

**ROBBINSVILLE BOARD OF EDUCATION  
February 24, 2009**

**ROBBINSVILLE HIGH SCHOOL  
STUDENT ACTIVITIES CENTER**



**PUBLIC SESSION MINUTES**

**BOARD OF EDUCATION**

**Mr. Michael Reca, President**

**Mrs. Maxine Fox, Vice President**

**Mrs. Carol Boyne**

**Mrs. Sharon DeVito**

**Ms. Melissa Foy**

**Mr. Thomas Halm, Jr.**

**Mr. Matthew O'Grady – by telephone**

**Mrs. Lainie Potter**

**Mrs. Faith Silvestrov**

**SUPERINTENDENT OF SCHOOLS**

**Dr. John J. Szabo**

**ASSISTANT SUPERINTENDENT**

**Dr. Kathie Foster**

**SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY**

**Ms. Louise B. Davis**

**BOARD ATTORNEY**

**Matthew Giacobbe, Esq., Scarinci & Hollenbeck**

**STUDENT COUNCIL PRESIDENT**

**Kevin Stawicki**

**ROBBINSVILLE BOARD OF EDUCATION**

**February 24, 2009**

**7:30 PM PUBLIC MEETING**

**ROBBINSVILLE HIGH SCHOOL**

**STUDENT ACTIVITIES CENTER**

**AGENDA**

**I. CALL TO ORDER PUBLIC MEETING**

**Mr. Michael Reca, President, called the meeting to order at 7:40 PM.**

**II. STATEMENT OF PUBLIC MEETINGS**

The New Jersey Open Public Meeting Law was enacted to insure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Robbinsville Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Trenton Times and the Township of Robbinsville Bulletin Board. In addition, this notice was faxed to the Trenton Times and posted at Windsor School, Sharon School, Pond Road Middle School and Robbinsville High School.

**III. PLEDGE OF ALLEGIANCE**

**IV. ROLL CALL**

All members were present except Mr. O'Grady who participated by phone.

**V. MINUTES**

***On motion of Mrs. Fox, and seconded by Mrs. Silvestrov, and carried by a vote of 7-0 with Mrs. Foy and Mr. O'Grady abstaining, the Board voted to adopt the minutes of the following meeting:***

- September 23, 2008 – Monthly Meeting – Public Session (AMENDED)

***On motion of Mrs. Fox, and seconded by Mrs. Silvestrov, and carried by a vote of 8-0 with Mr. O'Grady abstaining, the Board voted to adopt the minutes of the following meetings:***

- January 27, 2009 – Monthly Meeting – Public Session
- January 27, 2009 – Monthly Meeting – Executive Session

**VI. STUDENT COUNCIL REPORT – Kevin Stawicki**

Student Council President, Kevin Stawicki, reported on the following items:

- Beyond Belief Magic Show took place at the end of January;
- Based upon a United Nations model, “We Have Issues” night highlighting cultural themes took place;
- National World Language Week;
- Student Exchange Panel – Culture Around the World;
- Random Act of Kindness Week – Sponsored by Friends of Rachel;
- President Obama’s Inauguration – Well received by students;
- Kudos to Facilities Manager, Dave Gallagher, for taking care of parking lot drainage issues;
- Mr. RHS scheduled to take place Thursday, February 26<sup>th</sup>;
- Students are looking forward to LED sign repair.

## **VII. SCHOOL BUSINESS ADMINISTRATOR’S REPORT**

School Business Administrator, Louise B. Davis, shared information on the 2009-2010 Budget process and indicated that information regarding timelines and future meetings will be forthcoming.

## **VIII. SUPERINTENDENT’S REPORT**

Superintendent, John J. Szabo, introduced Joy Wolfe. As the instructor presiding over the Robotics Club, Mrs. Wolfe asked twelfth grader, Steven Rutsky, to present a plaque of appreciation to Board President, Mike Reca, on behalf of the Robotics Team. Mrs. Wolfe indicated that, to date, Team Nemesis has won three awards for their work. In addition, team members plan to participate in the New Jersey Regional Division of the FIRST Robotics Competition scheduled to take place February 26 – February 28, 2009 in Trenton.

Curriculum Supervisor, B.C. Preston delivered a Power Point presentation to the Board of Education, parents and members of the public entitled: New Jersey State Standardized Test Scores: Parents, Schools and STUDENTS. The presentation compared Robbinsville test score data to various standards.

## **IX. BOARD PRESIDENT’S REPORT**

On behalf of the Board of Education, President Mike Reca extended his appreciation and thanks to RHS student, Matt Schick. Matt was the organizer of the “Beyond Belief Magic Show”. This event took place on January 31, 2009 and raised nearly \$12,000.00 to benefit Children’s Hospital of Philadelphia. Matt recognized RHS Principal, Molly Avery, and Vice Principal, Nicole Rossi, for their support and encouragement as well as the Board of Education for granting approval for this event. Matt informed attendees that he is scheduled to make a presentation to an audience of teen magicians in Las Vegas. He will share his experiences and offer guidance on how to put together similar shows.

In conjunction with Matt Schick and Beyond Belief, Athletic Director, Curtis Wyers, indicated that the RHS Athletic Department plans to donate proceeds, in the amount of \$731.00 from their basketball game ticket sales at Rider University on January 31, 2009, to Children’s Hospital of Philadelphia through the *Spread the Magic Foundation*.

Mr. Wyers congratulated the RHS Wrestling Team for its first home match win in the Round II semi-finals of the state tournament. He indicated that the team advanced in individual state tournaments and included the following wins:

<u>First Place</u>	<u>Second Place</u>	<u>Third Place</u>	<u>Fourth Place</u>
Jordan Hankins	Andrew Harvilla	Jeff Bruno	Drew Reca
Brandon DiDonato			Mark Normandin
David Bossie			Jeffrey Condit
Jared Icenhower			

After winning in the semi-finals, the RHS Ice Hockey team (Patriot Division) will move on to the state finals next week.

Other athletic accolades were extended to Coach of the Year, Rich Gildner for the District 7 Wrestling Tournament and Senior Kevin Burum. Kevin is the first in RHS history to score 1000 points in basket ball. Congratulations Kevin!

## **X. COMMITTEE REPORTS**

Before committee reports took place, Board President Mike Reca reviewed Policy # 0167 (Public Participation in Board Meetings) which specifies that during the portion devoted to public hearing, members of the public must adhere to a three minute time limit when addressing the Board.

### **A. COMMUNITY RELATIONS – Sharon DeVito**

Mrs. DeVito reported on the following items related to Community Relations:

- The “Get Out to Vote” campaign is under way;
- Committees include: Community Outreach, Project Democracy, Research & Comparison, Information Publications & Flyers, Information Dissemination, Letters to the Editor;
- Historical data and timeline information has been developed;
- All administrators have received an Activity Plan Document;
- Email campaign re: voter information, absentee ballots, timelines, etc. has begun;
- Next Meeting: March 4, 2009 – 7:00 – Sharon Elementary School Media Center.

### **B. EDUCATION, DEVELOPMENT & POLICY – Lainie Potter**

The Education, Development & Policy Committee met on February 17, 2009. Mrs. Potter reported that discussions were held on the following matters:

- A review of state standards is ongoing and continues to be monitored by the Curriculum Office;
- A review of the sixth grade math program is in process with a determination expected within the next few months;
- Everyday Math: Math Supervisor, Sharon Moffett, is meeting with elementary teachers to determine benchmarks;
- At the January 27, 2009 BOE meeting a parent suggested surveying graduates of RHS – Assistant Superintendent, Kathie Foster, will follow up on this matter;

- A practice will be created for disseminating information about academic planning for private school students planning to attend Robbinsville High School;
- Wording clarification on field trip agenda items;
- National Science Foundation Grant Program through TCNJ: Goal to introduce computational thinking to middle school students in grades 7 & 8 through the creation of an online magazine. If awarded this grant, the program will begin in Summer 2010;
- ERB Writing Assessment: Widely used in private and public schools to assess the writing skills of students in grades 3 – 11 using norm reference data to provide raw scores and profile rank. Presently teachers assess student writing internally using a holistic approach. A price for this program is in the process of being negotiated.

### **C. PERSONNEL – Faith Silvestrov**

The Personnel Committee met on February 17, 2009. Mrs. Silvestrov reported on the following discussion items:

- Staffing needs at all locations and Central Office for 2009-2010;
- District-wide priorities related to staffing are being set;
- Possible cost savings related to contracted services vs. staff;
- Requested spread sheet detailing staffing information;
- Next meeting to take place on March 17, 2009 at 7:00.

### **D. NEGOTIATIONS – Thomas Halm, Jr.**

Mr. Halm reported on the following matters related to Negotiations:

- The teacher's contract has been signed and executed;
- Negotiations with the administration are under way;
- Next meeting to take place on March 17, 2009.

### **E. FINANCE, FACILITIES, & TRANSPORTATION – Matthew O'Grady**

Mr. O'Grady requested by phone that the FFT Committee meeting notes be read. Mrs. Fox accommodated this request and reported on the following issues:

#### **Finance**

- RHS sign completed and installed on February 23, 2009;
- RHS auditorium cantilever doors to be repaired – No cost to district;
- Field drainage inspection to be completed by Birdsall when thawed;
- Awaiting quotes for electrical box installation in fields;
- Sign repair at Pond to be completed by Sign-a-Rama;
- Formal bid for grounds maintenance expected by March 1, 2009;
- RHS roof leaks;
- Legal review of All Clean to determine renewal and bid requirements;
- Field preparation for spring sports;
- Modular units at Sharon - \$114,000.00 each – each unit holds 2 classrooms;

#### **Transportation**

- Pick up / drop off at Pond and Sharon;

### **Finance**

- Budget preparation ongoing – Calendar of deadlines and events forthcoming;
- Budget Workshops scheduled for March 2 and March 3, 2009;

### **New Business**

- Four-day summer work week – Cost savings to be determined;
- Earth Spec – Review of transportation routes / costs;
- Beautification plans for entry-ways of schools;
- Turn off the Lights Campaign.

The next FFT committee meeting is scheduled to take place on March 19, 2009.

## **XI. HEARING OF PUBLIC**

### **A. Nancy Lewen**

Mrs. Lewen expressed an interest in Mr. Preston's presentation on state assessment and indicated that evaluation should focus on the actual content of current assessments. She noted that Bridgewater-Raritan discontinued the use of Everyday Math and provided Dr. Foster with a detailed written report from Bridgewater-Raritan on this matter.

## **XII. RESOLUTIONS BEING PRESENTED FOR APPROVAL**

*On motion of Mrs. Silvestrov, and seconded by Mrs. Foy, and carried by a vote of 9-0, the Board adopted the following: (A1a; A2a-f).*

### **A. PERSONNEL – Faith Silvestrov**

**BE IT RESOLVED** by the Robbinsville Board of Education that the following **PERSONNEL** resolutions, as recommended by the Superintendent, be approved as indicated:

#### **1. EMPLOYMENT OF STAFF – Robbinsville High School – 2008-2009**

##### **a. Salary Revision on a Motion from the December 16, 2008 Meeting Special Education Aide – Robbinsville High School**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the hiring of Patrick Anderson, as a 1 on 1 full-time aide at Robbinsville High School, at the annual pro-rated rate of **\$19,861.00** (using current contract rate pending new contract amount) effective 11/18/08 for the remainder of the 2008-2009 school year. Should read: **\$20,705.00**.

#### **2. EMPLOYMENT OF STAFF – Pond Road Middle School – 2008-2009**

##### **a. Revision on a Motion from the December 16, 2008 Meeting Tenure Track Position Change – 2008-2009**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve a tenure track position change for Heather Oschner, a maternity leave substitute for Samantha Merlino, Special Education teacher at Pond Road Middle School. Upon Mrs. Merlino's resignation, Ms. Oschner has been selected to fill the vacant position at an annual pro-rated salary of **\$44,070.00** (Step 1 / BA) effective January 5, 2009. Should read: **\$45,348.00**.

**b. Maternity Leave Extension – PRMS – 2008-2009**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve an extension of a maternity leave request for Lauren Chifulini, Special Education teacher at Pond Road Middle School, effective April 3, 2009. Mrs. Chifulini originally asked that her leave begin on April 13, 2009. This request was approved at the December 16, 2008 meeting. She plans to return to her teaching position on September 1, 2009.

**c. Maternity Leave Replacement – PRMS – 2008-2009**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve Susan Brady as a replacement for Lauren Chifulini, Special Education Teacher at Pond Road Middle School, while she is on maternity leave from April 3, 2009 for the remainder of the 2008-2009 school year. Ms. Brady will be compensated at the pro-rated salary of \$55,037.00 (MA Step 8) and, to provide transition time for students, will begin work on April 1, 2009.

**d. Maternity Leave Replacement Extension – PRMS – 2008-2009**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve Sherrie D. Johnson as a replacement for Karen DeRossett, Health and PE teacher at Pond Road Middle School, while she is on maternity leave from January 28, 2009 – April 29, 2009. Ms. Johnson will be compensated at the pro-rated salary of \$48,256.00 (BA Step 5). (This request was originally approved at the January 27, 2009 meeting through March 31, 2009 – the length of Mrs. DeRossett's original maternity leave request.)

**e. Long-term Leave Replacement – PRMS – 2008-2009**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve Nicole Amato as a long-term substitute for Cindy Chmielewski. This replacement became effective January 5, 2009. Ms. Amato will be compensated at an annual pro-rated salary of \$46,032.00 (BA Step 2).

**f. Secretary Transfer – PRMS – 2008-2009**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve Karen Karmazin to fill a vacant secretarial position in the Main Office at Pond Road Middle School

effective February 18, 2009 at the rate of \$32,715.00. Mrs. Karmazin was previously the Secretary to the Director of Special Services.

***On motion of Mrs. Silvestrov, and seconded by Mrs. DeVito, with Mr. Reca abstaining, and carried by a vote of 8-0, the Board adopted the following: (A3a; A4a-d).***

**3. EMPLOYMENT OF STAFF – Sharon School – 2008-2009**

**a. Family Leave Request – 2008-2009**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve a Family Leave Request (without pay but with continued benefits) for Mary Elizabeth Errickson, teacher of grade two, from May 15, 2009 through May 29, 2009. Mrs. Errickson intends to assist her daughter with childbirth recovery at her home in Slovakia, Europe. (See Attachment)

**4. EMPLOYMENT OF STAFF – Other Matters – 2008-2009**

**a. Personnel Coordinator – 2008-2009**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve / ratify the employment of Diane E. Dwyer for the position of Personnel Coordinator, at the pro-rated annual salary of \$40,000.00, effective February 18, 2009. (See Attachment)

**b. Substitute Teacher(s) – 2008-2009**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the employment of the following substitute teacher(s) for the 2008-2009 school year as indicated:

<b>Certified (\$80/diem)</b>	<b>Non-certified (\$75/diem)</b>
Heidi Caruso	Steven Blue
Nona Sherah	Meghan Brett
	Daniel Thomas

**c. Substitute Teacher – Status Change – 2008-2009**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve a change in substitute teacher status from Non-certified to Certified effective February 12, 2009 for the following individual: (See Attachment)

Adam Sacco

**d. Homebound Instructor(s) – 2008-2009**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the employment of the following



individuals as homebound instructors at an hourly rate of \$34.00 for the remainder of the 2008-2009 school year on an as needed basis:

i. **Kathy Marrolli**

A retired teacher of thirty-one years, Mrs. Marrolli is currently employed as a homebound instructor for the West Windsor School District.

ii. **Mark Bossi**

Mr. Bossi is currently an approved substitute teacher for Robbinsville Public Schools.

iii. **Tracey Taylor**

Mrs. Taylor is currently a Special Education teacher for grades 5 & 8 at Pond Road Middle School.

***On motion of Mrs. Silvestrov, and seconded by Mrs. Boyne, and carried by a vote of 9-0, the Board adopted the following: (A5a-c; A6a; A7a,b)***

**5. EXTRA WORK / EXTRA PAY – 2008-2009**

**a. Spring Coaching Positions (Stipend) – Robbinsville High School**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the following individuals for the following stipend coaching positions at Robbinsville High School for the Spring 2009 season:

<b><u>Name</u></b>	<b><u>Coaching Position</u></b>	<b><u>Step / Stipend</u></b>
Naoma Cordi	Asst. Girls Track	Step 1 / \$4,706.00
Tara Cumberland	Asst. Girls Track	Step 1 / \$4,706.00
Mike deLaurenitis *	Asst. Boys JV Lacrosse	Step 1 / \$4,706.00
Sean Greig	Asst. Girls Lacross	Step 1 / \$4,706.00

\* Pending Substitute Certification

**b. Spring Coaching Positions (Volunteer) – Robbinsville High School**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the following individuals for the following volunteer coaching positions at Robbinsville High School:

<b><u>Name</u></b>	<b><u>Volunteer Coaching Position</u></b>	<b><u>Status</u></b>
Andrew Patterson	Track Coach – Spring 2009	English Teacher RHS
D. Jordan McCreedy	Baseball Coach – Spring 2009	Pending Background Check

**c. Music Department – Pond Road Middle School**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve Grant Mech to direct the following:

<u>Position</u>	<u>Stipend Amount</u>
AM/PM Chorus**	\$7,000.00
AM/PM Jr. Chorus	\$7,000.00

\*\*This position was approved at the January 27, 2009 Board meeting without including the stipend amount. In an effort to provide clarity, it has been presented here with the current stipend as well as with the "partner" position of AM/PM Jr. Chorus needing approval.

## **6. ADVANCED PLACEMENT ON THE SALARY GUIDE**

### **a. Advancement on the Salary Guide – 2008-2009**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the following individual(s) for advanced placement on the salary guide (See Attachment):

<u>Name</u>	<u>From /Step</u>	<u>To /Step</u>	<u>Pay Period Effective</u>
Lynn J. Bowen	BA+30 / 11	MA / 11	2/28/09
Guy Dippolito	BA / 4	BA+15 / 4	2/28/09
Jill Patterson	BA / 6	BA+15 / 6	2/28/09

## **7. OBSERVATION REQUEST**

### **a. Observation Requests–Mercer County College–Spring Semester**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the following individuals from Mercer County College to observe classrooms in the following schools:

Christopher Villano – Sharon Elementary  
Stephanie Wood – PRMS  
Angelica Septien – Sharon Elementary

### **b. Observation Requests – The College of New Jersey – Spring Semester**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the following individuals from The College of New Jersey to meet the requirements of their Sophomore Field Experience and Junior Practical Experience related to Health and Exercise Science. All students will be placed at Pond Road Middle School.

Momoko Aoe	Kyle Hoffman
Kelly Armstrong	Ariana LaFerlita
Marcey Brown-Denson	Shannon Loyer
Elizabeth Canepari	Stephanie Magnone
Nicole Cecchetti	Jeffrey Molinelli
Lamont Day	Daniell Polles
Jessica Harnden	Erica Schroeder
Rachel Hayes	Francis Schultheis
Nina Hendricks	Ryan Webb

**B. EDUCATION, DEVELOPMENT, & POLICY - Lainie Potter**

*On motion of Mrs. Potter, and seconded by Mrs. Fox, a roll call vote was taken with Mrs. Boyne, Mrs. DeVito, Mrs. Foy, Mr. O'Grady, and Mrs. Silvestrov abstaining. A determination was made to return Policy #1110 to the Policy Committee for review followed by placement on the March agenda for a First Reading. (B1a).*

*On motion of Mrs. Potter, and seconded by Mrs. Fox, and carried by a vote of 9-0, the Board adopted the following: (B1b-e; B2a-d).*

**BE IT RESOLVED** by the Robbinsville Board of Education that the following **EDUCATION, DEVELOPMENT, & POLICY** resolutions, as recommended by the Superintendent, be approved as indicated:

**1. CURRICULUM / PROGRAM & POLICY**

**a. Policy – First Reading**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, review the following policy at the level of first reading: Policy #1110 – Organizational Chart (See Attachment).

**b. Administrators to Washington D.C. – 2008-2009**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve travel for Assistant Superintendent Kathie Foster and five additional administrators (to be determined) to Washington, D.C. on March 11, 2009. The purpose of this trip is to visit the Thurgood Marshall Academy, a school known for its high test scores resulting from data-driven instruction and assessment. Transportation costs for six individuals include the following:

Amtrak – Round Trip – Trenton to Washington D.C,	\$732.00
Misc. – Cab fare; etc.	<u>\$ 30.00</u>
Total	\$762.00

**c. Workshops – Robbinsville Public Schools – 2008-2009**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the teachers / administrators listed for upcoming professional development workshops scheduled to take place during the 2008-2009 school year. (See Attachments)

**d. Webinar Workshop – NJ School Boards Association NJSAC Training**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve Lainie Potter's participation in mandated training for board members. This webcast will take place on February 25, 2009 from 12:00 – 2:00 PM at a cost of \$37.00.

**e. Systems 3000 Training – Office Personnel**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the following individuals to participate in Systems 3000 software training. There will be no cost to the district.

<u>Name / Position</u>	<u>Training Date</u>	<u>Session</u>
Carolyn Flocco / Payroll Manager	February 27, 2009	Payroll
Karen Karmazin / Secretary PRMS	March 11, 2009	Part I – Basics
Fran McKenna / Secretary to SBA	March 11, 2009	Part I – Basics
Diane Dwyer / Personnel Coordinator	May 12, 2009	Personnel

## **2. DEPARTMENT OF SPECIAL SERVICES**

### **a. Tuition Contract with East Mountain School – 2008-2009**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve a tuition contract with East Mountain School for student # 08-37R at the pro-rated amount of \$50,859.00 / year effective December 15, 2008.

### **b. Tuition Contract with Mercer County Vo-Tech – 2008-2009**

- i. That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the tuition contract with Mercer County Vocational Technical School for Student # 08-33R in the amount of \$9,000.00 for the 2008-2009 school year.
- ii. That the Robbinsville Board of Education, upon recommendation of The Superintendent, approve the tuition contract with Mercer County Vocational Technical School for Student #08-37R in the amount of \$6,300.00 from December 2008 thru June 2008.

### **c. Contract with Hamilton Pediatric Therapy – 2008-2009**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the contract with Andrid Houtras; Hamilton Pediatric Therapy L.L.C., to provide Occupational Therapy to students at Pond Road and Sharon School for the 2008-2009 school year at the rate of \$80.00 per hour, not to exceed \$18,000.

### **d. Staff Observations – Special Services Staff**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve Mike Luciano, a retired school administrator, to complete staff observations at a rate of \$100.00 per observation to be paid using IDEA funds.

***On motion of Mrs. Potter, and seconded by Mrs. Fox, and carried by a vote of 9-0, the Board adopted the following: (B3a-c).***

## **3. FIELD TRIPS**

### **a. Field Trips – Robbinsville High School – 2008-2009**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the following field trips for Robbinsville High School for the 2008-2009 school year:

**i. Jackson Liberty High School-Jackson, NJ**

Date: February 7, 2009  
Number of Pupils Participating: 13  
Teacher Chaperones: 1  
Number of other Chaperones: 1  
Approximate Cost per Pupil: \$0.00  
Time Scheduled to Leave: 6:30 am  
Time Scheduled to Return: 4:30 pm

**Ticket / Admission and Transportation Cost not Incurred by District**

**ii. Sovereign Bank Arena-Trenton, NJ**

Date: February 21, 2009  
Number of Pupils Participating: approx. 20  
Teacher Chaperones: 1  
Number of other Chaperones: 0  
Approximate Cost per Pupil: \$12.00  
Time Scheduled to Leave: 5:00 pm  
Time Scheduled to Return: approx. 10:30 pm

**Ticket / Admission and Transportation Cost not Incurred by District**

**iii. Sovereign Bank Arena-Trenton, NJ (NJ Regional Robotics Competition)**

Date: February 26, 2009  
Number of Pupils Participating: 33  
Teacher Chaperones: 1  
Number of other Chaperones: 5  
Approximate Cost per Pupil: \$0.00  
Cost for Bus: \$175.00  
Time Scheduled to Leave: 7:30 am  
Time Scheduled to Return: approx. 8:00 pm

**iv. Sovereign Bank Arena-Trenton, NJ (NJ Regional Robotics Competition)**

Date: February 27, 2009  
Number of Pupils Participating: 33  
Teacher Chaperones: 1  
Number of other Chaperones: 5  
Approximate Cost per Pupil: \$0.00  
Cost for Bus: \$175.00  
Time Scheduled to Leave: 7:30 am  
Time Scheduled to Return: approx. 6:00 pm

**v. Sovereign Bank Arena-Trenton, NJ (Fan Bus for Robotics Competition)**

Date: February 27, 2009  
Number of Pupils Participating: approx. 50  
Teacher Chaperones: 3  
Number of other Chaperones: 0  
Approximate Cost per Pupil: \$7.00 admission per person  
Cost for Bus: \$175.00  
Time Scheduled to Leave: 7:45 am  
Time Scheduled to Return: 2:00 pm

**vi. Sovereign Bank Arena-Trenton, NJ (NJ Regional Robotics Competition)**

Date: February 28, 2009  
Number of Pupils Participating: 33

Teacher Chaperones: 1  
Number of other Chaperones: 5  
Approximate Cost per Pupil: \$0.00  
Cost for Bus: \$164.00  
Time Scheduled to Leave: 7:30 am  
Time Scheduled to Return: approx. 5:00 pm

**vii. Rutgers University-Piscataway, NJ (Engineering Competition)**

Date: March 18, 2009  
Number of Pupils Participating: 30-45  
Teacher Chaperones: 2  
Number of other Chaperones: 0  
Approximate Cost per Pupil: \$0.00  
Cost for Bus: \$360.00  
Time Scheduled to Leave: 7:30 am  
Time Scheduled to Return: approx. 5:00 pm

**viii. Plainfield High School – Plainfield, NJ**

Date: March 7, 2009  
Number of Pupils Participating: 20  
Teacher Chaperones: 2  
Number of other Chaperones: 0  
Approximate Cost per Pupil: \$0.00  
Time Scheduled to Leave: 6:15 am  
Time Scheduled to Return: 5:30 pm

**Ticket / Admission and Transportation Cost not Incurred by District**

**ix. Robbinsville Airport – Robbinsville, NJ\*\***

Date: March 8, 2009  
Number of Pupils Participating: 12  
Teacher Chaperones: 1  
Number of other Chaperones: 0  
Approximate Cost per Pupil: \$0.00  
Time Scheduled to Leave: 9:30 am  
Time Scheduled to Return: 3:00 pm

**Ticket / Admission and Transportation Cost not Incurred by District**

\*\* This field trip was originally scheduled to take place on March 9, 2009 and was approved at the January 27, 2009 meeting. It is being re-submitted for approval due to a change in date.

**x. Washington D.C.**

Date: April 4-6, 2009  
Number of Pupils Participating: approx. 22  
Teacher Chaperones: 2  
Number of other Chaperones: 2  
Approximate Cost per Pupil: \$325.00  
Time Scheduled to Leave: 7:30 am on April 4<sup>th</sup>  
Time Scheduled to Return: approx. 4:30 pm on April 6<sup>th</sup>

**Ticket / Admission and Transportation Cost not Incurred by District**

**xi. Palace Theater – New York, NY**

Date: April 22, 2009  
Number of Pupils Participating: approx. 40  
Teacher Chaperones: 3  
Number of other Chaperones: 2  
Approximate Cost per Pupil: \$70.00  
Time Scheduled to Leave: 1:45 pm  
Time Scheduled to Return: approx. 1:00 am

**Ticket / Admission and Transportation Cost not Incurred by District**

**xii. Lincoln Financial Field & Citizen's Bank Park – Philadelphia, PA**

Date: May 14, 2009  
Number of Pupils Participating: 50  
Teacher Chaperones: 4  
Number of other Chaperones: 0  
Approximate Cost per Pupil: \$35.00  
Time Scheduled to Leave: 9:30 am  
Time Scheduled to Return: 5:30 pm

**Ticket / Admission and Transportation Cost not Incurred by District**

**xiii. Bronx Zoo – New York, NY**

Date: May 19, 2009  
Number of Pupils Participating: 53  
Teacher Chaperones: 5  
Number of other Chaperones: 1  
Approximate Cost per Pupil: Approx. \$20.00  
Time Scheduled to Leave: 8:00 am  
Time Scheduled to Return: approx. 3:00 pm

**Ticket / Admission and Transportation Cost not Incurred by District**

**xiv. Harmony School – Robbinsville, NJ**

Date: May 19, 2009  
Number of Pupils Participating: 9  
Teacher Chaperones: 1  
Number of other Chaperones: 0  
Approximate Cost per Pupil: \$0.00  
Time Scheduled to Leave: 9:00 am  
Time Scheduled to Return: 12:30 pm

**Ticket / Admission and Transportation Cost not Incurred by District**

**b. Field Trips – Pond Road Middle School**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the following field trips for Pond Road Middle School for the 2008-2009 school year:

**i. Patriot's Theatre – Trenton, NJ**

Date: March 10, 2009  
Number of Pupils Participating: 215  
Teacher Chaperones: 13  
Number of other Chaperones: 20  
Approximate Cost per Pupil: \$18.00  
Time Scheduled to Leave: 9:00 am  
Time Scheduled to Return: 12:00 pm

**Ticket / Admission and Transportation Cost not Incurred by District**

**ii. Middlesex Community College – Edison, NJ**

Date: March 17, 2009  
Number of Pupils Participating: 20  
Teacher Chaperones: 2  
Number of other Chaperones: 2  
Approximate Cost per Pupil: \$0.00  
Time Scheduled to Leave: 7:00 am  
Time Scheduled to Return: 5:00 pm

**Ticket / Admission and Transportation Cost not Incurred by District**

**iii. Franklin Institute – Philadelphia, PA**

Date: March 24, 2009  
Number of Pupils Participating: 225  
Teacher Chaperones: 15  
Number of other Chaperones: 25 - 40  
Approximate Cost per Pupil: \$17.00  
Time Scheduled to Leave: 9:15 am  
Time Scheduled to Return: 4:30 pm

**Ticket / Admission and Transportation Cost not Incurred by District**

**iv. Franklin Institute – Philadelphia, PA**

Date: June 2, 2009  
Number of Pupils Participating: 215  
Teacher Chaperones: 13  
Number of other Chaperones: 50  
Approximate Cost per Pupil: \$15.00  
Time Scheduled to Leave: 9:15 am  
Time Scheduled to Return: 4:30 pm

**Ticket / Admission and Transportation Cost not Incurred by District**

**v. Madame Tussard's, Planet Hollywood, Wicked – New York City**

Dates: June 3, 2009  
June 10, 2009  
Number of Pupils Participating: 210  
Teacher Chaperones: 11 each day  
Number of other Chaperones: 13 each day  
Approximate Cost per Pupil: \$210.00  
Time Scheduled to Leave: 8:00 am  
Time Scheduled to Return: 7:00 pm

**Ticket / Admission and Transportation Cost not Incurred by District**

**c. Field Trips – Sharon Elementary School – 2008-2009**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the following field trips for Sharon Elementary School for the 2008-2009 school year:

**i. Kelsey Theater – MCC – West Windsor, NJ**

Date: April 24, 2009  
Number of Pupils Participating: 217  
Teacher Chaperones: 12 + 2 aides & nurse  
Number of other Chaperones: 0  
Approximate Cost per Pupil: \$15.00  
Time Scheduled to Leave: 10:30 am  
Time Scheduled to Return: 1:30 pm

**Ticket / Admission and Transportation Cost not Incurred by District**

**ii. NJ State Police Division Headquarters – West Trenton, NJ**

Date: May 15, 2009  
Number of Pupils Participating: 40  
Teacher Chaperones: 2 + 1 nurse if necessary  
Number of other Chaperones: 0  
Approximate Cost per Pupil: \$0.00  
Time Scheduled to Leave: 9:15 am  
Time Scheduled to Return: Approx. 2:45 pm

**Ticket / Admission and Transportation Cost not Incurred by District**

**iii. Garden State Discovery Museum – Cherry Hill, NJ**



Dates: May 18, 2009 (Windsor)  
 May 19, 2009 (Sharon)  
 Number of Pupils Participating: Approx. 198  
 Teacher Chaperones: 4(Windsor) 10(Sharon)  
 Number of other Chaperones: 35-40  
 Approximate Cost per Pupil: \$10.00  
 Time Scheduled to Leave: 9:15 am  
 Time Scheduled to Return: Approx. 2:00 pm  
**Ticket / Admission and Transportation Cost not Incurred by District**

**iv. Adventure Aquarium – Camden, NJ**

Date: May 20, 2009  
 Number of Pupils Participating: Approx. 220  
 Teacher Chaperones: 13  
 Number of other Chaperones: 190  
 Approximate Cost per Pupil: Approx. \$15.00  
 Time Scheduled to Leave: 9:15 am  
 Time Scheduled to Return: Approx. 2:00 pm  
**Ticket / Admission and Transportation Cost not Incurred by District**

**v. Pennsbury Manor – Morrisville, PA**

Date: May 21, 2009  
 Number of Pupils Participating: Approx. 216  
 Teacher Chaperones: 15  
 Number of other Chaperones: 30  
 Approximate Cost per Pupil: Approx. \$18.00  
 Time Scheduled to Leave: 9:15 am  
 Time Scheduled to Return: Approx. 2:00 pm  
**Ticket / Admission and Transportation Cost not Incurred by District**

**C. FACILITIES, FINANCE & TRANSPORTATION – Matthew O’Grady**

*On motion of Mrs. Fox, and seconded by Mrs. Potter, and carried by a vote of 9-0, the Board adopted the following: (C1a-f; C3a-e). Resolution C2a (Donations – Bristol-Myers Squibb) was TABLED.*

**BE IT RESOLVED** by the Robbinsville Board of Education that the following **FACILITIES, FINANCE & TRANSPORTATION** resolutions, as recommended by the Superintendent, be approved as indicated:

**1. FINANCE**

**a. Bills and Claims List (See Attachment)**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve payment of the Bills & Claims Lists for February 2009:

February Bill List:	\$ 1,043,292.08
<b>Total:</b>	<b>\$ 1,043,292.08</b>

**b. Rescission of September 2008 Transfer Report**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, rescind a resolution approving the September

2008 Transfer Report (detailed below) due to a typographical error. This item was approved at the October 21, 2008 meeting.

<b>From:</b>		
11-000-262-620-05-01	RHS Electric	\$19,304.00
11-000-262-620-05-02	Sharon Electric	\$ 8,398.00
11-000-262-620-05-06	Windsor Electric	\$ 646.00
<b>Total:</b>		<b>\$28,348.00</b>

<b>To:</b>		
11-000-262-620-05-01	RHS	\$19,304.00
11-000-262-620-05-02	Sharon School	\$ 8,398.00
11-000-262-620-05-06	Windsor School	\$ 646.00
<b>Total:</b>		<b>\$28,348.00</b>

**c. Approval / Ratification of Revised Transfer Report – September 2008**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve and ratify the revised version of the September 2008 Transfer Report detailed below.

<b>From:</b>		
11-000-262-620-05-01	RHS Electric	\$19,304.00
11-000-262-620-05-02	Sharon Electric	\$ 8,398.00
11-000-262-620-05-06	Windsor Electric	\$ 646.00
<b>Total:</b>		<b>\$28,348.00</b>

<b>To:</b>		
11-000-262-491-05-01	RHS Sewer	\$19,304.00
11-000-262-491-05-02	Sharon Sewer	\$ 8,398.00
11-000-262-491-05-06	Windsor Sewer	\$ 646.00
<b>Total:</b>		<b>\$28,348.00</b>

**d. Appropriation for Approval and Ratification**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve and ratify the appropriation of the 2007-2008 extraordinary aid in the amount of \$69,629.00 for the following:

<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
11-204-100-101-04-01	LLD Teacher Salary	\$45,000.00
11-212-100-106-04-01	PRMS MD Aide Salary	\$24,629.00

**e. Certification of Board Secretary**

Pursuant to N.J.A.C. 6A:23-2.12(c)3 I, Louise B. Davis, Board Secretary/School Business Administrator, certify that as of January 2009, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12(a).

**f. Board Secretary's Report**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, accept the following Board Secretary's Reports for the periods ending:

August 31, 2008	November 30, 2008
September 30, 2008	December 31, 2008
October 31, 2008	

**2. DONATIONS – TABLED**

**a. Bristol-Myers Squibb – 2008-2009 - Tabled**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, accept a donation in the amount of \$120.00 from Bristol-Myers Squibb. This donation is the result of a contribution to the Employee Political Action Committee made by Shawn Zimmerman. Mr. Zimmerman is the father of Alexandria (Grade 6) and Samantha (Grade 4). We extend our thanks and appreciation to Mr. Zimmerman and to Bristol-Myers Squibb.

**3. FACILITIES**

**a. Building Use**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve and ratify the Buildings and Grounds Use of Facilities Schedule for the months of February and March 2009. (See Attachments)

**b. Feasibility Study – Media Center Classrooms – PRMS**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve a proposal submitted by the Spiegle Group to perform a study to determine the feasibility of using a portion of the Pond Road Middle School Media Center to establish two computer classrooms. The cost of this study is \$4,500.00. (See Attachment)

**c. Community Service Opportunity - Recruitment of Volunteers to Assist with Painting Sharon Elementary School**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve recruitment of volunteers to assist with painting the interior of Sharon Elementary School on the following dates:

February 28, 2009	March 7, 2009
March 1, 2009	March 8, 2009

**d. Challenge Course Inspection**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve an inspection of the Challenge Course at Robbinsville High School by Project Adventure, Inc., a non-profit corporation. The proposed cost for this inspection totals \$1,725.00. This includes a \$500.00 lift rental fee. (See Attachment)

e. **Acceptance of Sponsorship Promoter Services Proposal – Corporate Marketing Associates**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, accept a proposal from Corporate Marketing Associates (CMA) as a way to promote sponsorship at sporting and other district-sponsored events and to provide an alternate method of raising revenue for Robbinsville Public Schools. (See Attachment)

**4. TRANSPORTATION – No Resolutions**

**XIII. HEARING OF PUBLIC**

**A. Walter Dumbrowski**

Mr. Dumbrowski inquired about the need to hire Mike Luciano for Special Service observations (Resolution B2d). Dr. Szabo indicated that this is necessary to help Lisa Scaringelli perform the required 93 Special Services classroom observations.

**XIV. OLD BUSINESS**

- Mrs. DeVito reminded attendees that the Foundation Dinner Dance is scheduled to take place on March 13, 2009.

**XV. NEW BUSINESS**

- Mrs. Boyne requested that an email be sent to Board members to advise of items posted to Aristotle after the close of business on the Friday before the Board meetings;
- Discussion on organization of Aristotle;
- Mrs. Silvestrov asked for clarification regarding whether Special Education class sections are at capacity – Mrs. Scaringelli confirmed that numbers are current;
- Mrs. DeVito requested Special Education projections for the 2009-2010 school year.

**XVI. ADJOURNMENT**

***On motion of Mrs. DeVito, and seconded by Mr. Halm, and carried by a vote of 9-0, the Board adjourned the February 24, 2009 meeting of the Robbinsville Board of Education at 8:46 PM.***

**Respectfully submitted:**

**Louise B. Davis  
School Business Administrator / Board Secretary**