

WASHINGTON TOWNSHIP BOARD OF EDUCATION

August 22, 2006

7:00 p.m. - PUBLIC MEETING

ROBBINSVILLE HIGH SCHOOL MEDIA CENTER

MINUTES

I. CALL TO ORDER - PUBLIC MEETING

Mr. Dave Pethybridge, President, called the meeting to order at 7:05p.m.

II. STATEMENT OF OPEN PUBLIC MEETINGS

The New Jersey Open Public Meeting Law was enacted to insure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Trenton Times and the Washington Township Bulletin Board. In addition, this notice was faxed to the Trenton Times and posted at Sharon School, Pond Road Middle School, Robbinsville High School and Windsor School.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Members Present:

David Pethybridge
Patrick Foti
Maxine Fox
Raymond Hart
Nagesh Kuppuraju
Doreen Pierson
Mark Setaro
Michele Siekerka
Faith Silvestrov

Others Present:

Dr. John J. Szabo, Superintendent
Mr. Paul M. Todd, Business Administrator
Dr. Kathie Foster, Assistant Superintendent for Curriculum & Instruction

V. MINUTES

Executive Session

August 15, 2006

- VI. PRESENTATION
 - State Testing Presentation – Ms. Nicole Rossi
- VII. STUDENT COUNCIL REPORT – No representation
- VIII. BUSINESS ADMINISTRATOR REPORT/ CORRESPONDENCE
 - Pond Athletic Fields
 - Cafeteria Management Services
 - Transportation Update
 - Return of Financial Reports
 - Safety Training Manual
- IX. SUPERINTENDENT’S REPORT

COMMITTEE REPORTS

- X. LAWRENCE TOWNSHIP HIGH SCHOOL REPORT – Mark Setaro
- XI. COMMUNITY RELATIONS – Maxine Fox
- XII. P.I.E. COMMITTEE – Michele Siekerka
- XIII. HEARING OF PUBLIC.
- XIV. RESOLUTIONS BEING PRESENTED FOR APPROVAL:

A. **PERSONNEL – Faith Silvestrov**

BE IT RESOLVED by the Washington Township Board of Education that the following PERSONNEL resolutions, as recommended by the Superintendent, be approved as indicated:

On motion 1a of Mrs. Silvestrov, seconded by Mr. Foti and carried by a 9-0 vote, the following were adopted:

- 1. **APPOINTMENT OF STAFF – 2006-2007**
 - a. **Confidential Payroll Manager**

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the employment of Patricia Gaynor as Confidential Payroll Manager for the 2006-

2007 school year at the prorated annual salary of \$46,000.00, effective August 16, 2006.

On motion 1b - g of Mrs. Silvestrov, seconded by Mr. Hart and carried by a 9-0 vote, the following were adopted:

b. Correction in Salary for the Science Teacher Position – Pond Road Middle School

That the Washington Township Board of Education, upon recommendation of the Superintendent, employ Julie Caiola, as a full time Science teacher at the Pond Road Middle School for the 2006-2007 school year, at Step 1 BA+15 level of the salary guide and at the annual salary of \$43,480.00.

(Salary correction from Step 1 BA @ \$42,680.00 *approved last board meeting 7/18/2006 to Step 1 BA+15 @\$43,480.00.)

c. Social Studies Teacher – Robbinsville High School 2006 – 2007

That the Washington Township Board of Education, upon recommendation of the Superintendent, employ Mr. Robert Schulte as a full time Social Studies Teacher at the Robbinsville High School for the 2006-2007 school year, at Step 1 BA level of the salary guide and at the annual salary of \$42,680.00.

d. Special Education Teacher – Pond Road Middle School 2006 – 2007

That the Washington Township Board of Education, upon recommendation of the Superintendent, employ Ms. Alisa Eve Sternberg as a full time Special Education Teacher at the Pond Road Middle School for the 2006-2007 school year, at Step 6 BA + 15 level of the salary guide and at the annual salary of \$47,306.00.

(Replacing Ms. Carol McGrath)

e. Instructional Aide – Pond Road Middle School 2006 – 2007

That the Washington Township Board of Education, upon recommendation of the Superintendent, employ Ms. Kathleen Ernst as a full time Instructional Aide at the Pond Road Middle School for the 2006-2007 school year, at the annual salary of \$18,952.00.

(Replacing Ms. Lisa Giblin)

f. Spanish Teacher – Pond Road Middle School 2006 – 2007

That the Washington Township Board of Education, upon recommendation of the Superintendent, employ Ms. Charlotte Oskin as a full time Spanish Teacher at the Pond Road Middle School for the 2006-2007 school year, at Step 10 BA + 30 level of the salary guide and at the annual salary of \$54,256.00.

g. Rescission of Employment

That the Washington Township Board of Education, upon recommendation of the Superintendent, rescind the employment of Mr. Thomas Vlassenko as a Special Education Teacher at the Robbinsville High School, approved on August 15, 2006 Work Session Meeting.

On motion 2b, 4a, 4b of Mrs. Silvestrov, seconded by Mr. Foti and carried by a 9-0 vote, the following were adopted:

2. STAFF RESIGNATIONS/TERMINATIONS

a. Mathematics Teacher – Robbinsville High School

That the Washington Township Board of Education, upon recommendation of the Superintendent, accept the resignation of Mr. Kris Buss, Mathematics Teacher at Robbinsville High School, effective July 20, 2006.

b. Special Education Teacher – Pond Road Middle School

That the Washington Township Board of Education, upon recommendation of the Superintendent, accept the resignation of Ms. Carol McGrath, Special Education Teacher at Pond Road Middle School, effective July 14, 2006.

c. Spanish Teacher – Pond Road Middle School

That the Washington Township Board of Education, upon recommendation of the Superintendent, accept the resignation of Ms. Elena Torsiello, Spanish Teacher at Pond Road Middle School, effective August 1, 2006.

3. STUDENT TEACHER PROGRAM

a. Rider University

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the following student teacher(s) from Rider University for the Spring semester beginning January 2007 through May 2007:

Student Teacher

Teacher

Nicole Keener

Rochelle Leibowitz (Sharon)

b. The College of New Jersey

That the Washington Township Board of Education, upon recommendation of the Superintendent, to approve the following student teacher(s) from The College of New Jersey for the Fall semester beginning September 2006 to December 2006.

Student Teacher

Eric Mains
Kathryn Lemaesquier
Michael Tangeman

Teacher

Barbara Soares (PRMS)
Michael Pirollo (PRMS)
Debra Bella (RHS)

4. EXTRA WORK/EXTRA PAY

a. Pond in the Summer Program 2006-2007

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the following individuals for the Summer Pond Program starting July 10, 2006:

Jackie Reed Summer Drama Assistant @ \$9.00/hour
75 hours Total \$675.00

***(Brian Williams and Jackie Reed will split the 75 hour for the Way Off Broadway Session NOT TO EXCEED \$675.00)**

b. Extra-Curricular Enrichment Position - Sharon School 2006-2007

That the Washington Township Board of Education, upon recommendation of the Superintendent, appoint the following staff members for the 2006-07 school year as indicated:

*** 4+ Years**

Early Act	Kathy Chandler	\$1,060.00
Early Act	Renee Bianchi	\$1,060.00
Safety Patrol	Diane Mitchell	\$ 290.00
Safety Patrol	Kim White	\$ 290.00
Team Leader (K)	Loryn Schneid	\$ 580.00
*Team Leader (K)	Betsy Borsuk	\$ 680.00
Team Leader (K)	Peg Zargiel	\$ 580.00
*Team Leader (1)	Darlene Jones	\$ 680.00
Team Leader (1)	Cindi Pivovarnick	\$ 580.00
*Team Leader (2)	Debby Muench	\$ 680.00
Team Leader (2)	Andrea Driver	\$ 580.00
Team Leader (3)	Brenda Goodstein	\$ 580.00
*Team Leader (3)	Ro Leibowitz	\$ 680.00
Team Leader (Specials)	Betty Oliva	\$ 580.00
Team Leader (Specials)	Renee Bianchi	\$ 580.00
Team Leader (Sp Ed)	Sandy Holmes	\$ 580.00
Team Leader (Sp Ed)	Samantha Merlino	\$ 580.00
Middle States Accreditation Internal Coordinator	Debby Muench	\$1,400.00

Middle States Accreditation Internal Coordinator	Ann Marie Potts	\$1,400.00
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c. Content Area Facilitators - 2006-2007

That the Washington Township Board of Education, upon recommendation of the Superintendent, appoint the following staff members for the 2006-2007 school year as Content Area Facilitators @ \$1,400.00 per year:

K-3 Language Arts Literacy – Jeanae Efaw Ayala
 4-8 Language Arts Literacy – Joe Conroy
 K-1 Math – Cathy Dobbins Fiefes
 2-3 Math – Shelly King
 4-5 Math – Cindy Chmiewlewski
 6-8 Math – Sharon Moffat
 4-8 Science – Cindy Jenkins
 K-3 Social Studies – Andrea Driver
 4-8 Social Studies – Edward Holub
 K-3 Technology – Dagmar Stepien
 4-8 Technology – Kim Behnken

On motion 4d of Mrs. Silvestrov, seconded by Mrs. Siekerka and carried by a 8-0 vote, (Mrs. Fox abstaining from the vote) the following were adopted:

d. Extra-Curricular Enrichment Position Pond Road Middle School 2006-2007

That the Washington Township Board of Education, upon recommendation of the Superintendent, appoint the following staff members for the 2006-07 school year as indicated:

*** 4+ Years**

Team Leader (4)	Linda Biondi	\$ 680.00
Team Leader (4)	Rebecca Fink	\$ 580.00
Team Leader (5)	Carol Hotchkiss	\$ 680.00
Team Leader (5)	Cathy Solewin	\$ 580.00
Team Leader (6)	Joan Oszvart	\$ 680.00
Team Leader (6)	Tom Snyder	\$ 580.00
Team Leader (7)	Debby Zdunek	\$ 580.00
Team Leader (8)	Ed Holub	\$ 580.00
Team Leader (8)	Sharon Moffat	\$ 680.00
Team Leader		
World Language	Elisabeth Gray	\$ 680.00
Team Leader		
Encore Team	Debbie Donoher	\$ 680.00
Team Leader		
Science Olympiad	Sharon Clarici	\$1,060.00
Science Olympiad	Cindy Jenkins	\$1,060.00
Science Olympiad	Patricia Monahan	\$1,060.00
Early Act	Carol Hotchkiss	\$1,060.00
Early Act	Linda Biondi	\$1,060.00
Homework Club	Carol Hotchkiss	\$ 430.00

Supplemental Band (2)	Cathie Naughton (\$430 per session)	\$ 860.00
Supplemental Band (4)	Joe Golding (\$430 per session)	\$1,720.00
Study Skills	Fran Mazzone	\$ 370.00
Destination Imagination Team Manager	Anne DiGiuseppe	\$1,060.00
8 th Grade Advisor	Anne DiGiuseppe	\$1,360.00
Yearbook Advisor	Christopher Purdum	\$3,450.00 (Step 3)
Homework Club	Sarah McCarthy	\$ 430.00
Homework Club	Renee Mering	\$ 430.00
Homework Club	Teresa Cullen	\$ 430.00
.5 Assistant Drama Director	Kimberly Keener	\$2,025.00
.5 Assistant Drama Director	Jennifer Monahan	\$2,025.00
Family & Consumer Science Club	Kimberly Keener	\$ 430.00
Middle States Accreditation Internal Coordinator	Linda Biondi	\$1,400.00
Middle States Accreditation Internal Coordinator	Lynn Bowen	\$1,400.00
Head Girls Soccer	Joe Golding	\$3,200.00
Asst. Girls Soccer	Dan Carrigan	\$2,240.00
Head Cross Country	Joe Conroy	\$3,200.00
Asst. Cross Country	Erin Dailey	\$2,240.00
Head Field Hockey	Joan Oszvart	\$3,200.00
Asst. Field Hockey	Anne Woodrick	\$2,240.00
Head Boys Soccer	Rich Wharton	\$3,450.00
Asst. Boys Soccer	Michael Johnson	\$2,170.00
Head Girls Basketball	Penny Vaccarino	\$3,450.00
Asst. Girls Basketball	Karen DeRossett	\$2,415.00
Head Boys Basketball	Rich Wharton	\$4,350.00
Asst. Boys Basketball	Dan Carrigan	\$2,240.00
Head Baseball	Michael Johnson	\$3,200.00
Asst. Baseball	Dan Carrigan	\$2,240.00
Head Softball	Dave Revay	\$3,450.00
Asst. Softball	Lauri Grier	\$2,240.00
Head Track & Field	Karen DeRossett	\$3,200.00
Asst. Track & Field	Joe Conroy	\$2,240.00
Asst. Track & Field	Erin Dailey	\$2,240.00
Athletic Director	Rich Wharton	\$3,450.00
Student Council	Michael Pirollo	\$1,360.00

On motion 5a – 7a of Mrs. Silvestrov, seconded by Mr. Setaro and carried by a 9-0 vote, the following were adopted:

5. PROFESSIONAL IMPROVEMENT

a. Movement on Guide

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the following movements on guide, effective May 12, 2006.

	<u>FROM</u>	<u>TO</u>
Susan Lizura	Step 5 MA	Step 5 MA + 15
Elena Torsiello	Step 8 BA + 30	Step 8 MA
Rachel Capolupo	Step 4 BA + 15	Step 4 BA + 30

(effective 8/2/2006)

6. LEAVES OF ABSENCE

a. First Grade Teacher – Sharon School

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve a Maternity/Child Care Leave for Jeanae Ayala as follows:

9/1/2006 – 10/3/2006	Family Leave with pay & benefits
10/4/2006 – 10/31/2006	Family Leave without pay & with benefits
	*Returning to work on November 1, 2006

b. Custodian -Bereavement/Leave Without Pay

That the Washington Township Board of Education, upon recommendation of the Superintendent approve the following bereavement leave for Daniel Sungbeh, Custodian, as follows:

7/31/06 -8/3/2006	4 contractual days for bereavement (brother)
8/4/06 – 9/5/2006	Leave without pay

c. Custodian -Bereavement/Leave Without Pay

That the Washington Township Board of Education, upon recommendation of the Superintendent approve the following bereavement leave for Maria Podobinsky, RHS Custodian, as follows:

7/24/06 -7/27/2006	4 contractual days for bereavement (brother)
7/28/06 – 8/21/2006	Leave without pay

7. INTERNSHIP IN GUIDANCE – ROBBINSVILLE HIGH SCHOOL

a. Internship (Guidance) – RHS

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve an internship for Rick Smith in the Guidance department in Robbinsville High

School with Ms. Lyons for the 2006-2007 school year for a total of 700 hours.

B. EDUCATION, DEVELOPMENT, & POLICY – Raymond Hart

BE IT RESOLVED by the Washington Township Board of Education that the following **EDUCATION, DEVELOPMENT, & POLICY** resolutions as recommended by the Superintendent, be approved as indicated:

On motion of Mr. Hart, second by Mr. Foti, and carried by a 9-0 vote, (Mrs. Siekerka abstained on item 1a) the following was adopted:

1. CURRICULUM/PROGRAM

a. Curriculum Approval

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the following:

Study Skills
Pre-Calculus
Culinary Arts
Biology Honors
U.S. History II

2. AFS Intercultural Program (Foreign Exchange Student) – Robbinsville High 2006/2007

That the Washington Township Board of Education, upon recommendation of the Superintendent, accept Lean Ellingson as foreign exchange student at Robbinsville High School as part of AFS Program for the 2006-2007 school year.

3. DISPOSAL OF TEXTBOOKS

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve of the disposal of 225 student's math textbooks and fifteen teachers' guides from Houghton Mifflin and adopt the **Everyday Math** program for the fourth grade at Pond Road Middle School for the 2006-2007 school year.

4. REVISION OF WTSD STUDENT EMERGENCY INFORMATION FORM

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve of the revision of the WTSD Student Emergency Information (FOR THE SCHOOL NURSE) Form for the 2006-2007 school year.

5. TUITION RATES FOR THE 2006-2007 SCHOOL YEAR

That the Washington Township Board of Education, upon recommendation of the Superintendent, establish the following tuition rates for the 2006-2007 school year:

Kindergarten	\$9,841.00 per year	\$984.00 per month	½ \$492.00
1 – 5	\$9,985.00 per year	\$998.00 per month	½ \$499.00
6 – 8	\$11,282.00 per year	\$1,128.00 per month	½ \$564.00
Lawrence HS/ RHS	\$10,463.00 per year	\$1,046.00 per month	½ \$523.00

C. FACILITIES, FINANCE, TRANSPORTATION – Mark Setaro

BE IT RESOLVED by the WASHINGTON TOWNSHIP BOARD OF EDUCATION approve the following FACILITIES, FINANCE, TRANSPORTATION resolutions, upon recommendation of the Superintendent, be approved as indicated:

On motion of Mr. Setaro, second by Mr. Foti, and carried by a 9-0 vote, the following was adopted:

1. FINANCE

a. Bills & Claims List

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve payment of the following bills and claims:

August 2006 Bill List	\$778,055.75
July 2006 Supplemental Bill List	\$ <u>-0-</u>
Total:	\$778,055.75

- b. That the Washington Township Board of Education, upon recommendation of the Superintendent, accept the July 2006 Board Secretary’s report.
- c. That the Washington Township Board of Education, upon recommendation of the Superintendent, accept the July 2006 Treasurer’s Report.
- d. That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the July 2006 Budget Transfer.
- e. That the Washington Township Board of Education, upon recommendation of the Superintendent, approve a three (3) year agreement with the School Alliance Insurance Fund (SAIF), to provide the district with insurance coverages (Property, automobile, general liability and Workers Comp)

SAIF '06 \$156,773

SAIF	\$165,296 (represents a 5.4% increase over FY '06)
Zurich	\$177,839
Utica	\$193,966

f. Change Orders

That the Board of Education, upon recommendation of the Superintendent, approve the following change orders to **Bid #06-01 Purchase of RHS AV Equipment and Installation Services.**

Original Bid	\$28,710.
Change Order #1 <i>(additional parts for 25 rooms)</i>	\$ 6,786.
Change Order #2 <i>(Reduction in scope from 29 rooms to 25 rooms)</i>	(\$1,500)
	<u>\$33,060.</u>

2. BUILDINGS AND GROUNDS

No new activity to report at this time.

3. TRANSPORTATION

**a. Transportation Bid #07-01
(Covers RHS, Pond, Sharon, Windsor and St. Greg)**

That the Washington Township Board of Education, upon recommendation of the Superintendent, accept Transportation bid #07-01 and recognize Rick Bus Company as the apparent low bidder at \$698,000 per year. A summary of the bids by bidder and a detailed listing of Rick Bus Company's winning bid are as follows:

By Company:

Rick Bus Company	\$698,000
Laidlaw	\$736,560
1 st Student	\$738,720
Stouts	\$987,120
Dapper	No Bid
Delware	No Bid
GST Transportation	No Bid

By Route:

TIER 1	RHS-1	13,641.60	TIER 11	MID-10	18,522.00
	MID-14	13,641.60		ELM-14	18,522.00
	ELM-5	13,641.60			
			TIER 12	MID-1	19,012.00
TIER 2	RHS-2	13,347.60		WNDK	19,012.00
	MID-9	13,347.60			
	ELM-13	13,347.60	TIER 13	MID-16	19,012.00
				ELM-17	19,012.00
TIER 3	RHS-3	13,641.60			

	MID-6	13,641.60	TIER 14	MID-17	19,012.00
	ELM-10	13,641.60		ELM-18	19,012.00
TIER 4	RHS-4	13,347.60	TIER 15	MID-12	19,012.00
	MID-2	13,347.60		ELM-3	19,012.00
	ELM-6	13,347.60			
TIER 5	RHS-5	13,641.60	TIER 16	GRG-1	19,012.00
	MID-3	13,641.60		ELM-4	19,012.00
	ELM-7	13,641.60	TIER 17	GRG-2	19,012.00
TIER 6	RHS-6	13,347.60		ELM-1	19,012.00
	MID-5	13,347.60	TIER 18	GRG-3	19,012.00
	ELM-9	13,347.60		ELM-2	19,012.00
TIER 7	RHS-7	13,641.60			
	MID-5	13,641.60			
	ELM-9	13,641.60			
TIER 8	MID-4	18,522.00			
	ELM-8	18,522.00			
TIER 9	MID-7	18,522.00			
	ELM-11	18,522.00			
TIER 10	MID-8	18,522.00			
	ELM-12	18,522.00			

**b. Transportation Bid #07-02
(Covers LHS, one LHS late bus and Notre Dame.)**

That the Washington Township Board of Education, upon recommendation of the Superintendent, accept Transportation bid #07-02 and recognize Laidlaw as the apparent low bidder. A summary of the bids by bidder and a detailed listing of Rick Bus Company's winning bid is as follows:

By Company:

Laidlaw \$581.00 for 3 busses per day
Rick Bus Company. \$697.38 for 3 busses per day
1st Student \$750.00 for 3 busses per day

By Route:

Route 21 \$192.00 per day
Route 22 \$194.00 per day
Route 42 \$195.00 per day

4. CHILD STUDY SERVICES

No new activity to report at this time.

XVI. HEARING OF PUBLIC – None.

XVII. OLD BUSINESS

XVIII. NEW BUSINESS

FOOD SERVICE

a. **Sodexo Inc.**

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve Sodexo Inc. as the Food Management Company for the 2006-2007 school year. Sodexo Inc, was the only bidder.

Management Fee	\$0.025
Administrative Fee	\$0.045
Meal Equivalent	\$1.00
Guarantee profit of \$15,651.00 is up to the 2006/2007 annual management and administrative fees	

XIX. EXECUTIVE SESSION – None.

XX. ADJOURNMENT

MOTION by Mr. Pethybridge seconded by Mrs. Siekerka to adjourn the Board Meeting at 9:58 P.M.

Respectfully submitted:

Paul M. Todd
**School Business Administrator/
Board Secretary**