

**WASHINGTON TOWNSHIP BOARD OF EDUCATION**

**JULY 18, 2006**

**7:00 p.m. - PUBLIC MEETING**

**ROBBINSVILLE HIGH SCHOOL MEDIA CENTER**

**MINUTES**

**I. CALL TO ORDER - PUBLIC MEETING**

**Mr. Dave Pethybridge, President, called the meeting to order at 7:00p.m.**

**II. STATEMENT OF OPEN PUBLIC MEETINGS**

The New Jersey Open Public Meeting Law was enacted to insure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Trenton Times and the Washington Township Bulletin Board. In addition, this notice was faxed to the Trenton Times and posted at Sharon School and Pond Road Middle School.

**III. PLEDGE OF ALLEGIANCE**

**IV. ROLL CALL**

Members Present:

David Pethybridge

Maxine Fox

Raymond Hart

Nagesh Kuppuraju

Mark Setaro

Michele Siekerka – arrived at 7:05

Member Absent

Patrick Foti

Doreen Pierson

Faith Silvestrov

Others Present:

Dr. John J. Szabo, Superintendent

Mr. Paul M. Todd, Business Administrator

Dr. Kathie Foster, Assistant Superintendent for Curriculum & Instruction

**V. MINUTES**

**BE IT RESOLVED** by the WASHINGTON TOWNSHIP BOARD OF EDUCATION that the following minutes be approved as indicated:

On motion of Mr. Hart, seconded by Mrs. Fox and carried by a 5-0 vote with Mr. Foti, Mrs. Pierson, Mrs. Siekerka and Mrs. Silvestrov being absent, the following were adopted:

June 14, 2006  
June 21, 2006

Work Session  
Special Meeting

On motion of Mr. Hart, seconded by Mrs. Fox and carried by a 3-0 vote with Mr. Foti, Mrs. Pierson, Mrs. Siekerka and Mrs. Silvestrov being absent, and Mr. Pethybridge and Mr. Kuppuraju abstaining, the following were adopted:

June 27, 2006  
June 27, 2006

Executive Session  
Action Meeting

**VI. STUDENT COUNCIL REPORT – No representation**

**VIII. BUSINESS ADMINISTRATOR REPORT/ CORRESPONDENCE**

Mr. Todd discussed the following:

- School Boards Convention
- School Nutrition Policy
- New Payroll Position

**IX. SUPERINTENDENT'S REPORT**

Dr. Szabo discussed the following:

- Student activity Fee

Fee will be returned if student does not make a team and chooses not to participate in other activities

Students whose classes may require after school meetings will not be charged an activity fee.

- Presentation by Robbinsville High School Booster Club, including its bylaws.
- Dr. Szabo would like to move the creation of a JROTC Air Force Program at the high school next year. Ms. Fadde applied for the program when she first arrives in Washington Township nearly three years ago and we were selected last May. The

Air Force will pay approximately half the salary and we will have a Lt. Colonel on staff for twelve months for about \$38,000 per year with no cost for benefits to the district.

**X. BOARD PRESIDENT'S REPORT**

**COMMITTEE REPORTS**

**XI. LAWRENCE TOWNSHIP HIGH SCHOOL REPORT – Mark Setaro**

**XII. COMMUNITY RELATIONS – Maxine Fox**

**XIII. P.I.E. COMMITTEE – Michele Siekerka**

**XIV. HEARING OF PUBLIC.**

**XV. RESOLUTIONS BEING PRESENTED FOR APPROVAL:**

**A. PERSONNEL – Faith Silvestrov**

**BE IT RESOLVED** by the Washington Township Board of Education that the following **PERSONNEL** resolutions, as recommended by the Superintendent, be approved as indicated:

**On motion of Mr. Kuppuraju, seconded by Mr. Hart, and carried by a 6-0 vote with Mr. Foti, Mrs. Pierson and Mrs. Silvestrov being absent, the following were adopted:**

**1. EMPLOYMENT OF STAFF**

**a. Technology Teacher – Robbinsville High School – 2006-2007**

That the Washington Township Board of Education, upon recommendation of the Superintendent, employ Ms. Joy Wolfe as a full time Technology Teacher at the Robbinsville High School for the 2006-2007 school year, at Step 3 MA level of the salary guide and at the annual salary of \$47,008.00.

**b. Special Education Teacher – Pond Road Middle School -2006 -2007**

That the Washington Township Board of Education, upon recommendation of the Superintendent, employ Ms. Dawn Anderson

as a full time Special Education Teacher at the Pond Road Middle School for the 2006 – 2007 school year, at Step 3 MA+15 level of the salary guide and at the annual salary of \$48,108.00.

**c. Special Education Teacher – Pond Road Middle School -2006 - 2007**

That the Washington Township Board of Education, upon recommendation of the Superintendent, employ Ms. Lisa Giblin as a full time Special Education Teacher at the Pond Road Middle School for the 2006 – 2007 school year, at Step 2 BA+15 level of the salary guide and at the annual salary of \$44,145.00.

**d. Special Education Teacher – Robbinsville High School -2006 - 2007**

That the Washington Township Board of Education, upon recommendation of the Superintendent, employ Ms. Tracy Rodriguez as a full time Special Education Teacher at the Robbinsville High School for the 2006 – 2007 school year, at Step 10 MA+15 level of the salary guide and at the annual salary of \$56,456.00.

**e. Math Teacher – Pond Road Middle School -2006 -2007**

That the Washington Township Board of Education, upon recommendation of the Superintendent, employ Ms. Robyn Thomas as a full time Math Teacher at the Pond Road Middle School for the 2006 – 2007 school year, at Step 1 level of the salary guide and at the annual salary of \$42,680.00.

**f. Science Teacher – Pond Road Middle School -2006 -2007**

That the Washington Township Board of Education, upon recommendation of the Superintendent, employ Ms. Julie Caiola as a full time Science Teacher at the Pond Road Middle School for the 2006 – 2007 school year, at Step 1 level of the salary guide and at the annual salary of \$42,680.00.

**g. Math Teacher – Pond Road Middle School -2006 -2007**

That the Washington Township Board of Education, upon recommendation of the Superintendent, employ Ms. Karen Bukowski as a full time Math Teacher at the Pond Road Middle School for the 2006 – 2007 school year, at Step 1 BA +15 level of the salary guide and at the annual salary of \$43,480.00.

**h. Family and Consumer Science Teacher – Robbinsville High School -2006 -2007**

That the Washington Township Board of Education, upon recommendation of the Superintendent, employ Ms. Linda Lackey as a full time Family and Consumer Science Teacher at the Robbinsville High School for the 2006 – 2007 school year, at Step 1 BA+30 level of the salary guide and at the annual salary of \$44,580.00.

**i. Learning Disabilities Teacher Consultant – District/Special Services - 2006 -2007 \***

That the Washington Township Board of Education, upon recommendation of the Superintendent, employ Ms. Christina Daily as a full time Learning Disabilities Teacher Consultant at the Pond Road Middle School (Special Services Dept.) for the 2006 – 2007 school year, at Step 6 MA+15 level of the salary guide and at the annual salary of \$50,606.00.

**\*(UNBUDGETED POSITION)**

**j. Special Education Teacher – Sharon Elementary School 2006 - 2007**

That the Washington Township Board of Education, upon recommendation of the Superintendent, employ Ms. Kerri Gottesman as a full time Special Education Teacher at the Sharon Elementary School for the 2006 – 2007 school year, at Step 1 MA level of the salary guide and at the annual salary of \$45,680.00.

(Replacing Jennifer Cranmer for a full year maternity leave)

**k. Family & Consumer Science Teacher P/T – Robbinsville High School 2006 - 2007**

That the Washington Township Board of Education, upon recommendation of the Superintendent, employ Ms. Sally Zegas as a .50 part time Family & Consumer Science Teacher at the Robbinsville High School for the 2006 – 2007 school year, at Step 9 level of the salary guide and at the annual salary of \$50,696.00 (pro rated @ \$25,348.00)

**l. Kindergarten Teacher – Sharon Elementary School 2006 - 2007**

That the Washington Township Board of Education, upon recommendation of the Superintendent, employ Ms. Jennifer Larsen as a full time Kindergarten Teacher at the Sharon Elementary School for the 2006 – 2007 school year, at Step 4 level of the salary guide and at the annual salary of \$44,748.00.

**m. Custodian – Pond Road Middle School 2006 - 2007**

That the Washington Township Board of Education, upon recommendation of the Superintendent, employ Mr. Zachary Townsend as a full time at the Pond Road Middle School for the 2006 – 2007 school year, at Step 1 level of the salary guide and at the annual salary of \$25,183.00 effective July 19, 2006.

n. **Substitute Teachers – 2006-07 School Year**

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the employment of the following as substitutes for the 2006-07 as indicated:

**Teachers**

**\$80/day – Certified**  
N/A

**\$75/day – Non-certified**  
Elaine Willis

o. **Facilities Summer Help Program 2006-2007**

That the Washington Township Board of Education, upon recommendation of the Superintendent, employ the following individuals as a full time summer help for the Facilities Summer Help Program for the 2006 – 2007 school year, at \$10.00 per hour, effective :

Matthew Burke  
Brian Kebel

**On motion of Mr. Kuppuraju, seconded by Mrs. Siekerka, and carried by a 6-0 vote with Mr. Foti, Mrs. Pierson and Mrs. Silvestrov being absent, the following were adopted:**

2. **APPOINTMENT OF STAFF – 2006-2007**

a. **Change in ESL Position**

That the Washington Township Board of Education, upon recommendation of the Superintendent, employ Pamela Marsola as a full time ESL teacher at the Sharon Elementary School and Pond Road Middle School for the 2006-2007 school year, at the annual salary of \$49,506.00.

(Mrs. Marsola was a part-time ESL teacher and is now becoming a full-time ESL and she will travel between Sharon School and Pond Road Middle School.

b. **Change in Language Arts Teacher Position-Robbinsville High School**

That the Washington Township Board of Education, upon recommendation of the Superintendent, employ Barbara Wojtowicz as a .67 Language Arts teacher at the Robbinsville High School for the 2006-2007 school year, at Step 3 BA level of the salary guide and at the annual salary of \$44,008.00 pro rated at \$29,485.36.

On motion of Mr. Kuppuraju, seconded by Mr. Hart, and carried by a 6-0 vote with Mr. Foti, Mrs. Pierson and Mrs. Silvestrov being absent, the following were adopted:

3. **STAFF RESIGNATIONS/TERMINATIONS**

a. **First Grade Special Education Teacher – Sharon Elementary School**

That the Washington Township Board of Education, upon recommendation of the Superintendent, accept the resignation of Ms. Mary Ellen Rodweller, First Grade Special Education Teacher at Sharon Elementary School, effective June 30, 2006.

b. **Family and Consumer Science Teacher – Robbinsville High School**

That the Washington Township Board of Education, upon recommendation of the Superintendent, accept the resignation of Ms. Amanda Schindewolf, Family and Consumer Science Teacher at Robbinsville High School, effective June 30, 2006.

c. **Seventh Grade Math Teacher – Pond Road Middle School**

That the Washington Township Board of Education, upon recommendation of the Superintendent, accept the resignation of Ms. Kelli Sendel, Seventh Grade Math Teacher at Pond Road Middle School, effective July 3, 2006.

d. **Fourth Grade Math Teacher – Pond Road Middle School**

That the Washington Township Board of Education, upon recommendation of the Superintendent, accept the resignation of Ms. Dale Unger, Fourth Grade Teacher at Pond Road Middle School, effective July 5, 2006.

On motion of Mr. Kuppuraju, seconded by Mrs. Siekerka, and carried by a 6-0 vote with Mr. Foti, Mrs. Pierson and Mrs. Silvestrov being absent, the following were adopted:

4. **STUDENT TEACHER PROGRAM**

a. **Rider University**

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the following student teacher(s) from Rider University for the Fall semester beginning September 4, 2006 through December 1, 2006, as indicated:

**Student Teacher**  
Maureen Reilly

**Teacher**  
Cathy Zahn (Sharon School)

On motion of Mr. Kuppuraju, seconded by Mrs. Siekerka, and carried by a 6-0 vote with Mr. Foti, Mrs. Pierson and Mrs. Silvestrov being absent, the following were adopted:

5. **EXTRA WORK/EXTRA PAY**

a. **Pond in the Summer Program 2006-2007**

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the following individuals for the Summer Pond Program starting July 10, 2006:

|                 |  |                |
|-----------------|--|----------------|
| Benjamin Knight | Summer Science Assistant @ \$9.00/hour<br>75 hours | Total \$675.00 |
| Brian Williams  | Summer Drama Assistant @ \$9.00/hour<br>75 hours   | Total \$675.00 |

On motion of Mr. Kuppuraju, seconded by Mr. Hart, and carried by a 6-0 vote with Mr. Foti, Mrs. Pierson and Mrs. Silvestrov being absent, the following were adopted:

6. **DEDUCT DAYS**

That the Washington Township Board of Education, upon recommendation of the Superintendent, deduct Mr. John Applegate three days pay effective July 12, 13, & 14, 2006.

**B. EDUCATION, DEVELOPMENT, & POLICY – Raymond Hart**

**BE IT RESOLVED** by the Washington Township Board of Education that the following **EDUCATION, DEVELOPMENT, & POLICY** resolutions as recommended by the Superintendent, be approved as indicated:

On motion of Mr. Hart, seconded by Mr. Setaro and carried by a 6-0 vote with Mr. Foti, Mrs. Pierson and Mrs. Silvestrov being absent, the following were adopted:

1. **CURRICULUM/PROGRAM**

a. **Curriculum Approval**

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the following:

Algebra I Honors  
Algebra II  
Algebra II Honors  
Geometry



Geometry Honors  
 Business Law  
 Marketing  
 Personal Finance

**2. POLICY SECOND READINGS**

That the Washington Township Board of Education, upon recommendation of the Superintendent adopt the following as indicated:

|       |                     |         |
|-------|---------------------|---------|
| P7510 | Facility Use Policy | Revised |
|-------|---------------------|---------|

**On motion of Mr. Hart, seconded by Mr. Setaro and carried by a 5-0 vote with Mr. Foti, Mrs. Pierson and Mrs. Silvestrov being absent, and Mrs. Siekerka abstaining, the following was adopted:**

**3. BOARD OF EDUCATION/SUPERINTENDENT’S GOALS 2006/2007**

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the Board of Education/Superintendent’s Goals for the 2006-2007 school year.  
 (Copies available upon request)

**C. FACILITIES, FINANCE, TRANSPORTATION – Mark Setaro**

**BE IT RESOLVED** by the WASHINGTON TOWNSHIP BOARD OF EDUCATION approve the following FACILITIES, FINANCE, TRANSPORTATION resolutions, upon recommendation of the Superintendent, be approved as indicated:

**On motion of Mr. Setaro, seconded by Mr. Hart and carried by a 5-0 vote with Mr. Foti, Mrs. Pierson, and Mrs. Silvestrov being absent, and Mrs. Fox abstaining, the following were adopted:**

**1. FINANCE**

**a. Bills & Claims List**

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve payment of the following bills and claims:

|                                  |                     |
|----------------------------------|---------------------|
| July 2006 Bill List              | \$259,516.83        |
| June 2006 Supplemental Bill List | <u>\$283,974.81</u> |
| Total:                           | \$543,491.64        |

**b. Bid #06-02 – Purchase of Computers and Accessories**

That the Washington Township Board of Education, upon recommendation of the Superintendent, award Bid #06-02 to Hewlett Packard for the purchase of computers and accessories.

The bid summary is as follows:

| Company         | Section 1    | Section 2   | Total        |
|-----------------|--------------|-------------|--------------|
| Hewlett Packard | \$85,620.02  | \$21,025.50 | \$106,645.52 |
| Comp USA        | \$85,620.02  | \$21,025.50 | \$106,645.52 |
| Dell            | \$113,126.18 | \$19,938.00 | \$133,064.18 |

\*As Hewlett Packard and Comp USA have the exact bids, we are currently negotiating with Hewlett Packard for further discounts.

**2. BUILDINGS AND GROUNDS**

**a. Building Use**

That the Board of Education, upon recommendation of the Superintendent, approve and ratify the Buildings and Grounds Use of Facilities Schedule for the months of July and August, 2006.

**3. TRANSPORTATION**

No information to report at this time.

**4. CHILD STUDY SERVICES**

**a. Extended School Year Contract**

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the 2006 Extended School Year (ESY) contract with the Bridge Academy as follows:

| <u>Student #</u> | <u>Rate</u> |
|------------------|-------------|
| 05-48E           | \$2,000.00  |

**b. Extended School Year & The 2006 – 2007 School Year Contracts With Various Schools**

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the 2006 Extended School Year (ESY) and the 2006-2007 school year contracts with the schools indicated as follows:

| <u>Student #</u> | <u>School</u> | <u>Rate</u> |
|------------------|---------------|-------------|
| 06-1RE           | PCDI          | \$76,152.96 |
| 06-2RE           | PCDI          | \$76,152.96 |

|              |  |                    |
|--------------|--|--------------------|
| 06-3RE       | High Road                                  | \$33,543.30        |
| 06-4RE       | Eden Institute                             | \$55,665.42        |
| 06-5RE       | High Road                                  | \$37,091.00        |
| 06-6RE       | High Road                                  | \$37,091.00        |
| 06-7R        | Titusville Academy                         | \$32,553.00        |
| <b>05-7E</b> | <b>West Windsor/<br/>Plainsboro School</b> | <b>\$ 1,685.00</b> |
| 06-8R        | Bridge Academy                             | \$31,750.00        |
| 06-9R        | Bridge Academy                             | \$31,750.00        |

**5. APPROVAL OF INVESTMENT PLANNING SERVICES VENDOR**

That the Washington Township Board of Education, upon recommendation of the Superintendent, permit Armenti Tax Planning and Financial Services to provide investment planning services to staff in accordance with all rules, policies, and procedures governing other approved investment planning services vendors for the Washington Township Public School District.

**XVI. HEARING OF PUBLIC – None.**

**XVII. OLD BUSINESS**

**XVIII. NEW BUSINESS**

**XIX. EXECUTIVE SESSION**

*Motion* by Mrs. Siekerka, seconded by Mr. Hart to convene in closed executive session for the purpose of discussing personnel matters. Board members went into Executive Session at 8:05 p.m. and adjourned at 9:38 p.m.

**XX. ADJOURNMENT**

***MOTION* by Mr. Hart seconded by Mr. Foti to adjourn the Board Meeting at 9:41 P.M.**

**Respectfully submitted:**

**Paul M. Todd  
School Business Administrator/  
Board Secretary**