expressed his belief that their work as a Board is just beginning. He emphasized the importance of continued community support and creation of a plan to campaign for additional state aid. Mr. O’Grady also discussed the importance of more involvement with the township’s senior citizen population. He suggested the Board consider holding some meetings at the Senior Center.

IX. HEARING OF PUBLIC (9:45 PM – 9:56 PM)

A. JOHN RUCH

- Congratulations to the BOE on Superintendent Search and welcome to Mr. Mayer;
- Congratulations to Mrs. DeVito for her work on getting the budget passed;
- Congratulations to BOE on PERS deferral;
- Inquiry regarding the status of a prior discussion on splitting FFT into two committees;
 - Mr. Reca indicated that Mr. Mayer will evaluate the BOE committee structure when he begins employment in the district;
- Request for an update on the district-wide space study;
 - Dr. Szabo said that he would have the information for the May BOE meeting;
- Stressed the need for a timeline on the space study;
 - Mr. Reca confirmed that the space study is a priority.

B. LAURA WILLIAMS / EMILY RIVERS

- On behalf of the Gay Straight Alliance, Laura and Emily thanked the Board for their ongoing support;
- During the April 17th National Day of Silence, GSA circulated a petition expressing gratitude and appreciation to Board President Mike Reca and Superintendent Dr. Szabo for their support of LGBT students. The girls presented the petition, which gathered more than 200 signatures, to Mr. Reca and Dr. Szabo.

C. BIRCH WILSON – WTEA PRESIDENT

- On behalf of the Robbinsville teaching staff, Mr. Wilson welcomed Mr. Mayer and congratulated the Board on the budget passage.

D. JOANNE LASKEY

- Welcome to Mr. Mayer;
- Commented on the importance of redirection of community support based upon passage of the budget.

E. WALTER DABROWSKI

- Congratulations to Mr. Mayer;
- Requested ed for clarification on item 5B (Approval for Summer Meetings);
 - Mrs. DeVito explained that these meetings are IEP meetings and are required by law.

X. RESOLUTIONS BEING PRESENTED FOR APPROVAL

On motion of Mr. Halm, and seconded by Mrs. Potter, and carried by a vote of 9-0, the Board voted by consent agenda and approved the following: (Personnel - F.1-5, Education, Development & Policy - G.1-8, Facilities, Finance, & Transportation - H.1, H.2b, H.3).

On motion of Mr. O’Grady, and seconded by Mr. Halm, and carried by a vote of 8-0 with Mrs. DeVito abstaining, the Board approved the following: (Landscaping & Grounds Bid Award - H.2a)

Discussion related to approval of resolutions follow on page 26 (Section XI).

F. PERSONNEL

BE IT RESOLVED by the Robbinsville Board of Education that the following **PERSONNEL** resolutions, as recommended by the Superintendent, be approved as indicated:

1. EMPLOYMENT OF STAFF – Robbinsville High School – 2008-2009

a. Maternity Leave Request – RHS – Amended

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve a maternity leave for Theresa F. Censoplano, Teacher of Biology, effective May 4, 2009. Mrs. Censoplano will return to her teaching position in September 2009.

b. Maternity Leave Request – RHS

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve a maternity leave for Laurie Rotondo, School Counselor, effective September 2, 2009 through November 17, 2009. Mrs. Rotondo will use 20 sick days during her absence. She will return to her teaching position on November 18, 2009.

c. Maternity Leave Extension – RHS

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve a maternity leave extension for Mrs. Yasemin Kinak, Teacher of Mathematics, through the end of the 2008-2009 school year. Mrs. Kinak's original request (through May 1, 2009) was granted at the December 16, 2008 Board meeting. She plans to return to her teaching position in September 2009.

d. Maternity Leave Replacement Extension – RHS

That the Robbinsville Board of Education, upon recommendation of the Superintendent, extend the maternity leave replacement position of C. Grace Jou through the end of the 2008-2009 school year. Ms. Jou was approved at the January 27, 2009 Board meeting to replace Math Teacher, Mrs. Yasemin Kinak during her maternity leave at an annual pro-rated salary of \$50,563 (Masters / Step 4). This position will be extended through the end of the 2008-2009 school year.

e. Staff Resignations – RHS

i. Amy Berge

That the Robbinsville Board of Education, upon recommendation of the Superintendent, accept the resignation of Mrs. Amy Berge, Teacher of Mathematics, effective at the close of the 2008-2009 school year. We wish Mrs. Berge the best of luck with her future endeavors.

ii. Caitrin Billman

That the Robbinsville Board of Education, upon recommendation of the Superintendent, accept the resignation of Ms. Caitrin Billman, Teacher of Mathematics, effective at the close of the 2008-2009 school year. We wish Ms. Billman the best of luck with her future endeavors.

iii. Peter Dorofy

That the Robbinsville Board of Education, upon recommendation of the Superintendent, accept the resignation of Mr. Peter Dorofy, Teacher of Physics, effective at the close of the 2008-2009 school year. We wish Mr. Dorofy the best of luck with his future endeavors.

iv. Gerard Stefanick

That the Robbinsville Board of Education, upon recommendation of the Superintendent, accept the resignation of Mr. Gerard Stefanick, Special

Education Teacher, effective at the close of the 2008-2009 school year. We wish Mr. Stefanick the best of luck with his future endeavors.

2. EMPLOYMENT OF STAFF – Pond Road Middle School – 2008-2009

a. Maternity Leave Request – PRMS

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the maternity leave of Lauri Foster, Teacher of Mathematics, effective May 26, 2009. Mrs. Foster intends to use her sick days during this period to be followed by an unpaid leave of absence in accordance with the New Jersey Family Leave Act. She will return to her teaching position on November 2, 2009.

b. Leave Without Pay – PRMS

That the Robbinsville Board of Education, upon recommendation of the Superintendent, allow Speech Therapist Sangeetha Subramanian to use days without pay to attend a family event in India. Dates for non-payment include June 15, 16, 17, 18, 19, 2009.

3. EMPLOYMENT OF STAFF – Sharon Elementary School – 2008-2009

a. Maternity Leave Request – Sharon Elementary

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the maternity leave of Mary K. Tamayo, Teacher of Art, effective on or about September 1, 2009 through October 12, 2009. During this time Mrs. Tamayo will use 27 of her accumulated sick days to be followed by an unpaid leave of absence in accordance with the New Jersey Family Leave Act through January 1, 2010. Mrs. Tamayo will return to her teaching position on January 4, 2010.

b. Staff Retirement – Sharon Elementary

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the retirement of Mrs. Donna M. Pew, teacher of Grade 3, effective July 1, 2009. After serving the district's students for thirty-six years, we wish Mrs. Pew the best of luck with her retirement. Mrs. Boyne and Mrs. Silvestrov extended their best wishes to Mrs. Pew

4. EMPLOYMENT OF STAFF – Other Matters – 2008-2009

a. Advanced Placement on the Salary Guide – 2008-2009

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve advanced placement on the salary guide for the following individuals:

<u>Name</u>	<u>From / Step</u>	<u>To / Step</u>	<u>Pay Period Effective</u>
Jill Patterson	BA+15 / 7	MA / 7	April 30, 2009
Jennifer Smith	BA / 4	BA +15 / 4	April 30, 2009

a. Substitute Teachers – 2008-2009

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the following individuals as substitute teachers:

Certified (\$80/day)
Melissa Abbott
James Harrison
Darren Schulman

Non-certified (\$75/day)
Regina Altamore
Gargi Chanda
Janet Nardo
Guy Nardo
Kelly Twamley
Christopher Villano

b. Substitute Paraprofessional – 2008-2009

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve Lorraine Bernas as a substitute paraprofessional at the rate of \$13.43 per hour.

c. Student Teachers – 2008-2009

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the following individuals as student teachers:

<u>Student Teacher</u>	<u>Robbinsville Teacher</u>	<u>College</u>	<u>Semester</u>
Una Hong	Erica Morgan – RHS	TCNJ	Fall 2009
Christine Snow	David Westawski – RHS	Rider	Fall 2009
Nicole Nagle	Jennifer Chimienti	TCNJ	Fall 2009
Matthew DiBiase	Debra Bella – RHS	Rider	Spring 2010
Shannon Bures	Lisa Papp – PRMS	Rider	Spring 2010

d. Paid Administrative Leave

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve a paid administrative leave for Bus Driver Peter Sponziello until the outcome of a CDL evaluation.

5. EXTRA WORK / EXTRA PAY – 2008-2009

a. Literacy Curriculum Team – (K-3)

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the following individuals for the Literacy Curriculum Team at the contractual rate of \$34.00 / hour, not to exceed 30 hours:

Jeannae Ayala	Karen McCard
Kim Casto	Joanne McCard
Darlene Jones	Dana Sergio
Liz Hill	Linda Zaffarese

b. Approval for Summer Meetings

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the following individuals to attend summer CST meetings on an as needed basis at the rate of \$34.00 per hour:

Alisa Sternberg	Karen Burkowski
Andrea Driver	Kathleen Manning
Angel Dolina	Kathy Diefes

Ann Marie Dellegrotti	Kathy St. John
Annette Deck	Kim Casto
Barbara Wojtowicz	Kim Robinson
Betsy Borsuk	Kim White
Bill Bartolino	Kristin Aquilino
Brenda John-Goodstein	Laura Busse
Carlie Zuccarello	Laura Seidel
Carol Hothchkiss	Lauren Plummer
Carolyn Mahon	Linda Biondi
Carylon Dilts	Linda Hahn
Cathy Delhagen	Linda Zaffarese
Cathy Solewin	Lisa Giblin
Cathy Zahn	Loryn Schneid
Cheryl Punzo	Marsha Caldwell
Chris Piovoso	Mary Carpenter
Christine Carbarle	Megan Steigerwald
Cindi Pivovarnick	Melissa Thomas
Cynthia Keegan	Michele Maietta
Dan Carrigan	Michelle Warren
Danielle Gladysz	Natalie DeSantis
Darlene Jones	Nicole McGrath
Dawn Brunow	Pat Walker
Deb Dauer	Peggy Damm
Debbie Donoher	Rachel Capolupo
Debby Muench	Rachel Green
Debby Zdunek	Renee Bianchi
Donna Sack	Robyn Thomas
Elissa Horan	Rose McGlew
Elizabeth Hill	Sally Zegas
Erica Morgan	Sangeetha Subramanian
Gail Kohan	Sharon Clarici
Heather Ochsner	Stacey Calli
Helen Chiappetta	Tawrye Mason
Jane Hutchison	Tracey Rodriguez
Jeanae Ayala	Jill Patterson
Jen Haas	Joan Oszvar
Jennie Leichner	Josette Smolka
Jennifer Miller (School Psychologist)	Joy Wolf
Jennifer Monahan	

c. ESY Extended School Year

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the following individuals for ESY Extended School Year as per students' IEP's from July 6, 2009 through August 13, 2009 (Monday – Thursday). Teachers will be paid at their pro-rated salary, including one half day prior and one half day at the conclusion of the program.

<u>Name</u>	<u>Position</u>
Kim Robinson	Special Education Teacher
Lisa Giblin	Special Education Teacher
Sean Greig	Special Education Teacher
Carlie Zuccarello	Special Education Teacher

<u>Name</u>	<u>Position</u>
Michelle Warren	Special Education Teacher
Laura Seidel	Special Education Teacher
William Bartolino	Substitute Teacher
Carol Moscarello	Therapist
Maryanne Aquaro	Therapist
Eileen Katzman	Paraprofessional
Debbie McClain	Paraprofessional
Nicole Roberti	Paraprofessional
Theresa Mayweather	Paraprofessional
Meilissa Young	Nurse

d. Jump Start Summer Reading Program

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the following individuals as instructors for the Jump Start Summer Reading Program at the contractual rate of \$34.00 / hour, for a total of 48 hours per person:

Anne Marie DelleGrotti Debby Muench
 Brenda Goodstein Carolyn Mahon
 Karin McCard

e. Curriculum Writing – RHS

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the following individuals to write curriculum for business courses at the contractual rate of \$34.00 / hour, not to exceed 20 hours per person:

Tawrye Mason Jennifer Smith

f. Stipend Adjustment – Homework Club – PRMS

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve stipend adjustments for the following individuals as facilitators of the PRMS Homework Club. These stipends were originally approved at the January 27, 2009 Board meeting:

<u>Name</u>	<u>Previously Approved Stipend</u>	<u>Adjusted Stipend</u>
Mary Carpenter	\$2,520.00	\$460.00
Renee Mering	\$2,520.00	\$460.00
Dana Pontani	\$2,520.00	\$460.00

G. EDUCATION, DEVELOPMENT, & POLICY

BE IT RESOLVED by the Robbinsville Board of Education that the following **EDUCATION, DEVELOPMENT, & POLICY** resolutions, as recommended by the Superintendent, be approved as indicated:

1. CURRICULUM / PROGRAM & POLICY

a. Policies and Regulations – First Reading

That the Robbinsville Board of Education, upon recommendation of the Superintendent, review the following state mandated policies and regulations at the level of second reading (See Attachments):

P5111	Eligibility of Resident / Nonresident Pupils
P5112	Entrance Age

b. Policies and Regulations – Second Reading

That the Robbinsville Board of Education, upon recommendation of the Superintendent, review the following state mandated policies and regulations at the level of second reading (See Attachments):

P1110	Organizational Chart
P2460	Special Education
R2460	Special Education
R2460.1	SPED Location, Identification, & Referral
R2460.8	SPED – Free & Appropriate Education
R2460.9	SPED –Transition from Early Intervention Programs to Preschool Programs
R2460.16	SPED – Instructional Material to Blind or Print Disabled Pupils
P2467	Surrogate Parents & Foster Parents

c. Application for Approval to Operate Summer School - 2009

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve an application to operate summer school as detailed:

Sharon Elementary School – June 29, 2009 – July 23, 2009
Pond Road Middle School – July 6, 2009 – July 31, 2009
Robbinsville High School – July 6, 2009 – July 17, 2009

Application to be forwarded to the Executive County Superintendent upon Board approval.

d. Personalized Student Learning Plan Pilot Program

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve an application for participation in the *Personalized Student Learning Plan* two year pilot program for high schools and middle schools sponsored by the New Jersey Department of Education. If selected to participate, the district will receive funding in the amount of \$30,000.00 (\$7,500 per school per year) to implement the program (See Attachment).

e. Destination Imagination – Knoxville, TN

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the travel of Robbinsville’s Destination Imagination Team to Knoxville, TN for participation in the Global Finals from May 20, 2009 – May 24, 2009. Destination Imagination is a process-based program grounded in well-established creative problem solving theory and helps young people build lifelong skills in creative and critical thinking, teamwork, time management and problem solving. The

cost to the district will total \$4,560.00 (8 individuals @ \$570.00 each). (See Attachment).

f. Discard of Unused Textbooks

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve discard of the following textbooks due to course changes:

RHS – Discovering Algebra
RHS – Interactive Math Program
PRMS – Connected Math Program

g. Workshops – Robbinsville Public Schools – 2008-2009

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the teachers / administrators listed for upcoming professional development workshops scheduled to take place during the 2008-2009 school year. (See Attachment)

2. DEPARTMENT OF SPECIAL SERVICES

a. Tuition Contract – Rutgers Douglass Developmental Disabilities Center

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve a tuition contract with Rutgers Douglass Developmental Disabilities Center to provide home based services to student # 08-19RE for the 2009 extended school year. The contract will be in effect from July 6, 2009 through August 13, 2009 at the rate of \$90 per 2 hours per week for Program Coordinator, \$55.00 per 10 hours per week for Consultant/Tutor and Clinics 2 hours per month. Total cost per week is \$730.00 plus clinics.

3. NEW JERSEY SCHOOL BOARDS ASSOCIATION ANNUAL DELEGATE ASSEMBLY

a. NJSBA Annual Delegate Assembly – Plainsboro, NJ

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve attendance of the Board Delegate (to be appointed) to the New Jersey School Boards Association Annual Delegate Assembly to take place on May 16, 2009 in Plainsboro, New Jersey at no cost to the district.

4. SYSTEMS 3000 SOFTWARE TRAINING

a. Systems 3000 Training – Central Office

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve Louise B. Davis to participate in Systems 3000 Expense and Revenue training. Originally scheduled to take place on April 22, 2009, this training was rescheduled by Systems 3000 to take place on April 29, 2009. Admission/Transportation Cost not incurred by District.

5. NATIONAL SCHOOL LUNCH PROGRAM DIRECT CERTIFICATION PROCESS

a. Direct Certification Workshop – East Brunswick, NJ

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve Secretary Fran McKenna's attendance at a state sponsored Direct Certification Workshop. This session, scheduled to take place on May 28, 2009 will provide guidance for determining eligibility for free school meals. Admission/Transportation Cost not incurred by District.

6. NJDOE TRANSPORTATION MEETINGS

a. State Sponsored Transportation – Trenton, NJ

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve Transportation Supervisor Katie Daughenbaugh's attendance at the following state sponsored meetings:

<u>Date</u>	<u>Speaker</u>	<u>Topic</u>
4/29/09	Ray Zirilli	Contracts, Renewals, Jointures, Bid Specs
4/30/09	Dr. Sam Stewart	Annual Public/Nonpublic Transportation Mtg

7. SENIOR CLASS TRIP – CLASS OF 2010

a. Walt Disney World – Orlando, FL – Amended

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the senior class trip for the Class of 2010 to Walt Disney World scheduled to take place March 4 – March 8, 2010, at a cost not to exceed \$959.00 per student. Educational Travel Tours will serve as the tour agent. Admission / Transportation Cost not incurred by District.

8. FIELD TRIPS

a. Field Trips – Robbinsville High School – 2008-2009

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the following field trips for Robbinsville High School for the 2008-2009 school year:

Rider University - Lawrenceville, NJ

Date:	March 31, 2009
Number of Pupils Participating:	15
Teacher Chaperones:	1
Number of other Chaperones:	0
Approximate Cost per Pupil:	\$0.00
Time Scheduled to Leave:	8:00 am
Time Scheduled to Return:	2:00 pm

Admission/Transportation Cost not incurred by District

TCNJ-Ewing, NJ

Date:	April 1, 2009
Number of Pupils Participating:	6
Teacher Chaperones:	1

Number of other Chaperones: 0
Approximate Cost per Pupil: \$20.00
Time Scheduled to Leave: 7:30 am
Time Scheduled to Return: 2:00 pm

Admission/Transportation Cost not incurred by District

Georgia Dome - Atlanta, GA

Date: April 15-19, 2009
Number of Pupils Participating: 13
Teacher Chaperones: 1
Number of other Chaperones: 2
Approximate Cost per Pupil: \$600.00
Time Scheduled to Leave: 7:00 am (4/15)
Time Scheduled to Return: 2:00 pm (4/19)

Admission/Transportation Cost not incurred by District

Trenton-Mercer Airport

Date: May 9, 2009
Number of Pupils Participating: 8
Teacher Chaperones: 1
Number of other Chaperones: 2
Approximate Cost per Pupil: \$0.00
Time Scheduled to Leave: 10:00 am (4/15)
Time Scheduled to Return: 2:00 pm (4/19)

Admission/Transportation Cost not incurred by District

M.C.C.C.- W. Windsor, NJ

Date: May 15, 2009
Number of Pupils Participating: 70
Teacher Chaperones: 5
Number of other Chaperones: 0
Approximate Cost per Pupil: \$0.00
Time Scheduled to Leave: 8:30 am
Time Scheduled to Return: 3:45 pm

Admission/Transportation Cost not incurred by District

Montgomery H.S.- Montgomery, NJ

Date: May 16, 2009
Number of Pupils Participating: 30
Teacher Chaperones: 1
Number of other Chaperones: 2
Approximate Cost per Pupil: \$0.00
Time Scheduled to Leave: 6:30 am
Time Scheduled to Return: 6:15 pm

Admission/Transportation Cost not incurred by District

Pond Road Middle School – Robbinsville, NJ

Date: May – Dates TBA
Number of Pupils Participating: 12
Teacher Chaperones: 2
Number of Other Chaperones: 0
Approximate Cost per Pupil: \$0.00
Time Scheduled to Leave: 7:45 am
Time Scheduled to Return: 8:50 am

Admission/Transportation Cost not incurred by District

H. FACILITIES, FINANCE & TRANSPORTATION

BE IT RESOLVED by the Robbinsville Board of Education that the following **FACILITIES, FINANCE & TRANSPORTATION** resolutions, as recommended by the Superintendent, be approved as indicated:

1. FINANCE

a. Bills and Claims List (See Attachment)

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve payment of the Bills & Claims Lists for April 2009:

April Bill List:	\$ 1,400,889.51
Total:	\$ 1,400,889.51

b. Certification of Board Secretary

Pursuant to N.J.A.C. 6A:23-2.12(c)3 I, Louise B. Davis, Board Secretary/School Business Administrator, certify that as of March 2009, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-22.12(a).

c. Board Secretary's Report

That the Robbinsville Board of Education, upon recommendation of the Superintendent, accept the following Board Secretary's Report for the periods ending March 31, 2009 (See Attachment)

d. Treasurer's Report

That the Robbinsville Board of Education, upon recommendation of the Superintendent, accept the following Treasurer's Reports for the periods ending: (See Attachments)

August 2008	December 2008
September 2008	January 2009
October 2008	February 2009
November 2008	

e. Transfer Report

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the transfer list for the period ending March 31, 2009. (See Attachment)

f. PERS Pension Obligation Deferral

WHEREAS, the Legislature passed and the Governor signed S-15 as Chapter 22, P.L. 2009 that reduces the State Aid for Robbinsville Public Schools for the 2008-2009 school by an amount approximating **\$94,903.50**;

AND WHEREAS, the Legislature passed and the Governor signed S-21 as Chapter 19, P.L. 2009 that provides school districts with two options

concerning their obligation to pay the Public Employees Retirement System , namely payment in full by April 30, 2009, or payment of one-half of the pension obligation by April 30, 2009;

AND WHEREAS, payment of one-half of the pension obligation requires the district to apply for a deferral schedule which will start in April 2012 and continue for 15 years to repay the deferred portion to the retirement system;

AND WHEREAS, deferred payments are subject to normal actuarial growth on accrued liabilities of the pension system, which most recently was a rate of 8.25%;

AND WHEREAS, the School Business Administrator has reviewed the cash flow needs of Robbinsville Public Schools, the surplus balance position of the district, and the impact of the deferral on future budgets if the district should elect to take the deferral or reject the deferral;

NOW BE IT RESOLVED by the Robbinsville Board of Education that:
It hereby rejects the offer of a deferral by the New Jersey Public Employees Retirement System and authorizes the School Business Administrator to pay the full 2009 PERS pension obligation in the amount of **\$231,400.00** before April 30, 2009.

g. Tuition Student – Sharon Elementary School

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve / ratify a tuition student (kindergarten) for 11 days (April 15 – April 30) at a rate of \$59.57 per diem for a total of \$633.49. The family moved from the district prior to the May 1 cut off point which allows a student to remain at the school in which they started the school year.

h. Donation – Post-Prom Event - AMENDED

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve a donation in the amount of \$2,000.00 to support the post-prom event.

i. Corporate Sponsor – Modell’s Sporting Goods

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve Modell’s Sporting Goods, as submitted by Corporate Marketing Associates, to serve as the District’s first corporate sponsor at Robbinsville High School (See Attachment).

2. FACILITIES

a. Landscaping & Grounds Maintenance Bid Award

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the bid award with US Athletic Fields in the amount of \$27,500.00 for service during the period of April – October 2009.

b. Building Use

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve and ratify the Buildings and Grounds Use of Facilities Schedule for the months of February and March 2009. (See Attachments)

3. TRANSPORTATION

a. Transportation Quote – DSHS

That the Robbinsville Board of Education, upon recommendation of the Superintendent, accept Transportation Quote DSHS and recognize GST Inc. as the apparent low quote at \$45.00 per diem for the period of Monday March 23, 2009 through June 30, 2009. A summary of the quotes by bidder are as follows:

<u>By Company</u>	<u>Per Diem Cost</u>	<u>Mileage +/-</u>
Dapper Bus Co.	\$93.36	\$2.50
Delaware Valley Bus Line	\$92.00	\$0.00
First Student	no quote	xxx
GST Inc.	\$45.00	\$1.45
Rick Bus Co.	\$59.00	\$2.00

b. Jointure – NJM

That the Robbinsville Board of Education, upon recommendation of the Superintendent, accept Joint Transportation Agreements with West Windsor-Plainsboro Board of Education Transportation for route NJM in the amount of \$1,620.00 for the transportation of one Robbinsville student one way to New Jersey Manufacturers beginning October 20, 2008 and ending on December 19, 2008.

XI. DISCUSSION

A. Amendment of H.1.h – Post-Prom Event

Mrs. DeVito requested that this resolution be amended. Originally calling for a donation of \$2,000.00 to support the Red Carpet Promenade, a pre-prom event, the resolution has been amended to approve a donation in the amount of \$2,000.00 to support the *post-prom event*.

B. Amendment of G.7.a – Walt Disney World

This resolution, approving the 2010 class trip to Disney World has been amended to read "Admission / Transportation Cost not incurred by District".

C. Amendment of F.1.a – Maternity Leave Request – RHS

The effective date on the maternity leave request for Theresa Censoplano has been changed from June 1, 2009 to *May 4, 2009*.

D. Additional Discussion

On behalf of the Board, Mrs. Boyne and Mrs. Silvestrov wished Sharon Pew the best of luck on her retirement. Mrs. Pew is a third grade teacher at Sharon Elementary School.

XII. HEARING OF PUBLIC

A. Randi Quiroga

Mrs. Quiroga informed the Board and public that the RHS PTSA is sponsoring a meeting on May 14, 2009 at 7:30 in the RHS Media Center during which a representative from the Mercer County Prosecutor's Office will discuss the topic of sexting. Open to adults only, the meeting is primarily for parents of children in grades 6-12.

XIII. OLD BUSINESS

A. Phone Conferencing during BOE Meetings

A discussion took place regarding whether the practice of Board member participation in BOE meetings by telephone should continue. Problems that currently exist include an inability to hear the individual, the idea that multi-tasking could interfere with the person's participation, and the risk of potential breaches in confidentiality. The Board was divided on the issue. A suggestion to invest in a Poly-com, a system specifically designed for phone conferencing, was offered. Board Attorney Matthew Giocobbe recommended that the Board review the resolution that established the practice and consider making modifications such as excluding Executive Sessions and limiting the practice to out of state business. The discussion will continue at the May 26, 2009 meeting.

B. Student Activities Fees

The Board discussed possible consequences for non payment of Student Activities Fees.

XIV. NEW BUSINESS

Mr. Reca indicated that plans are being made for celebrating Dr. Szabo's retirement.

XV. ADJOURNMENT

On motion of Mrs. DeVito, and seconded by Mr. O'Grady, and carried by a vote of 9-0, the April 28, 2009 meeting of the Robbinsville Board of Education adjourned at 10:48 PM.

Respectfully submitted:

Louise B. Davis
School Business Administrator / Board Secretary