

WASHINGTON TOWNSHIP BOARD OF EDUCATION

October 24, 2006

7:00 p.m. - PUBLIC MEETING

ROBBINSVILLE HIGH SCHOOL MEDIA CENTER

MINUTES

I. CALL TO ORDER - PUBLIC MEETING

Mr. Dave Pethybridge, President, called the meeting to order at 7:05p.m.

II. STATEMENT OF OPEN PUBLIC MEETINGS

The New Jersey Open Public Meeting Law was enacted to insure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Trenton Times and the Washington Township Bulletin Board. In addition, this notice was faxed to the Trenton Times and posted at Sharon School, Pond Road Middle School, Robbinsville High School and Windsor School.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Members Present:

David Pethybridge

Patrick Foti

Maxine Fox

Nagesh Kuppuraju

Arrived 7:19 P.M.

Doreen Pierson

Mark Setaro

Faith Silvestrov

Arrived 7:14 P.M.

Members Absent

Raymond Hart

Michele Siekerka

Others Present:

Dr. John J. Szabo, Superintendent

Mr. Paul M. Todd, Business Administrator

Dr. Kathie Foster, Assistant Superintendent for Curriculum & Instruction

V. MINUTES

Action Session

September 26, 2006

VI. PRESENTATION

VII. STUDENT COUNCIL REPORT – No representation

VIII. SUPERINTENDENT’S REPORT

As mandated by the State Department of Education, Dr. Szabo gave a detailed report on the following:

- **Quality Assurance Annual Report**

Dr. Szabo reviewed the Q.A.A.R. including:

- School-level objectives – 2006-07
- Achievement of Performance Level Objectives 2005-06
- School Report Card – 2004-05
- Professional Development Activities
- Condition of Educational Facilities
- Status of Mandated Program Reviews
- Community Support
- Assignment Plan for Certified and Non-Certified Nurses
- Substance Abuse Prevention Program
- Violence and Vandalism Reporting
- Emergency and Crisis Management Plans

- **Violence, Vandalism, and Substance Abuse Report**

Dr. Szabo reported to the Board and the public on the following information reported to the State on Violence, Vandalism and Substance Abuse. A synopsis of the report is as follows:

VIOLENCE, VANDALISM & SUBSTANCE ABUSE REPORT 2005-2006

Robbinsville High School

1 threat	(1) 4 days-out-of school
2 simple assaults	(1) 5 days-out-of school (1) 3 days-out-of school
2 sex offenses	(2) pending
1 fight	(2) 5 days-out-of school
1 damage to school property	(1) 9 days-out-of school
1 theft	(1) 5 days-out of school
1 substance abuse (suspected use not confirmed)	pending test results

Pond Road Middle School

3 simple assaults	(1) 2 days-out-of school (1) 2 days-out-of-school (1) 6 days-out-of school
2 fights	(2) 2 days-out-of school (3) 2 days-out-of school
2 threats	(1) 9 days-out-of school (1) 3 days-out-of school
1 harassment	(1) 2 days-out-of school

Sharon School

1 simple assault	(1) 1 day-out-of school
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• **Plan for the Provision of School Nursing Services – 2006-2007**

Dr. Szabo reviewed the plan with those present and noted that the plans was reviewed and approved by the School Physician and Superintendent on an annual basis.

The following reports were also given:

- ❖ Student Presentations:
 - i. Principles of Engineering – by Ms. J. Wolfe
- ❖ Potential Amendment to Policy 7510
- ❖ Discussion of Robbinsville High School Principal Search

IX. HEARING OF PUBLIC.

At this time, Dr. Szabo welcomed comments from the audience:

No dialogue transpired and no comments were made regarding the Chief School Administrator's presentations as listed above.

COMMITTEE REPORTS

IX. LAWRENCE TOWNSHIP HIGH SCHOOL REPORT – Mark Setaro

X. COMMUNITY RELATIONS – Maxine Fox

XI. P.I.E. COMMITTEE – Michele Siekerka

XIII. RESOLUTIONS BEING PRESENTED FOR APPROVAL:

A. PERSONNEL – Faith Silvestrov

BE IT RESOLVED by the Washington Township Board of Education that the following **PERSONNEL** resolutions, as recommended by the Superintendent, be approved as indicated:

On Mrs. Silvestrov’s motion to approve A1, seconded by Mr. Setaro and carried by a 7-0 roll call vote, the following were adopted:

1. APPOINTMENT OF STAFF – 2006-2007

a. HVAC Position – 2006 -2007

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the employment of Mr. Greg Grafton for the HVAC position at the Washington Township School District for the 2006-2007 school year, at a prorated annual salary of \$49,420.00 (Step 5), effective November 1, 2006.

b. Confidential Secretary for Human Resources- 2006-2007

That the Washington Township Board of Education, upon recommendation of the Superintendent, employ Mrs. Maryann Todino-Forno as the Confidential Secretary for Human Resources for the 2006-07 school year at the prorated annual salary of \$33,091.00, effective October 25, 2006.

c. Bus Driver – 2006 -2007

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the employment of Ms. Irene Picone as a bus driver at the Washington Township School District for the 2006-2007 school year, at a rate of \$22.64 per hour, effective October 25, 2006.

d. Substitute Teachers – 2006 -2007

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the employment of the following as substitutes for the 2006-2007 school year as indicated:

Teachers

\$80.00/day –Certified

Mary Welykoridko

Melissa Sparacino

\$75.00/day – Non-Certified

Thomas J. Chmielewski

Lynn DeCamp

Jacqueline Kardos

e. Substitute Bus Driver(s) – 2006 -2007

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the employment of the following as bus driver for the 2006-2007 school year as indicated:

Bus Drivers

Robert Cala

Rate

\$15.00 per hour

f. Substitute Custodians Recommendations/Renewals – 2006 -2007

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the employment of the following as custodians for the 2006-2007 school year as indicated:

<u>Custodians</u>	<u>Rate</u>
Vladimir Dats	\$9.00 per hour
Kevin Keener	\$9.00 per hour
Sando Smith	\$9.00 per hour
Walter Heath	\$9.00 per hour

g. Revisions of Substitute Renewals – 2006 -2007

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the employment of the following as substitutes for the 2006-2007 school year as indicated:

Teachers
\$80.00/day –Certified

Margo Emmons
Anna Barcellona,
Rita Marcocci
Sandra Barbero
Keith Ponader

(The above substitutes were indicated on last month's agenda as non-certified Substitute Teachers paid at a rate of \$75.00/day)

h. Revisions of Custodians Renewals – 2006 -2007

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the employment of the following as substitutes for the 2006-2007 school year as indicated:

<u>Custodians</u>	<u>Rate</u>
Mary Cardona	\$9.00 per hour
Janine Lopez	\$9.00 per hour

(The above custodians were indicated on last month's agenda as substitute custodians paid at a rate of \$10.00/day)

i. Substitute Secretary/Aide – 2006 -2007

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the employment of the following as substitute secretary/aide for the 2006-2007 school year as indicated:

<u>Secretary</u>	<u>Rate</u>
Marie Stechmann	\$9.25 per hour
Joanne Simone	\$9.25 per hour

2. EXTRA WORK/EXTRA PAY

On Mrs. Silvestro's motion to approve A2, seconded by Mr. Setaro and carried by a 7-0 roll call vote, the following were adopted:

a. Weight Room Supervisor (Fall Season) - Robbinsville High School – 2006 -2007

That the Washington Township Board of Education, upon recommendation of the Superintendent, appoint the following staff member for 2006-2007 school year as indicated:

<u>Name</u>	<u>Sport</u>	<u>Stipend</u>
Jason Chomenko	Weight Room Supervisor	\$1,600.00

b. Winter Season Coaches Recommendation - Robbinsville High School – 2006 -2007

That the Washington Township Board of Education, upon recommendation of the Superintendent, appoint the following staff members for 2006-2007 school year as indicated:

<u>Name</u>	<u>Sport</u>	<u>Stipend</u>
Sharon Conover	Varsity Girls Basketball	\$6,799.00
Thomas Brettel	J.V. Girls Basketball	\$4,842.00
Gary Williston	Varsity Boys Basketball	\$6,799.00
Richard Gildner	Varsity Wrestling	\$6,799.00
Brian Dempsey	J.V. Wrestling	\$4,842.00
Shayna Berliner	Varsity Swimming	\$6,593.00
Daniel Bergan	Varsity Ice Hockey	\$6,593.00
Jessica Toth	Varsity Cheerleading	\$4,224.00
Sean Greig	Weight Room Supervisor	\$1,600.00
Michael Walker	Varsity Winter Track (Boys)	\$5,563.00
Richard Smith	Varsity Winter Track (Girls)	\$5,563.00
Andrew Patterson	Assistant Winter Track	\$4,287.00

(All coaches will be starting on a Step 1)

c. Extra-Curricular Advisor Recommendations - Robbinsville High School – 2006 -2007

That the Washington Township Board of Education, upon recommendation of the Superintendent, appoint the following staff members for 2006-2007 school year as indicated:

<u>Activity</u>	<u>Advisor</u>	<u>Stipend</u>
Academy Coordinator	J. Wolfe	\$1,600.00
Foreign Language Club	L. Carlucci	\$1,600.00
Interact	J. Goldstein	\$1,900.00
Dance Club	C. Czarnecki	\$1,600.00
Debate Club	J. Paterson	\$1,900.00
Fall Drama Director	A. Sussman	\$4,100.00
Fall Drama Asst. Director	J. Johnson	\$2,900.00
Fall Drama Tech. Director	B. Wilson	\$2,100.00
Class of 2008	M. Urso	\$2,800.00
Class of 2009	R. Shulte	\$2,100.00
Class of 2010	M. Snyder	\$2,100.00
Consumer Bowl	D. Bella	\$1,600.00
Future Business		
Leaders Assoc	J. Smith	\$1,600.00
Literary Magazine Club	L. Plummer	\$1,600.00
Math Club	M. Walker	\$1,600.00
Mock Trial	D. Bella	\$1,600.00
Model Congress	K. Gibson	\$1,600.00

Model United Nations (UN)	K. Gibson	\$1,600.00
National Honor Society	L. Goodrow	\$1,900.00
Peer Leadership	K. Lyons	\$2,100.00
School Newspaper	B. Wojtowicz	\$2,600.00
Science Olympiad	E. Plonski	\$1,900.00
Ski Club	A. Patterson	\$1,600.00
Student Council	J. Hutchinson	\$3,100.00
Technology Club	J. Wolfe	\$1,600.00
Yearbook Director	T. Rodriguez	\$4,100.00
Yearbook Asst. Director	L. Ketchersid	\$1,125.00
Spring Musical Director	A. Sussman	\$4,850.00
Spring Musical Asst. Director	D. Westawski	\$3,100.00
Music Director	J. Johnson/D. Mehle	\$1,250.00 per
Musical Pit Director	B. Wilson	\$1,600.00
Middle States Coordinator	L. Goodrow	\$1,400.00
Marching Band Director	B. Wilson	\$4,850.00
Color Guard Director	L. Plummer	\$3,100.00

d. Homebound Instructors – 2006 -2007

That the Washington Township Board of Education, upon recommendation of the Superintendent, appoint the following staff members for 2006-2007 school year as indicated:

<u>Teacher</u>	<u>Rate</u>
Debby Muench	\$31.50 per hour (as needed basis)
Cynthia Pivovarnick	\$31.50 per hour (as needed basis)
Tim Sheehan	\$31.50 per hour (as needed basis)
Donna Mehle	\$31.50 per hour (as needed basis)
Franco Paoletti	\$31.50 per hour (as needed basis)
Shelly King	\$31.50 per hour (as needed basis)
Anne Marie Dellegrotti	\$31.50 per hour (as needed basis)

3. PROFESSIONAL IMPROVEMENT

On Mrs. Silvestrov’s motion to approve A3, seconded by Mr. Pethybridge and carried by a 7-0 roll call vote, the following were adopted:

a. Movement on Guide

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the following movements on guide, as indicated:

<u>Name</u>	<u>From</u>	<u>To</u>
Theresa Cullen	Step 3 BA	Step 3 BA+15 effect. 8/11/06
Karen DeRossett	Step 6 BA+15	Step 6 BA+30 effect 8/11/06
David Westawski	Step 3 BA	Step 3 BA+15 effect. 8/4/06

b. Student Observation Request(s) – Sharon School 2006-2007

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the student observation request(s) for the following college student(s) for the 2006-2007 school year as indicated:

<u>College Student</u>	<u>College</u>
Lauren Walton	Mercer County Community College A minimum of 8 - 10 hours to observe instructional activities in a classroom setting)
Marissa Tolas	Loyola College (to observe a speech-language pathologist or audiologist during a a therapy or diagnostic session)
Samantha Smith	Rider University (a period of three weeks – for Positive Behavior Support Class)
Two (2) TCNJ	The College of New Jersey To spend 8 weeks at the Sharon School, effective 10/24/2006, working with Mr. Revay & Ms. Bianchi for sophomore field experience towards their degree in Health/Physical Education

c. Student Observation Request(s) – Pond Road Middle School 2006-2007

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the student observation request(s) for the following college student(s) for the 2006-2007 school year as indicated:

<u>College Student</u>	<u>College</u>
June Chung	Montclair State University (to observe 1 different choir and their conductors in action during a rehearsal)

4. STAFF RETIREMENT

On Mrs. Silvestrov's motion to approve A4a, seconded by Mr. Setaro and carried by a 7-0 roll call vote, the following were adopted:

a. Principal – Robbinsville High School

That the Washington Township Board of Education, upon recommendation of the Superintendent, accept the retirement with regret of Mrs. Deborah Fadde, Principal at Robbinsville High School, effective January 1, 2007. Mrs. Fadde has served three years in the Washington Township School District. We wish her the Best of Luck with her retirement.

On Mrs. Silvestrov's motion to approve A4b, seconded by Mr. Foti and carried by a 7-0 roll call vote, the following were adopted:

b. **Health Teacher – Sharon School**

That the Washington Township Board of Education, upon recommendation of the Superintendent, accept the retirement with regret of Mrs. Anne Holte, effective January 26, 2007. Mrs. Holte has served the Washington Township School District with a distinguished record of 13 years. We wish her the Best of Luck with her retirement.

On Mrs. Silvestrov's motion to approve A5, seconded by Mr. Foti and carried by a 7-0 roll call vote, the following were adopted:

5. **LEAVES OF ABSENCE**

a. **Special Education Resource Teacher – Sharon School**

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve a Maternity/Child Care Leave for Samantha Merlino as follows:

1/8/2007 – 2/26/2007 - 34 sick days

2/27/2007 – 6/30/2007 Family Leave without pay. with benefits

(Returning to her position September 1, 2007)

b. **English Teacher – Robbinsville High School**

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve a Maternity/Child Care Leave for Carolyn Bonifazi as follows:

1/2/2007 – 1/23/2007 15 sick days

1/24/2007 – 3/8/2007 Family Leave without pay with benefits

(Returning to her position Friday, March 9, 2007)

6. **STAFF RESIGNATIONS**

On Mrs. Silvestrov's motion to approve A6, seconded by Ms. Pierson and carried by a 7-0 roll call vote, the following were adopted:

a. **Secretary to the Assistant Principal – Robbinsville High School**

That the Washington Township Board of Education, upon recommendation of the Superintendent, accept the resignation of Ms. Linda Jackman, Secretary to the Assistant Principal at Robbinsville High School, effective October 27, 2006.

b. **Business Administrator– Washington Township Public Schools**

That the Washington Township Board of Education, upon recommendation of the Superintendent, accept the resignation of Mr. Paul Todd, Business Administrator to the Washington Township Public Schools, effective January 24, 2007.

B. EDUCATION, DEVELOPMENT, & POLICY – Raymond Hart

BE IT RESOLVED by the Washington Township Board of Education that the following **EDUCATION, DEVELOPMENT, & POLICY** resolutions as recommended by the Superintendent, be approved as indicated:

On Mr. Foti's motion to approve B1 -3, seconded by Mrs. Fox, and carried by a 7-0 roll call vote, the following were adopted:

1. POLICY/LEGISLATION

a. Q.A.A.R. – Quality Assurance Annual Report – October 2006

That the Washington Township Board of Education, upon recommendation of the Superintendent, accept the Quality Assurance Annual Report as presented.

b. Violence, Vandalism & Substance Abuse Report

That the Washington Township Board of Education, upon recommendation of the Superintendent, accept the Violence, Vandalism & Substance Abuse Report as presented.

2. CURRICULUM/PROGRAM

a. Field Trip – Robbinsville High School 2006-2007

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the following field trip for Robbinsville High School for 2006-2007 school year as indicated.

Bodies... The Exhibition Center
11 Fulton Street
South Street Seaport
New York City, NY

Students will review the human anatomy and structure function relationships of selected organs/organ systems through the visitation of a new exhibit.

Date: December 21, 2006

Number of Pupils Participating 29

Teacher Chaperones 3

Approximate Cost per Pupil \$15.00 + meals

(No Cost to District)

Time scheduled to leave: 8:30 a.m. Return: 2:30 p.m.

3. **GRANTS AND APPLICATIONS**

a. **IDEIA-B BASIC & Preschool FY-2007 Grant Application**

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the acceptance of the IDEIA funds for the 2006-2007 school year as follows:

Basic	\$369,482.00
Preschool	\$ 24,295.00

C. **FACILITIES, FINANCE, TRANSPORTATION – Mark Setaro**

BE IT RESOLVED by the WASHINGTON TOWNSHIP BOARD OF EDUCATION approve the following FACILITIES, FINANCE, TRANSPORTATION resolutions, upon recommendation of the Superintendent, be approved as indicated:

On Mr. Setaro's motion to approve C1, seconded by Mrs. Pierson, and carried by a 7-0 roll call vote, the following were adopted:

1. **FINANCE**

a. **Bills & Claims List**

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve payment of the following bills and claims:

October 2006 Bill List	\$1,402,640.57
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b. **Secretary Report**

That the Washington Township Board of Education, upon recommendation of the Superintendent, accept the August and September 2006 Board Secretary's Report.

c. **Treasurer Report**

That the Washington Township Board of Education, upon recommendation of the Superintendent, accept the August and September 2006 Treasurer's Report.

d. **Budget Transfers**

That the Washington Township Board of Education, upon recommendation of the Superintendent, accept the August and September 2006 Budget Transfers' Report.

e. **Tuition Contracts - Mercer County Special Services School District Contracts 2006-2007**

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the following special education professional contracts for the 2006-2007 school year as indicated:

- To approve the costs and benefits of two personal aides at Mercer County Special Services School District (MCSSSD) for the 2006 extended school year and the 2006-2007 regular school year for the following students.

<u>Student #</u>	<u>Cost</u>
06-16R	\$36,300.00
06-18R	\$36,300.00

- To approve the tuition contract with the Hamilton YMCA for Student #06—10R for the 2006-2007 school year for a total of \$2,000.00

2. FACILITIES

On Mr. Setaro's motion to approve C2 – 3, seconded by Mrs. Pierson, and carried by a 7-0 roll call vote, the following were adopted:

a. Building Use

That the Board of Education, upon recommendation of the Superintendent, approve and ratify the Buildings and Grounds Use of Facilities Schedule for the months of October and November 2006.

b. Outdoor Nature Center – Pond Road Middle School

That the Board of Education, upon recommendation of the Superintendent, approve the plans presented by Jason Pilla, for the Pond Road Middle School Outdoor Nature Center, pending all site plan approvals from all the state and municipal agencies.

3. TRANSPORTATION

a. Change in Ownership of Bus Company

That the Board of Education, upon recommendation of the Superintendent, accept the contract transportation agreement between First Student, Inc. and Stouts Bus Service, Inc.

b. Transportation Jointures - 2006-2007

That the Board of Education, upon recommendation of the Superintendent, approve the following jointures as indicated:

i. Hamilton Township

7 students	PEDD	\$4,595.36
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ii. Burlington County Special Services

1 student	BH06	\$8,183.31
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iii. High Road Upper

2 students	HRU5	\$27,000.00
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(Cost: \$11,700 x 2 students + \$3,600.00 aide cost)

c. Transportation Renewal 2006-2007

That the Board of Education, upon recommendation of the Superintendent, approve the following transportation renewal the 2006-2007 school year as indicated:

Contractor	Contract #	Amount	Route
Parent Joan Mikulewicz	Student 04-48 (RHS)	\$12,800.00	ADMIK

XIV. HEARING OF PUBLIC

XV. OLD BUSINESS

XVI. NEW BUSINESS

XVII. EXECUTIVE SESSION

Motion by Mr. Patrick Foti, seconded by Mrs. Maxine Fox @ 8:54 P.M. to convene in closed executive session for the purpose of discussing pending legal matters.

XVIII. ADJOURNMENT

Respectfully submitted:

**Paul M. Todd
School Business Administrator/
Board Secretary**