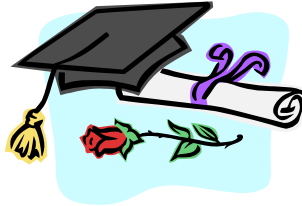


**ROBBINSVILLE BOARD OF EDUCATION  
June 23, 2009**

**ROBBINSVILLE HIGH SCHOOL  
STUDENT ACTIVITIES CENTER**



**PUBLIC SESSION MINUTES**

**BOARD OF EDUCATION**

**Mr. Michael Reca, President**  
**Mrs. Lainie Potter, Vice President**  
**Mrs. Carol Boyne**  
**Mrs. Sharon DeVito**  
**Ms. Melissa Foy**  
**Mrs. Florence Gange**  
**Mr. Thomas Halm, Jr.**  
**Mr. Matthew O'Grady**  
**Mrs. Faith Silvestrov**

**SUPERINTENDENT OF SCHOOLS**

**Dr. John J. Szabo**

**SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY**

**Ms. Louise B. Davis**

**BOARD ATTORNEY**

**Matthew Giacobbe, Esq., Scarinci & Hollenbeck**

**STUDENT COUNCIL PRESIDENT**

**Kevin Stawicki**

**ROBBINSVILLE BOARD OF EDUCATION**

**June 23, 2009**

**7:00 PM PUBLIC MEETING**

**ROBBINSVILLE HIGH SCHOOL**

**STUDENT ACTIVITIES CENTER**

**MINUTES**

**I. CALL TO ORDER PUBLIC MEETING**

President Mike Reca called the June 23, 2009 meeting of the Robbinsville Board of Education to order at 7:04 PM.

**II. STATEMENT OF PUBLIC MEETINGS**

The New Jersey Open Public Meeting Law was enacted to insure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Robbinsville Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Trenton Times and the Township of Robbinsville Bulletin Board. In addition, this notice was faxed to the Trenton Times and posted at Windsor School, Sharon School, Pond Road Middle School and Robbinsville High School.

**III. PLEDGE OF ALLEGIANCE**

**IV. ROLL CALL**

All Board members were present.

**V. MINUTES (See Attachments) - TABLED**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the minutes of the following meetings:

- May 4, 2009 – Public Session
- May 26, 2009 – Public Session
- May 26, 2009 – Executive Session

**VI. STUDENT COUNCIL REPORT – Kevin Stawicki**

Prior to the Student Council Report, President Mike Reca recognized Student Council President Kevin Stawicki. He expressed appreciation on behalf of the entire Board for the great job Kevin did over the past year as the student representative at Board meetings. Mr. Reca indicated that Kevin did a commendable job of keeping the Board informed of student affairs.

Kevin thanked the Board for an amazing opportunity and said that Dan Orlak will serve as the 2009-2010 Student Council President and representative to the Board.

**VII. SCHOOL BUSINESS ADMINISTRATOR'S REPORT – Louise B. Davis**

School Business Administrator Louise B. Davis indicated that the Auditors, currently in District, have begun to take preliminary measures to prepare for the annual District Audit and will return in August to complete the work in progress.

**VIII. SUPERINTENDENT'S REPORT – Dr. John Szabo**

- Dr. Szabo introduced the Destination Imagination Team Advisor, Mrs. Anne DiGiuseppe. He presented her with a plaque recognizing the team for their outstanding achievement at the Global Finals. Mrs. DiGiuseppe introduced the following team members:

- First Place in State Tournament / Attended Global Finals in Tennessee  
Team Manager – Michele Siekerka

Jamie Kay	Brian Siekerka
Paul McGlew	Caitlin Siekerka
Sean Pethybridge	Laura Williams

- Third Place in State Tournament - Team Manager – Peggy Fallon

Kelsey Anderson	Jake McGlew
Nicole Colonna	Katie Olsson
Andin Fosam	Chelsea Scott
Shika Lakshman	

- State Tournament Participants - Team Manager – George Herrera

Hope Beyer	Chad Hodson
Mario Focarelli	Danny Kaplan
Alex Freehoff	Sahil Thakur
Ben Herrera	

- Dr. Szabo noted that numerous conversations related to a building Referendum have taken place. He indicated that the District has reached the point to begin moving forward. He introduced Scott Downie, of Spiezle Architectural Group for a presentation related to the District Space Utilization Study.

**IX. DISTRICT-WIDE SPACE PLANNING & NEEDS EVALUATION - Presentation by Scott Downie, Spiezle Architectural Group, Inc.**

Topics of discussion during the presentation period included:

- Q. How many acres are necessary for a new building Project?  
A. 20 acres is average depending upon amount of field space required.

- Q. What is the average timeline for a building Project?  
A. Eight or nine months to prepare for Referendum (including DOE approvals) and two years until completion of construction.

Q. What are the Referendum dates?

A. Referendum dates are restricted to the following:

- Last Tuesday in September;
- Second Tuesday in December;
- Third week in January;
- Second week in March; OR,
- With the Budget in April.

Q. As an interim solution, is educational space available in RHS?

A. This would require a total change in the current BOE Educational Specifications. The prior Board should be commended for designing the High School to meet future needs.

Q. Does RHS have the capacity for additional grade levels?

A. Shifting the usage of RHS to accommodate even a few standalone programs will create the need to significantly alter the educational specifications of the facility. This is not a viable option on any more than a very limited basis because of the high cost and very short-term benefit.

Considering that the annual cost of modular rental is \$371,000.00, a Board member suggested that consideration be given to opening a new school in phases to remedy the more immediate needs.

## **X. THANKS FROM THE SUPERINTENDENT**

Dr. Szabo expressed gratitude to the Board for his experience as Superintendent. He commended the Board on selecting Steve Mayer as incoming Superintendent and noted that he anticipates a seamless transition as Mr. Mayer begins his tenure. Board President Mike Reca thanked Dr. Szabo for his partnership with the Board.

## **XI. BOARD PRESIDENT'S REPORT – Michael Reca**

- Mr. Reca presented a plaque of appreciation to former Board Member Maxine Fox.

BE IT RESOLVED that the Robbinsville Board of Education gratefully acknowledges the dedication and service of Mrs. Maxine Fox during her tenure on the Robbinsville Board of Education, both as a Board Member from 2005 – 2009 and as Vice President from 2006 – 2009.
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## **XII. COMMITTEE REPORTS**

### **A. COMMUNITY RELATIONS – Sharon DeVito**

Mrs. DeVito reported on the following matters:

The Community Relations Committee met on June 2, 2009 at which time the committee decided to participate in the Robbinsville Community Festival. Blast emails were forwarded beforehand encouraging residents to visit the Community Relations booth to meet Mr. Mayer, the incoming Superintendent. At the festival,

student art work from each school was showcased. A survey related to resident communication was distributed to attendees. Fifty-eight responses were returned, the results of which will be presented at the July Board meeting. Many thanks to John Ruch for providing a tent for the event.

Other topics of discussion at the Committee meeting included:

- Temporary space;
- Community frustration, misunderstanding, and misinformation regarding a building Referendum;
- Building Referendum and repairs / renovations to Pond and Sharon;
- 2009-2010 model: Get Out to Vote Campaign.

## **B. EDUCATION, DEVELOPMENT & POLICY – Lainie Potter**

Mrs. Potter reported on the following matters related to Education, Development and Policy:

- Use of Domain 4 as the final evaluation tool for teaching staff;
- New curriculum template;
- Summer curriculum revision to include French & Spanish (Grades 7 & 8), Italian (HS), Music (K-8), A.P. Art, Chinese III, Math (Grade 6), Technology (HS), Project Lead the Way;
- Project Lead the Way: RHS students earn college credits toward engineering – Mrs. Potter commended teacher Scott Brettell for his work as facilitator of Project Lead the Way;
- Harassment, Intimidation and Bullying Policy – First Reading;
- K-5 Math update;
- Professional Development for Grade 6 teachers (Every Day Math to Pre-Algebra);
- Bridges Program;
- Sharon Moffat to establish Mercer County ESL Consortium;
- Next committee meeting to take place on July 13, 2009.

## **C. PERSONNEL – Faith Silvestrov**

Committee Member Carol Boyne reported on the following Personnel matters:

- Administrative Contracts;
- Memorandum of Agreement – Principals and Supervisors;
- Scheduling Alternatives;
- Administrative Needs – Assessing Central Office needs;
- Job Descriptions;
- Staff recommendations on agenda;
- Staffing Kindergarten;
- Review of open positions (1 at Pond and 2 at RHS).

## **D. NEGOTIATIONS – Thomas Halm, Jr.**

Mr. Halm reported that the Memorandum of Agreement between the Board of Education and the Robbinsville Principals and Supervisors Association will be signed by all parties after approval tonight.

## **E. FINANCE, FACILITIES, & TRANSPORTATION – Matthew O’Grady**

Mr. O’Grady reported on the following matters related to Finance, Facilities and Transportation:

- Potential building sites;
- Possible law suit related to continued RHS field drainage issues;
- Tax collection schedule;
- Student Activities Fee update;
- Amending the Demographic Study to include information on existing housing starts and mobility rates within the township with an emphasis on transparency;

Mr. O’Grady acknowledged Dave Gallagher’s resignation and wished him luck with his future endeavors. He pointed out that Dave has been an asset to the District and will be sadly missed.

## **XIII. HEARING OF PUBLIC**

### **A. MIKE CAUPTO**

Mr. Caputo inquired about the need for an updated Demographic Study. A Board member indicated that the newer study will provide the District with a greater range of information. Board Secretary Louise Davis expressed the need to make a motion and second before further discussion would be able to take place.

### **B. DEBBIE MUENCH**

Mrs. Muench indicated that, to date, the only accurate Demographic Study has been the one performed by the Board. She asked if the information gathered in that study would be available for the new demographer.

### **C. JOHN RUCH**

Mr. Ruch stated that the Speizle Presentation which pointed toward a 19% growth in student population over 5 years affirms the need for action. He supports the need for the Demographic Study and asked about the future of Windsor School. A Board member indicated that the Windsor School component is part of the overall discussion.

## **XIV. RESOLUTIONS BEING PRESENTED FOR APPROVAL**

***On motion of Mr. O’Grady, and seconded by Mrs. Silvestrov, and carried by a vote of 8-0, the Board voted by consent agenda, and as recommended by the Superintendent, to approve the following:***

***Personnel - A.1-3; A.4a,c,d,e; A.5,6;  
Education, Development & Policy - B.1a,c,d; B.2-4;  
Facilities, Finance, & Transportation - C.1a-m, o-q; C.2-3;  
Negotiations – D.1,2;  
NJQSAC – E***

***Mrs. Potter was not present at the time of the vote.***

*The following items needed additional conversation and were not voted on at this time:*

*Personnel – A.4b  
Facilities, Finance & Transportation – C.1n*

*The following item was tabled:*

*Education, Development & Policy - B.1b*

**A. PERSONNEL – Faith Silvestrov**

**BE IT RESOLVED** by the Robbinsville Board of Education that the following **PERSONNEL** resolutions, as recommended by the Superintendent, be approved as indicated:

**1. EMPLOYMENT OF STAFF – Robbinsville High School**

**a. Maternity Leave Replacement – 2009-2010**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the employment of Daniel Brennan, as a maternity leave replacement for Biology Teacher, Jessica Toth. Mr. Brennan will be compensated at an annual salary of \$49,331 (BA+30 / Step 2), effective September 1, 2009 through November 20, 2009.

**b. Teacher of Family & Consumer Science – RHS (Internal Posting)**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the employment of Kimberly Keener, as a Teacher of Family & Consumer Science, at an annual salary of \$52,781 (MA / Step 5), effective September 1, 2009. Mrs. Keener will replace Sally Zegas.

**c. Administrative Intern – 2009-2010**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve Jill Patterson, Teacher of Spanish, as an Administrative Intern with Nicole Rossi for the 2009-2010 school year. Mrs. Patterson has completed her Supervisor of Curriculum & Instruction internship and is beginning her Principal studies at Rider University.

**d. Guidance Counselors – Summer Hours – RHS**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve summer hours for the following Guidance Counselors to conduct 8<sup>th</sup> grade scheduling meetings and organize / run all special programming for the 2009-2010 school year at a cost not to exceed \$20,000. (See Attachment)

**Name**

**Daily Per Diem Rate**

Laurie Rotondo	\$361.46
Erica Morgan	\$305.83
Lindsay Richard	\$276.74

**e. Maternity Leave Request 2009-2010**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve a maternity leave request for Jessica Toth, Teacher of Biology. Mrs. Toth will use 9 sick days (September 21 – October 2, 2009) followed by Family Leave from October 5 – November 20, 2009. She will return to her teaching position on November 23, 2009.

**2. EMPLOYMENT OF STAFF – Pond Road Middle School**

**a. Teacher of Mathematics**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the employment of Lisa Talar as a Teacher of Mathematics (Grade 8), at an annual salary of \$45,348 (BA / Step 1) less sub pay, retroactive to the date of issuance of teaching certificate by the New Jersey Department of Education. Ms. Talar replaces Sharon Moffat.

**b. Language Arts Teacher – 2009-2010**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the employment of Nicole Falso as a Teacher of Language Arts, at an annual salary of \$46,618 (BA / Step 1), effective September 1, 2009.

**c. Special Education Teacher – 2009-2010**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the employment of Jessica Mayfield as a Teacher of Special Education, at an annual salary of \$49,791 (MA / Step 1), effective September 1, 2009.

**3. EMPLOYMENT OF STAFF – Sharon Elementary School**

**a. Kindergarten Teacher – 2009-2010**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the employment of Courtney Belets as a Teacher of Kindergarten, at an annual salary of \$50,665 (BA / Step 6), effective September 1, 2009.

**4. EMPLOYMENT OF STAFF – Other Matters**

**a. Vacation Time Compensation**

That the Robbinsville Board of Education approve payment equal to ten unused vacation days to retiring Superintendent John Szabo in



the amount of \$6,489.20 as per contractual agreement. This will be payable in July 2009.

**b. Staff Resignation – Removed for Separate Discussion (See Page 27)**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, accept the resignation of Facilities Manager Dave Gallagher effective August 17, 2009. We wish Dave the best of luck in his future endeavors.

**c. Step / Salary Adjustment**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve a step / salary adjustment for Stephanie Venanzi. Originally approved at the May 4, 2009 BOE meeting, Ms. Venanzi was appointed for 2009-2010 at the level of BA / Step 3. This was a clerical oversight. Instead, Ms. Venanzi will be placed on the salary guide at BA / Step 2 for school year 2009-2010.

**d. Step / Salary Adjustment**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve a step / salary adjustment for Heidi Berkey as follows:

<u>From /Step</u>	<u>To /Step</u>	<u>Pay Period Effective</u>
BA+15 / 3	BA+15 / 4	September 1, 2008
BA+15 / 4	BA+15 / 5	September 1, 2009

**e. Advanced Placement on the Salary Guide**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the following individuals for advanced placement on the salary guide as follows:

<u>Name</u>	<u>From /Step</u>	<u>To /Step</u>	<u>Pay Period Effective</u>
Elissa Horan	BA+30 / 7	MA / 8	September 15, 1009
Kimberly Keener	BA+30 / 4	MA / 5	September 15, 2009

**5. EXTRA WORK / EXTRA PAY – 2008-2009**

**a. Summer Bridges Program – RHS**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve Christina Williams and Tracy Rodriguez, to teach the language arts and math portions of the Bridges program from 9:00 AM until 12:00 PM July 13-24, 2009 at the contracted rate of \$34/hr.

**b. Summer Enrichment Program – PRMS**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve Lisa Talar to teach the “Way off

Broadway Theater” workshop from 9:00 AM until 3:00 PM from July 20 through July 24, 2009 at the contracted rate of \$34/hr.

**c. Summer Curriculum Writing**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the following individuals to write curriculum at an hourly rate of \$34.00.

<u>Name</u>	<u>Subject</u>	<u>Duration</u>
Kate Appleby	General Music (K-3)	Not to exceed 20 hrs.
Scott Brettell	Technology	Not to exceed 20 hrs.
Theresa Censoplano	Environmental Science	Not to exceed 20 hrs.
Natalie DeSantis	Drawing II	Not to exceed 20 hrs.
Natalie DeSantis	Fundamentals	Not to exceed 20 hrs.
Laura Francolino	Italian IV	Not to exceed 40 hrs.
Laura Francolino	Italian V	Not to exceed 40 hrs.
Sue Kanagawa	Chinese III	Not to exceed 40 hrs.
Michelle Maietta	Spanish (7-8)	Not to exceed 20 hrs.

<u>Name</u>	<u>Subject</u>	<u>Duration</u>
Joe Golding	General Music (4-8)	Not to exceed 20 hrs.
Grant Mech	General Music (4-8)	between both teachers

<u>Name</u>	<u>Subject</u>	<u>Duration</u>
Elizabeth Gray	Spanish (7-8)	Not to exceed 20 hrs. among the four teachers
Mari Massaro	Spanish (7-8)	
Charlotte Oskin	Spanish (7-8)	
Michelle Maietta	Spanish (7-8)	

<u>Name</u>	<u>Subject</u>	<u>Duration</u>
Elizabeth Gray	French (7-8)	Not to exceed 20 hrs. among the four teachers
Mari Massaro	French (7-8)	
Charlotte Oskin	French (7-8)	
Michelle Maietta	French (7-8)	

**d. MIG – Update of Student Data Base**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve Annette Deck, MIG Facilitator, to update the student database to prepare for the 2009-2010 school year at the contractual rate of \$34.00 per hour, not to exceed 40 hours.

**e. ESY – Extended School Year**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve Amanda Lundberg, School Psychologist, to process students’ IEP’s as needed during the summer months at \$375.00 per evaluation and to attend IEP meetings as needed at a per diem rate of \$281.72 (pending receipt of employment paperwork).

**f. Extended School Year Transportation Staff**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the following individuals for summer transportation work.

<u>Name</u>	<u>Position</u>	<u>Hourly Salary</u>
Christie Bralynski	Bus Aide-sub	\$14.03
Mary Burum	Bus Aide-sub	\$14.03
Betsy Jones	Bus Aide-sub	\$14.03
Betsy Jones	Bus Driver	\$25.90
Karen Juniak	Bus Aide	\$14.03
John Kerrigan	Bus Driver	\$25.90
Karen McCarthy	Bus Driver	\$25.90
Judy Petroni	Bus Aide-sub	\$14.03
Irene Picone	Bus Aide-sub	\$14.03
Irene Picone	Bus Driver	\$25.90
Anne Quinn	Bus Aide	\$14.03
Marie Shanko	Bus Aide-sub	\$14.03
Peter Sponziello	Bus Driver	\$25.90

**g. Substitute for Summer Preschool Program**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve Kim Benson, a certified District substitute, to substitute for the 2009 Summer Preschool Program.

**h. Paraprofessional for Summer Preschool Program**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve Kathy Koss as an aide for the Summer Preschool Program. Mrs. Koss will be compensated at an hourly rate of \$16.10.

**i. Summer Employment - Substitute Nurses**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve Barb Hill and Nicole McEntee as Substitute Nurses for the summer program. They will be compensated at a per diem rate of \$150.00.

**j. Sub-Caller – 2009-2010**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve Eileen Katzman for the position of Sub-Caller for the 2009-2010 school year at the contracted stipend rate of \$4,900.00.

**k. RHS Content Facilitators – 2009-2010**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the following individuals to serve as Content Facilitators for the 2009-2010 school year at the contracted rate of \$1500.00 per year.

Debra Bella – Social Studies  
 Laura Goodrow – Math  
 Michelle Warren – Special Education  
 Suzanne Wiedman – Science

**I. Homework Club – PRMS**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve Barbara Soares as an advisor for two sessions of the Homework Club at \$460 per session. Due to an oversight, this item was not on a prior agenda with the previous approvals.

**m. RHS Athletic Coaches – 2009-2010**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the following individuals for RHS coaching positions at the contracted stipend rates indicated for the Fall season of the 2009-2010 school year.

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Stipend</u>
Anne Woodrick	Field Hockey (Frosh)	3	5228
Kathleen Manning	Field Hockey (JV)	3	5228
Norma Cordi	Field Hockey (V)	3	7215
Tara Cumberland	Field Hockey Volunteer		
Jason Gray	Football (V)	3	8052
Andrew Patterson	Football (JV)	3	5542
Rich Gildner	Football (Asst.)	3	5542
Carmen Magnotta	Football (Asst.)	2	5228
Dan Mesday	Football (Asst.)	2	5228
Brandon Taylor	Football (Asst.)	2	5228
D.L. Daniel	Football (Asst.)	2	5228
Sean Flynn	Football (Frosh)	3	5542
Dan Carrigan	Girls Soccer (Frosh)	3	5542
Scott Brettell	Girls Soccer (JV)	3	5228
Karen DeRossett	Girls Soccer (V)	2	6901
Brian Dempsey	Boys Soccer (JV)	3	5228
Jason Armstrong	Boys Soccer (V)	3	7215
Dan Greb	Boys Soccer Volunteer		
Mike Walker	Cross Country (V)	3	5647
James Hunter	Cross Country (Asst.)	2	3733
Guy Dippolito	Girls Tennis (V)	3	5647
Lindsay Richard	Fall Cheerleading (JV)	2	3137
Stephanie Lewandowski	Fall Cheerleading (V)	2	4496
Tiffany Strauss	Equipment Mgr. (Year)	3	5228
TBA	Fall Weight Room Spvsr.		

**6. STUDENT TEACHER PLACEMENT – 2009-2010**

**a. Student Teacher Placement – Fall Semester**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the following individuals to serve as student teacher(s) during the Fall 2009 semester:

Student  
Kristen Charamis

Teacher  
Pam Marsola

School  
Sharon

College/University  
Rider

**B. EDUCATION, DEVELOPMENT, & POLICY - Lainie Potter**

**BE IT RESOLVED** by the Robbinsville Board of Education that the following **EDUCATION, DEVELOPMENT, & POLICY** resolutions, as recommended by the Superintendent, be approved as indicated:

**1. CURRICULUM / PROGRAM & POLICY**

**a. Policies and Regulations – First Reading**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, review the following state mandated Policies and Regulations at the level of second reading:

P5512.01 – Harassment, Intimidation & Bullying

**b. Policies & Regulations – Second Reading / Adoption - TABLED**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, review and adopt the following state mandated Policies and Regulations:

P1110 – Organizational Chart

**c. Teacher Observation Appraisal Form: Domain 4**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the use of the *Teacher Observation Appraisal Form: Domain 4* to serve as the final evaluation form for the Robbinsville teaching staff for the 2009-2010 school year.

**d. Approval to Discard Library Books – Sharon Elementary School**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the discard of a select number of library books from the Sharon Elementary School Library.

**2. WORKSHOPS, CONFERENCES & PROFESSIONAL DEVELOPMENT**

**a. American Recovery & Reinvestment Act (ARRA) Technical Assistance Session**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve attendance for the following individuals to participate in a State-sponsored technical assistance session to review the principles, funding and program opportunities available under ARRA. The session will take place at Middlesex County College on June 26, 2009 from 9:00 AM – 12:00 PM.

Louise B. Davis – School Business Administrator  
Lisa Scaringelli – Director of Special Services

**b. Mercer County Building & Grounds Association Annual Safety Training for Custodial Staff**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the following individuals for annual safety training sponsored by the Mercer County Building & Grounds Association. Each employee will participate in 2 half-day sessions scheduled to take place at Hopewell High School. (Admission/Transportation Cost not incurred by District)

<u>Name</u>	<u>Date – Session I</u>	<u>Date – Session II</u>
Ernie Aaron	June 26, 2009	June 29, 2009
Leroy Diefenbach	June 26, 2009	June 29, 2009
Dave Gallagher	June 25, 2009	June 30, 2009
Greg Grafton	June 25, 2009	June 30, 2009
Kimberly Keener	June 25, 2009	June 26, 2009
Larry King	June 25, 2009	June 30, 2009
Ben Selkow	June 26, 2009	June 29, 2009

**c. Human Resource Workshop**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve Personnel Coordinator Diane Dwyer's participation in a one-day human resource workshop sponsored by Padgett-Thompson scheduled to take place on July 24, 2009 at a cost of \$199.00.

**d. Workshops – Robbinsville Public Schools – 2009-2010**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the teachers / administrators listed for upcoming professional development workshops scheduled to take place during the 2009-2010 school year.

**3. DEPARTMENT OF SPECIAL SERVICES – 2009-2010**

**a. Tuition Contract – New Hope Academy – 2009-2010**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve a 2009/2010 school year tuition contract with New Hope Academy for student #09-33R in the amount of \$11,550.00.

**b. Tuition Contract – Middlesex Regional Educational Services Commission Partnership – 2009-2010**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve a contract with Middlesex Regional

Educational Services Commission Partnership for Children with Hearing Loss Program to provide services for student R.C. for the 2009/2010 school year for 2 hours per week at the rate of \$138.00 per hour.

**c. Tuition Contract – Catapult Learning, LLC – 2009-2010**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve a 2009/2010 school year contract with Catapult Learning, LLC to provide nursing services in non-public schools in the amount of \$1730.00

**d. Tuition Contract - Princeton Child Development Institute – 2009-2010**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve a contract with Princeton Child Development Institute for the 2009-2010 school year for student # 09-30RE and student #09-31RE in the amount of \$77,027.40 each.

**e. Tuition Contract - Princeton Child Development Institute – ESY**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve a contract with Princeton Child Development Institute for summer 2009 ESY for student #09-30RE and student #09-31RE for the amount of \$11,554.11 each.

**f. Tuition Contract – Bridge Academy – ESY**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve a contract with The Bridge Academy for summer ESY for student #09-37RE and student #09-35RE from June 29 thru July 31, 2009 in the amount of \$2100.00 per student.

**g. Tuition Contract – New Road Schools of NJ, Inc. – ESY**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve a contract with New Road Schools of NJ, Inc. for summer 2009 ESY for the following students.

<u>Student #</u>	<u>Contract Amt.</u>
09-28RE	6,093.00
09-26RE	6,003.60
09-25RE	5,977.80

**h. Tuition Contract – Mercer County Special Services School District - ESY**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve a contract with Mercer County Special Services School District for 15 students enrolled in the ESY program from July 7, 2009 – August 7, 2009. Tuition rates will be calculated on a per diem program by program basis.

i. **Contract with Mercer County Special Services School District for Personal Aides – 2009-2010**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the contract with Mercer County Special Services School District for Personal Aides for the following students for the summer 2009 Extended School Year (ESY) and the 2009/2010 regular school year.

<b><u>Student #</u></b>	<b><u>Program</u></b>	<b><u>\$\$ Per Diem</u></b>	<b><u>\$\$ Total</u></b>
09-15MRE	ESY	\$ 180.00	\$ 4,320.00
09-15MRE	09-10 School Yr.	181.00	33,075.00
09-12MRE	ESY	180.00	4,320.00
09-12MRE	09-10 School Yr.	181.00	33,075.00
09-03MRE	ESY (.5 Time)	90.00	2,160.00
09-03MRE	09-10 School Yr. (.5 Time)	90.87	16,537.50
09-14MRE	ESY	180.00	4,320.00
09-14MRE	09-10 School Yr.	181.00	33,075.00

j. **Contract with Realtime Information Technology – 2009-2010**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the contract with Realtime Information Technology to provide the Special Education database for the Department of Special Services from July 1, 2009 through June 30, 2010 for the amount of \$5,875.00.

4. **FIELD TRIPS**

a. **Field Trips – PRMS – 2008-2009**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the following field trips for Pond Road Middle School for the 2008-2009 school year:

**NJ Law Center – New Brunswick, NJ**

Date: May 27, 2009  
Number of Pupils Participating: 6  
Teacher Chaperones: 1  
Number of other Chaperones: 1  
Approximate Cost per Pupil: \$0.00  
Time Scheduled to Leave: 9:15 am  
Time Scheduled to Return: 12:30 pm

**Admission/Transportation Cost not incurred by District**

b. **Field Trips – Sharon Elementary School – 2008-2009**

**Friendly's – Robbinsville NJ**

Date: June 9, 2009  
Number of Pupils Participating: 7  
Teacher Chaperones: 3  
Number of other Chaperones: 1 Nurse  
Approximate Cost per Pupil: \$0.00



Time Scheduled to Leave: 1:00 pm  
 Time Scheduled to Return: 2:45 pm  
**Admission/Transportation Cost not incurred by District**

**C. FINANCE, FACILITIES & TRANSPORTATION – Matthew O’Grady**

**BE IT RESOLVED** by the Robbinsville Board of Education that the following **FACILITIES, FINANCE & TRANSPORTATION** resolutions, as recommended by the Superintendent, be approved as indicated:

**1. FINANCE**

**a. Bills and Claims List**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve payment of the Bills & Claims Lists for June 2009:

June Bill List:	\$824,736.57
<b>Total:</b>	<b>\$824,736.57</b>

**b. Certification of Board Secretary**

Pursuant to N.J.A.C. 6A:23-2.12(c)3 I, Louise B. Davis, Board Secretary/School Business Administrator, certify that as of May 2009, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-22.12(a).

**c. Board Secretary’s Report**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, accept the following Board Secretary’s Reports for the periods ending May 31, 2009.

**d. Treasurer’s Report**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, accept the Treasurer’s Report for the period ending April 2009.

**e. Transfer Report**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the following transfers totaling \$143,100 as detailed below for the period ending May 31, 2009.

<u>Account</u>	<u>Description</u>	<u>From</u>	<u>To</u>
11-000-217-320-04-01	AIDES @ MERCER ELEM. SCH.		75,000
11-000-100-569-04-01	TUITION - OTHER		42,600
11-110-100-101-02-02	KINDERGARTEN SUB SALARY		1,000
11-120-100-101-02-02	GRADES K-3 SUB SALARY		5,000
11-190-100-106-01-01	LUNCH AIDES - RHS		1,000
11-401-100-100-01-02	RHS - DETENTION		1,000

<u>Account</u>	<u>Description</u>	<u>From</u>	<u>To</u>
11-000-216-100-02-01	SHARON SPEECH SALARY		10,000
11-000-240-105-99-01	SUB SECRETARY SALARY		2,000
11-000-270-512-06-03	RHS ATHLETICS		5,500
11-190-100-106-03-01	PRMS LUNCH AIDES	5,000	
11-190-100-610-02-01	SHARON TEACHING SUPPLIES	20,500	
11-000-221-104-09-04	NEW TEACHER TRAINING	12,260	
11-000-291-270-07-02	DENTAL INSURANCE	20,000	
11-000-291-270-07-03	PRESCRIPTION	75,000	
11-000-270-593-07-01	BUS INSURANCE	10,340	
<b>TOTAL</b>		<b>\$ 143,100</b>	<b>\$143,100</b>

**f. Transfer from Capital Reserve Fund**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve a transfer of funds in the amount of \$21,703 from the Capital Reserve Fund to Debt Service to remedy a deficit as per the June 30, 2008 CAFR.

**g. Return of Unexpended Funds**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the return of unexpended Fund 20 NCLB and IDEA funds to the State of New Jersey in the following amounts:

<u>Grant</u>	<u>Range of Years</u>	<u>Amount Returned</u>
Title I – V	9/1/98 – 8/31/07	\$17,584
IDEA Basic	9/1/98 – 8/31/06	\$53,347
IDEA PreSchool	9/1/01 – 8/31/06	<u>\$ 5,292</u>
Total Due to State		\$73,223

**h. 2009-2010 School Tax Levy / Debt Service Payment Schedule**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the school tax payment schedule for the 2009-2010 school year.

**i. Continuation of Contract – All Clean – 2009-2010**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the continuation of a contract with All Clean in the amount of \$921,988.00 for the period of September 1, 2009 to August 31, 2010.

**j. School Alliance Insurance Fund (SAIF) Renewal of Membership Agreement (See Attachment)**

**WHEREAS**, the Robbinsville Board of Education, hereafter referred to as "**Educational Facility**" is a member of the School Alliance Insurance Fund, hereinafter referred to as "**Fund**"; and

**WHEREAS**, said renewal membership terminates as of July 1, 2009 at 12:01 a.m. standard time, unless earlier renewed by agreement between the **Educational Facility** and the **Fund**; and

**WHEREAS**, the **Educational Facility** is afforded the following types of coverages:

- **Package - Property, Boiler & Machinery, General and Auto Liability, Environmental Impairment Liability**
- **Excess Liability (AL/GL)**

**WHEREAS**, the **Educational Facility** desires to renew said membership;

**NOW THEREFORE, BE IT RESOLVED** as follows:

1. The **Educational Facility** agrees to renew its membership in the **Fund** for a period of three years beginning July 1, 2009, and ending July 1, 2012 at 12:01 a.m. eastern standard time, and to be subject to the coverages, operating procedures, bylaws, and other organizational and operational documents of the **Fund** presently existing or as from time to time amended by the **Fund** and/or the Department of Banking and Insurance.
2. The **Educational Facility's** Business Official, Louise B. Davis, is hereby appointed as the **Educational Facility's** Fund Commissioner and is authorized to execute the renewal Indemnity and Trust Agreement thereby evidencing annexed hereto and made a part hereof and to deliver same to the **Fund** the **Educational Facility's** renewal of its membership.

**k. Educational Risk Insurance Consortium North Membership – 2009-2012 (See Attachment)**

**WHEREAS**, the New Jersey School Boards Insurance Act, Assembly 1373, enacted and signed by the Governor in 1983, enables school Districts to cooperate with each other to make the most efficient use of their powers and resources on a basis of mutual advantage in the areas of insurance and self-insurance and related services; and

**WHEREAS**, the Robbinsville Board of Education desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and

**WHEREAS**, the Robbinsville Board of Education finds that the best and most efficient way of securing this protection and services is by cooperating with other school Districts across the State of New Jersey; and

**WHEREAS**, the New Jersey School Boards Association Insurance Group and its bylaws provide a basis for securing this protection for member Districts;

**NOW THEREFORE BE IT RESOLVED BY THE ROBBINSVILLE BOARD EDUCATION:**

THAT the Robbinsville Board of Education joins with other school Districts in organizing and becoming members of the Subfund of the New Jersey School Boards Association Insurance Group (Educational Risk Insurance Consortium); and

THAT, by adoption and signing of this resolution, the Robbinsville Board of Education is hereby joining the Subfund of the New Jersey School Boards Association Insurance Group (Educational Risk Insurance Consortium) effective the date indicted below, and for the duration of three consecutive years for the following coverage:

- o Errors & Omissions
- o Workers' Compensation

**I. Student Accident Insurance Renewal Agreement – 2009-2010**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, accept a proposal from Bollinger Insurance Solutions to provide voluntary student accident insurance coverage for the 2009-2010 school year.

**m. Lerch, Vinci & Higgins Financial Advisory Services – 2009-2010**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, accept a fee proposal from Lerch, Vinci & Higgins, LLP, Certified Public Accountants, to provide financial advisory services, to the District for the 2009-2010 school year. These services will not exceed \$20,000.

**n. Robbinsville Public Schools Demographic Study – Removed for Separate Discussion (See Page 28)**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, enter into a contract with Statistical Forecasting, LLC, to perform a Demographic Study Projecting PK-12 enrollment for the five year period of September 2009 – June 2014 in the amount of \$4,500.00.

**o. Industrial Appraisal Contract**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, enter into a contract with Industrial Appraisal Company to perform a fixed asset appraisal as a component of the annual audit and as required by NJQSAC, in the amount of \$6,800.00.

**p. Acceptance of Donation**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, accept a donation, on behalf of the RHS Athletic Department, of 18 football jerseys from various community vendors to be worn on Homecoming 2009 and Senior Day 2009. The jerseys will

be owned and maintained by the District. No cost will be incurred by the District.

**q. Discard of Equipment – Sharon Elementary School**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the discard of broken / obsolete audio visual equipment.

**2. FACILITIES**

**a. Approval of Change Order – Modular Classroom Units**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve a Change Order, in the amount of **\$105,666.00**, to the existing Lease Contract with M. Space Holdings for the cost of an additional modular unit (2 classrooms) at Sharon Elementary School.

**b. Building Use**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve and ratify the Buildings and Grounds Use of Facilities Schedule for the months of June and July 2009.

**3. TRANSPORTATION**

**a. Transportation Quotes – ESY Programs**

i. That the Robbinsville Board of Education, upon recommendation of the Superintendent, accept George Dapper Inc. as the apparent low quote for route CRMR in the amount of \$1,460.00 for the AM only transportation of one Robbinsville student to the Extended School Year program held at the Millstone River School beginning July 6, 2009 and ending on July 31, 2009.

ii. That the Robbinsville Board of Education, upon recommendation of the Superintendent, accept George Dapper Inc. as the apparent low quote for route SESY in the amount of \$1,283.50 for the transportation of three Robbinsville students to the Sharon Elementary School for special services, three days per week (M,W,F) beginning on July 6, 2009 and ending on August 12, 2009.

**b. Approval to Transport Music Equipment**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the following band booster parents to operate a school vehicle for the purpose of transporting – trailering music equipment to and from approved events, effective July 1, 2009 – September 1, 2009.

Tom Van Horn

**c. Transportation Renewals**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, accept Transportation Renewals as follows for the term 9/1/09-6/30/10. (Includes: RHS, PRMS, Sharon, Windsor, St. Gregory the Great, Notre Dame, Mercer County Vocational Schools)

**i. Transportation Bid #T08-01 & T08-04 – Awarded to First Student (Formerly Laidlaw)**

Tier #	Route	Original Per Diem Cost 2007-2008	Year 1 renewal increase 2008-2009	Year 1 Renewal Total Per Diem Cost 2008-2009	Year 2 renewal increase 2009-2010	Year 2 Renewal Total Per Diem Cost 2009-2010
Tier B	RHS-2	\$85.00	2.89% \$2.46	\$87.46	3.34% \$2.92	\$90.38
	MID-2	\$85.00	2.89% \$2.46	\$87.46	3.34% \$2.92	\$90.38
	ELM-2	\$85.00	2.89% \$2.46	\$87.46	3.34% \$2.92	\$90.38
Tier I	RHS-9	\$87.00	2.89% \$2.51	\$89.51	3.34% \$2.99	\$92.50
	MID-9	\$87.00	2.89% \$2.51	\$89.51	3.34% \$2.99	\$92.50
	ELM-9	\$87.00	2.89% \$2.51	\$89.51	3.34% \$2.99	\$92.50
Tier N	MID-14	\$110.00	2.89% \$3.18	\$113.18	3.34% \$3.78	\$116.96
	ELM-14	\$110.00	2.89% \$3.18	\$113.18	3.34% \$3.78	\$116.96
Tier P	MID-16	\$114.00	2.89% \$3.19	\$117.29	3.34% \$3.92	\$121.21
	ELM-16	\$114.00	2.89% \$3.29	\$117.29	3.34% \$3.92	\$121.21
single route	MID-22	\$236.00	2.89% \$6.82	\$242.82	0% \$0.00	\$242.82

**ii. Transportation Bid #T08-01 – Awarded to George Dapper, Inc.**

Tier #	Route	Original Per Diem Cost 2007-2008	Year 1 renewal increase 2008-2009	Year 1 Renewal Total Per Diem Cost 2008-2009	Year 2 renewal increase 2009-2010	Year 2 Renewal Total Per Diem Cost 2009-2010
Tier	RHS-6	\$114.25	2.89% \$3.30	\$117.55	3.34% \$3.93	\$121.48
F	ELM-6	\$114.25	2.89% \$3.30	\$117.55	3.34% \$3.93	\$121.48
Tier G	RHS-7	\$116.75	2.89% \$3.37	\$120.12	3.34% \$4.01	\$124.13
	ELM-7	\$116.75	2.89% \$3.37	\$120.12	3.34% \$4.01	\$124.13

Tier #	Route	Original Per Diem Cost 2007-2008	Year 1 renewal increase 2008-2009	Year 1 Renewal Total Per Diem Cost 2008-2009	Year 2 renewal increase 2009-2010	Year 2 Renewal Total Per Diem Cost 2009-2010
Tier	RHS-12	\$89.93	2.89% \$2.60	\$92.53	3.34% \$3.09	\$95.62
L	MID-12	\$89.93	2.89% \$2.60	\$92.53	3.34% \$3.09	\$95.62
	ELM-12	\$89.93	2.89% \$2.60	\$92.53	3.34% \$3.09	\$95.62
Tier R	MID-18	\$116.75	2.89% \$3.37	\$120.12	3.34% \$4.01	\$124.13
	ELM-18	\$116.75	2.89% \$3.37	\$120.12	3.34% \$4.01	\$124.13
Tier U	GRG-1	\$116.75	2.89% \$3.37	\$120.12	3.34% \$4.01	\$124.13
	ELM-21	\$116.75	2.89% \$3.37	\$120.12	3.34% \$4.01	\$124.13
Tier V	GRG-3	\$114.25	2.89% \$3.30	\$117.55	3.34% \$3.93	\$121.48
	WNDK	\$114.25	2.89% \$3.30	\$117.55	3.34% \$3.93	\$121.48
Tier W	GRG-2	\$114.25	2.89% \$3.30	\$117.55	3.34% \$3.93	\$121.48
	WDSK	\$114.25	2.89% \$3.30	\$117.55	3.34% \$3.93	\$121.48

**iii. Transportation Bid #T09-01 – Awarded to George Dapper, Inc.**

Tier #	Route	Original Per Diem Cost 2008-2009	Year 1 renewal increase 2009-2010	Year 1 Renewal Total Per Diem Cost 2009-2010
Tier A	RHS-1	\$84.05	3.34% \$2.81	\$86.86
	MID-1	\$84.05	3.34% \$2.81	\$86.86
	ELM-1	\$84.05	3.34% \$2.81	\$86.86
Tier C	RHS-3	\$77.54	3.34% \$2.59	\$80.13
	MID-3	\$77.54	3.34% \$2.59	\$80.13
	ELM-3	\$77.54	3.34% \$2.59	\$80.13
Tier D	RHS-4	\$81.21	3.34% \$2.71	\$83.92
	MID-4	\$81.21	3.34% \$2.71	\$83.92
Tier E	ELM-4	\$81.21	3.34% \$2.71	\$83.92
	RHS-5	\$84.04	3.34% \$2.81	\$86.85
	MID-5	\$84.04	3.34% \$2.81	\$86.85
	ELM-5	\$84.04	3.34% \$2.81	\$86.85

Tier #	Route	Original Per Diem Cost 2008-2009	Year 1 renewal increase 2009-2010	Year 1 Renewal Total Per Diem Cost 2009-2010
Tier	RHS-8	\$84.04	3.34% \$2.81	\$86.85
H	MID-8	\$84.04	3.34% \$2.81	\$86.85
	ELM-8	\$84.04	3.34% \$2.81	\$86.85
Tier J	RHS-10	\$84.04	3.34% \$2.81	\$86.85
	MID-10	\$84.04	3.34% \$2.81	\$86.85
	ELM-10	\$84.04	3.34% \$2.81	\$86.85
Tier K	RHS-11	\$84.04	3.34% \$2.81	\$86.85
	MID-11	\$84.04	3.34% \$2.81	\$86.85
	ELM-11	\$84.04	3.34% \$2.81	\$86.85
Tier M	MID-13	\$119.00	3.34% \$3.97	\$122.97
	ELM-13	\$119.00	3.34% \$3.97	\$122.97
Tier O	MID-15	\$119.00	3.34% \$3.97	\$122.97
	ELM-15	\$119.00	3.34% \$3.97	\$122.97
single route	MID-17	\$204.50	2.5% \$5.11	\$209.61
single route	MID-19	\$204.50	2.5% \$5.11	\$209.61
single route	ASUN	\$204.50	2.5% \$5.11	\$209.61
single route	SYPK	\$243.00	2.5% \$6.08	\$249.08
single route	NDRE	\$254.00	0% no renewal	no renewal

#### iv. Transportation Bid #T10-ESY – RESULTS

That the Robbinsville Board of Education, upon recommendation of the Superintendent, accept Transportation Bid #T10-ESY and recognize George Dapper Inc. as apparent lower bidder for the following Extended School Year routes effective as per school calendar (July-August 2009):

<u>Route #</u>	<u>Company</u>	<u>Per Diem Route Cost</u>	<u>Per Diem Aide Cost</u>	<u>Mileage Adjustment</u>	<u>Per Diem Total Cost</u>
EDEN	First Student Inc.	\$189.00	\$50.00	\$1.00	\$239.00
	<b>George Dapper Inc.</b>	<b>\$142.70</b>	<b>\$43.92</b>	<b>\$2.50</b>	<b>\$186.62</b>
	Irvin Raphael Inc.	\$179.60	\$46.13	\$1.95	\$225.73
	Rick Bus Co.	\$227.00	\$19.00	\$2.50	\$246.00



<u>Route #</u>	<u>Company</u>	<u>Per Diem Route Cost</u>	<u>Per Diem Aide Cost</u>	<u>Mileage Adjustment</u>	<u>Per Diem Total Cost</u>
MELM	First Student Inc.	\$189.00	\$50.00	\$0.00	\$239.00
	<b>George Dapper Inc.</b>	<b>\$133.70</b>	<b>\$43.92</b>	<b>\$2.50</b>	<b>\$177.62</b>
	Irvin Raphael Inc.	\$188.10	\$56.38	\$1.95	\$244.48
	Rick Bus Co.	\$227.00	\$19.00	\$2.50	\$246.00

**d. School Bus Emergency Evacuation Drills 2008-2009**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, accept a report documenting completion of School Bus Emergency Evacuation Drills as a requirement of NJAC 6A:27-11.2.

**Date:** May 28, 2009  
**Time:** Upon arrival (7:50-8:00 am)  
**School:** Pond Road Middle School  
**Location:** Front of 150 Pond Road in bus loop  
**Route number(s):** MID-1, 2, 3, 4, 5, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 21, 22, & 23  
**Principal/Person(s) overseeing:** Paul Gizzo, Cory Radisch, Mike DeTuro, Katie Daughenbaugh

**Date:** June 3, 2009  
**Time:** Upon a.m. arrival (7:30-7:35am)  
**School:** Robbinsville High School  
**Location:** Front of 155 Robbinsville-Edinburg Road curbside  
**Route number(s):** RHS-1, 2, 3, 4, 5, 6, 7, 8, 8, 10, 11, & 12  
**Principal/Person(s) overseeing:** Molly Avery, Nicole Rossi, Curtis Wyers

**Date:** June 3, 2009  
**Time:** Upon a.m. arrival (8:35am)  
**School:** RHS-Pre School classes  
**Location:** Front of 155 Robbinsville-Edinburg Road curbside  
**Route number(s):** PK-1, & PK-2  
**Principal/Person(s) overseeing:** Curtis Wyers, Nicole Rossi

**Date:** June 3, 2009  
**Time:** Upon arrival (12:00 pm)  
**School:** RHS-Pre School classes  
**Location:** Front of 155 Robbinsville-Edinburg Road curbside  
**Route number(s):** PK-1, & PK-2  
**Principal/Person(s) overseeing:**

<b>overseeing:</b>	Curtis Wyers, Nicole Rossi
<b>Date:</b>	June 3, 2009
<b>Time:</b>	Upon arrival (12:00 pm)
<b>School:</b>	Windsor Elementary
<b>Location:</b>	Side of 16 School Drive in driveway
<b>Route number(s):</b>	WNDK, & WDSK
<b>Principal/Person(s) overseeing:</b>	Elizabeth Borsuk
<b>Date:</b>	June 10, 2009
<b>Time:</b>	Upon a.m. arrival (8:45-9:00am)
<b>School:</b>	Sharon Elementary
<b>Location:</b>	Rear of 234 Sharon Road in bus lane
<b>Route number(s):</b>	ELM-1, 2, 3, 4, 5, 6, 7, 8, 8, 10, 11, 12, 13, 14, 15, 16, 18, & 21
<b>Principal/Person overseeing:</b>	Janet Sinkewicz
<b>Date:</b>	June 16, 2009
<b>Time:</b>	Upon a.m. arrival (12:45-12:55pm)
<b>School:</b>	Sharon Elementary
<b>Location:</b>	Front of 234 Sharon Road in bus lane
<b>Route number(s):</b>	PK-1, and PK-2
<b>Principal/Person overseeing:</b>	Janet Sinkewicz

**D. NEGOTIATIONS – Thomas Halm**

**BE IT RESOLVED** by the Robbinsville Board of Education that the following **NEGOTIATIONS** resolutions, as recommended by the Superintendent, be approved as indicated:

**1. HEARING ON CONTRACTS**

**a. Robbinsville Board of Education & Assistant Superintendent**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve an Employment Agreement between Board and Assistant Superintendent Kathleen A. Foster, Ed.D. in the amount of \$144,231.00 for the period effective July 1, 2009 – June 30, 2010.

**b. Robbinsville Board of Education & School Business Administrator / Board Secretary**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve an Employment Agreement between Board and School Business Administrator / Board Secretary Louise B. Davis in the annual amount of \$132,000.00 for the period of July 1, 2009 – December 31, 2009 (Pro-rated at \$66,000.00).

**2. MEMORANDUM OF AGREEMENT**

**a. Robbinsville Board of Education & Robbinsville Principals' & Supervisors' Association**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve a Memorandum of Agreement between Board and the Robbinsville Principals' & Supervisors' Association for the period of July 1, 2009 to June 30, 2012.

**E. NEW JERSEY SINGLE QUALITY ASSURANCE SINGLE ACCOUNTABILITY CONTINUUM (NJQSAC)**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the NJQSAC District Improvement Plan, including the 2008-2009 Addendum (Fiscal Management and Governance) for the 2009-2010 school year.

**XV. DISCUSSION**

**• Bills & Claims**

Mrs. DeVito questioned the electric and water bills and asked if the monthly utility bills are being reviewed. Ms. Davis indicated that this year the FFT Committee has established a monthly review of all bills. She also explained that the Annual Audit will examine the 12 month bill history.

**• Guidance Counselors – Summer Hours – RHS**

Given the summer workload and the per diem salary expenditures, Mrs. Gange asked if the District should consider employing guidance counselors for 12 months rather than for 10 months per year. Attorney Matt Giacobbe indicated that the Board has the right to establish 12 month positions. Dr. Szabo expressed the importance of including the incoming Superintendent in this discussion. Mrs. Gange had additional comments / questions related to the following:

- Building Use Calendars – Suggested one format for all buildings;
- Transportation Renewals – How does per diem cost translate into yearly cost for each route? Ms. Davis indicated that FFT would review and establish a way to extend the cost on future Agendas.

**• Field Trips**

President Mike Reca stated that field trips should be approved and included on the Agenda before the trips take place.

**XVI. APPROVAL OF RESOLUTIONS PREVIOUSLY REMOVED**

**A. PERSONNEL - Faith Silvestrov**

***On motion of Mrs. Silvestrov, and seconded by Mrs. Boyne, and carried by a vote of 9-0, the Board voted to adopt the following with regrets (A.1b):***

**1. EMPLOYMENT OF STAFF – Other Matters**

**b. Staff Resignation**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, accept the resignation of Facilities Manager Dave Gallagher effective August 17, 2009. We wish Dave the best of luck in his future endeavors.

**Discussion:** Members of the Board expressed their best wishes to Mr. Gallagher. Mr. Halm noted that Dave's departure is a significant loss to the District. Mrs. DeVito cited his strong work ethic and willingness to pitch in as strong attributes. Mrs. Silvestrov indicated – and all Board members agreed – that Dave will be missed.

**RECESS (8:45 PM – 8:54 PM)**

*On motion of Mr. O'Grady, and seconded by Mrs. Foy, and carried by a vote of 9-0, the Board voted to take a brief recess.*

**C. FINANCE, FACILITIES & TRANSPORTATION – Matthew O'Grady**

*On motion of Mr. O'Grady, and seconded by Mr. Halm, and carried by a vote of 9-0, the Board voted to amend the agenda to include the following (C.1n):*

**1. FINANCE**

**n. Robbinsville Public Schools Demographic Study**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, enter into a Contract with Statistical Forecasting, LLC, to perform a Demographic Study projecting PK-12 enrollment for the five year period of September 2009 – June 2014 in the amount of **\$20,500.00**.

**Discussion:** The District has been provided with a revised version – containing two options – of the proposal for the Demographic Study. School Business Administrator Louise Davis explained that in addition to a five year enrollment Projection detailed in Option I at a cost of \$4,500.00, Option II will provide the District with an analysis of Robbinsville Township housing turnover and its Projected impact on enrollment. This cost of Option II is \$16,500.00.

A discussion among Board members ensued which resulted in consensus to pursue both Options I & II at a cost of \$20,500.00.

**XVII. HEARING OF PUBLIC**

**A. JOHN RUCH**

Mr. Ruch stressed the urgent need to move forward. He pointed out that the modular classrooms at Sharon Elementary cost the District \$30,000.00 per month.

**XVIII. OLD BUSINESS**

**A. STATE AID**

Mr. O'Grady requested that the District begin to consider taking formal action to reclaim the aid it is owed by the State. He suggested that formation of a subcommittee might be the first of such steps.

Board Attorney Matt Giacobbe recommended that the District think about joining the Garden State Coalition as a means of garnering additional support with this effort. He stated that pending legislative redistricting may result in the loss of a congressional seat creating a huge impact on Robbinsville. Mr. Giacobbe suggested that involving legislators in the process could assist the District in recouping the aid due.

After additional discussion, Mr. O'Grady indicated that the ultimate goal should involve creation of a White Paper detailing the District's disenfranchisement.

**B. STUDENT ACTIVITY FEES**

Mr. Halm inquired about the status of the Student Activity Fee arrearages and asked how the collection of fees was progressing. Ms. Davis indicated that the Ed. Policy Committee is holding discussions on setting up District-wide protocol for future fee collection. Currently, letters have been sent home and student report cards are being held until the fees have been collected.

**XIX. NEW BUSINESS**

**A. PERSONNEL ISSUE**

*On motion of Mr. O'Grady, and seconded by Mrs. Potter, and carried by a vote of 9-0, the Board voted to amend the Agenda to authorize the Superintendent to execute a settlement agreement on a Personnel matter in which no cost will be incurred by the District.*

**B. OTHER MATTERS**

1. Provision of policy binder;
2. 8<sup>th</sup> Grade Promotion / RHS Graduation;
3. Senior prank

**XX. ADJOURNMENT**

*On motion of Mrs. Foy, and seconded by Mrs. Potter, and carried by a vote of 9-0, the Board voted to adjourn the June 23, 2009 meeting of the Robbinsville Board of Education at 9:59 PM.*

Respectfully submitted:

**Louise B. Davis, School Business Administrator / Board Secretary**