

WASHINGTON TOWNSHIP BOARD OF EDUCATION

December 19, 2006

7:30 p.m. - PUBLIC MEETING

ROBBINSVILLE HIGH SCHOOL MEDIA CENTER

MINUTES

I. CALL TO ORDER - PUBLIC MEETING

Mr. Dave Pethybridge, President, called the meeting to order at 7:30p.m.

II. STATEMENT OF OPEN PUBLIC MEETINGS

The New Jersey Open Public Meeting Law was enacted to insure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Trenton Times and the Washington Township Bulletin Board. In addition, this notice was faxed to the Trenton Times and posted at Sharon School, Pond Road Middle School, Robbinsville High School and Windsor School.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Members Present:

David Pethybridge
Maxine Fox
Raymond Hart
Nagesh Kuppuraju
Doreen Pierson
Michael Rea
Mark Setaro
Michele Siekerka
Faith Silvestrov - absent

Others Present:

Dr. John J. Szabo, Superintendent
Mr. Paul M. Todd, Business Administrator
Dr. Kathie Foster, Assistant Superintendent for Curriculum & Instruction

V. MINUTES

On motion of Mrs. Maxine Fox, seconded by Mr. Mark Setaro and carried by a 7-0 vote with Mr. David Pethybridge, Mr, Raymond Hart, Mr. Nagesh Kuppuraju, Mrs. Doreen Pierson, and Mrs. Siekerka, the following minutes were adopted:

Public Session November 21, 2006

Executive Session November 21, 2006

VI. PRESENTATIONS

VII. STUDENT COUNCIL REPORT – SHANNON BOYNE

VIII. BUSINESS ADMINISTRATOR REPORT

- Presentation of 2006 Audit
- Temporary Classroom Presentation by Spiezle Group
- Result of Trailer Bid Opening

IX. SUPERINTENDENT'S REPORT

- Washington Education Foundation Poster
- Contest Winner: Hope Beyer – 3rd Grade Sharon School
- Guidance Presentation

X. BOARD PRESIDENT'S REPORT

On motion of Mrs. Doreen Pierson, seconded by Mr. Mark Setaro and carried by a 5-0 vote with Mr. David Pethybridge, Mr. Raymond Hart, Mrs. Doreen Pierson, Mr. Mark Setaro, and Mrs. Michele Siekerka with Mr. Nagesh Kuppuraju abstaining from voting, and Mrs. Faith Silvestrov being absent, Mr. Michael Reca was approved as a board member, replacing Mr. Patrick Foti's vacancy.

COMMITTEE REPORTS

XI. LAWRENCE TOWNSHIP HIGH SCHOOL REPORT – Mark Setaro

XII. COMMUNITY RELATIONS – Maxine Fox

XIII. P.I.E. COMMITTEE – Michele Siekerka

XIV. RESOLUTIONS BEING PRESENTED FOR APPROVAL:

A. PERSONNEL – Faith Silvestrov

BE IT RESOLVED by the Washington Township Board of Education that the following **PERSONNEL** resolutions, as recommended by the Superintendent, be approved as indicated:

On Mrs. Sierkerka's motion to approve A1a, seconded by Mrs. Fox and carried by a 7-0 roll call vote, with Mr. Reca abstaining, the following was adopted:

1. **APPOINTMENT OF STAFF – 2006-2007**

a. **Assistant Principal/Athletic Director – Robbinsville High School 2006-2007**

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the employment of Ms. Nicole Rossi, as the Assistant Principal/Athletic Director in the Robbinsville High School for the 2006-2007 school year, at Step 2 of the Principals' and Supervisors' Association Salary Guide and at the annual salary of \$94,052.00, (prorated) effective January 1, 2007.

On Mrs. Siekerka's motion to approve A1b-I, seconded by Mr. Mark Setaro and carried by a 7-0 roll call vote, with Mr. Reca abstaining, the following were adopted:

b. **Preschool Disabled Teacher – Robbinsville High School 2006-2007**

That the Washington Township Board of Education upon recommendation of the Superintendent, approve the employment of Ms. Terri Indrikovic, as a replacement Preschool Disabled Teacher at the Robbinsville High School for the 2006-2007 school year, at Step 3+MA level of the salary guide and at the annual salary of \$47,008.00, (prorated) effective December 20, 2006.

(Replacing Mrs. Kim Robinson-Heath who was approved for maternity/childcare leave starting December 15, 2006 – April 10, 2007)

c. **English Teacher – Robbinsville High School – 2006-2007**

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the employment of Ms. Stefanie Ann Del Mastro, as a replacement English Teacher at the Robbinsville High School for the 2006 – 2007 school year, at Step 1 BA level of the salary guide and at the annual salary of \$42,680.00 (prorated).

(Replacing Mrs. Carolyn Bonifazi who was approved for maternity/childcare leave starting December 12, 2006 – March 8, 2007, and Mrs. Barbara Wojtowicz who was approved for maternity/childcare starting March 16, 2007 – May 11, 2007)

d. **Special Education Resource Teacher – Sharon School -2006-2007**

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the employment of Ms. Christine Fallat, as a replacement Special Education teacher at the Sharon School fro the 2006 – 2007 school year, at Step 4 BA level of the salary guide and at the annual salary of \$44,748.00 (prorated).

(Replacing Mrs. Samantha Merlino who was approved for maternity/childcare leave starting 1-8-2007 – 6-30-2007)

e. **Ten Month Secretary Position – Robbinsville High School – 2006-2007**

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the employment of Mrs. Georgiana Foti, as a full time ten month secretary at Robbinsville High School for the 2006-2007 school year, at Step 5 level of the salary guide and at the annual salary of \$24,762.00, (prorated) effective December 20, 2006.

f. **Secretary to the Assistant Principal/Athletic Director – Robbinsville High School -2006-2007**

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the employment of Mrs. Joanne Simone, as a full time secretary to the Assistant Principal/Athletic Director at Robbinsville High School for the 2006-2007 school year, at Step 5 level of the salary guide and at the annual salary of \$29,726.00, (prorated) effective December 20, 2006.

g. **Music Teacher – Sharon School – 2006-2007**

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the employment of Ms. Kate Appleby, as a full time Music teacher at Sharon School for the 2006-2007 school year, at Step 1 level of the salary guide and at the annual salary of \$42,680.00, (prorated) effective January 1, 2007.
(Replacing Mr. Michael Olender)

h. **Mentor/Consultant- Robbinsville High School - 2006-2007**

That the Washington Township Board of Education, upon recommendation of the Superintendent, employ Mr. David Banks as a Mentor/Consultant at the Robbinsville High School for the 2006-2007 school year, at a rate of \$300.00 per diem (not to exceed \$3,000.00)

i. **Substitute Teacher(s) – 2006-2007**

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the employment of the following as substitute(s) for the 2006-2007 school year as indicated:

Teachers

\$80.00/day – Certified

Beth Hopkins
Sharon Hunter
Terri Indrikovic
Jamie Bonifazi
Joseph Radice

\$75.00/day – Non-Certified

Tracy Kale
Stephanie Chiarello
Amy Dudeck
Victoria Hersh-Bruker

j. **Substitute Bus Aide – 2006-2007**

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the employment of Ms. Karen Juniak as a substitute bus aide for the 2006-2007 school year at a rate of \$12.27 per hour, effective December 20, 2006.

k. Substitute Secretary – 2006-2007

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the employment of the following as a substitute secretary for the 2006-2007 as indicated:

<u>Secretary</u>	<u>Rate</u>
Christine McCahery	\$9.25 per hour

i. Boys Basketball Assistant Coach – Robbinsville High School - 2006-2007

That the Washington Township Board of education, upon recommendation of the Superintendent, approve the services of Mr. Joseph Radice as a Boys Basketball Assistant Coach at the Robbinsville High School, for the 2006-2007 school year at the Step 1 stipend rate of \$4,842.00.

On Mrs. Siekerka’s motion to approve 2a-e, (except b) seconded by Mrs. Pierson and carried by a 7-0 roll call vote, with Mr. Reca abstaining, the following were adopted:

2. EXTRA WORK/EXTRA PAY

a. Mentors –2006-2007

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the following teacher mentors for the 2006/2007 school year:

<u>Mentor</u>	<u>Mentee</u>	<u>School</u>
Peg Zargiel	Kim Raymond	Sharon
Christy Howe	Kerri Gottesman	Sharon
Debby Muench	Danielle Hanlon	Sharon
Andrea Driver	Maureen Epstein	Sharon
Cindy Pivovarnick	Nancy Evanowski	Sharon
Deb Zdunek	Carlie Zuccarelo	PRMS
Renee Mering	Melanie Mihelis	PRMS
Barbara Soares	Cheryl Punzo	PRMS
Evie Hantsoulis	Shayna Berliner	PRMS
Joan Oszvart	Robyn Thomas	PRMS
Sharon Moffat	Karen Bukowski	PRMS
Sharon Clarici	Julie Caiola	PRMS
Mary Carpenter	Lisa Papp	PRMS
Mike Johnson	Tim Sheehan	PRMS
Kim Behnken	Dan Corvino	PRMS
Debra Bella	Jonathan Hutchinson	RHS
Tom Brettell	Denise Merrill	RHS
Mike Walker	Christine Czarnecki	RHS

Rich Gildner
Melissa Urso

Brian Dempsey
Linda Lackay

RHS
RHS

On Mrs. Siekerka's motion to approve 2b seconded by Mr, Setaro and carried by an 8-0 roll call vote, the following were adopted:

b. Curriculum Writing -2007-2008

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the following curriculum writing during the 2007-2008 school year:

<u>Curriculum Guide</u>	<u>Writer(s)</u>	<u>Hours</u>	<u>Rate Per/Hr</u>
Comparative World Studies American History Through Sports	Robert Schulte	up to 20 hrs./guide	\$31.50
Psychology Economics	Debra Bella	up to 20 hrs./guide	\$31.50
Political & Legal Education	Jonathan Hutchison	up to 40 hrs.	\$31.50
Italian 4	Melissa Urso	up to 40 hrs.	\$31.50
AP Spanish Language	Jill Patterson	up to 40 hrs.	\$31.50
English IV CP and Honors	Andrew Patterson	up to 40 hrs.CP 10 hrs. Honors	\$31.50
Sports Journalism	Barbara Wojtowicz	up to 20 hrs.	\$31.50
Shakespeare	Carolyn Bonifazi Alison Sussman	10 hrs. per teacher 10 hrs. per teacher	\$31.50 \$31.50
AP English Literature And Composition	Jason Armstrong	up to 40 hrs.	\$31.50
Creative Writing II	Lauren Plummer	up to 20 hrs.	\$31.50
AP Art History	Jaela Johnson	up to 40 hrs.	\$31.50
SAT Prep Course	Donna Mehle	up to 20 hrs.	\$31.50
AP French Language	Guy Dippolito Jill Patterson	up to 30 hrs. up to 10 hrs	\$31.50 \$31.50
Portfolio Development	Jaela Johnson	up to 20 hrs	\$31.50
Playwriting Theater Production Lab	Alison Sussman	20 hrs/course	\$31.50
HSPA 9/10 Math HSPA 11/12 Math			

Trigonometry			
College Placement Math	Laura Goodrow	20 hrs/course	\$31.50
Probability & Statistics	Christine Czarnecki	20 hrs/course	\$31.50
AP Biology	Sandy Overton	up to 40 hours	\$31.50
AP Calculus	Michael Walker	up to 40 hours	\$31.50
Accounting II			
Sports Entertainment Mtg.	Jennifer Smith	20 hrs/course	\$31.50
Anatomy & Physiology	Jessica Toth	up to 40 hours	\$31.50

c. **Extra-Curricular Enrichment Position – Pond Road Middle School 2006-2007**

That the Washington Township Board of Education, upon recommendation of the Superintendent, appoint the following staff member for the 2006-2007 school year as indicated:

Homework Club (additional ten sessions)	Sarah McCarthy	\$430.00
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d. **Correction to the Extra-Curricular Enrichment Position – Pond Road Middle School 2006- 2007**

That the Washington Township Board of Education, upon recommendation of the Superintendent, appoint the following staff member at the corrected step for the 2006-2007 school year as indicated:

Assistant Boys Basketball	Dan Carrigan	Step 2 (\$2,835.00)
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e. **Extra-Curricular Enrichment Position – Robbinsville High School – 2006-2007**

That the Washington Township Board of Education, upon recommendation of the Superintendent, appoint the following staff members for the 2006-2007 school year as indicated:

Music Honor Society	Birch Wilson	\$800.00
Music Honor Society	David Westawski	\$800.00

On Mrs. Siekerka’s motion to approve 3a seconded by Mrs. Fox and carried by an 8-0 roll call vote, the following was adopted:

3. **STUDENT TEACHER PROGRAM**

STAFF RESIGNATION/TERMINATION

a. **Music Teacher Sharon School**

That the Washington Township Board of Education, upon recommendation of the Superintendent, accept the resignation, with regret, of Mr. Michael Olender, Music teacher at Sharon School, effective January 1, 2007. Mr. Olender has served 5 years in the Washington Township School District. We wish him the Best of Luck with his future endeavors.

On Mrs. Siekerka's motion to approve 3b-c seconded by Mrs. Pierson and carried by an 8-0 roll call vote, the following were adopted:

b. Special Education Teacher – Robbinsville High School

That the Washington Township Board of Education, upon recommendation of the Superintendent, accept the resignation, with regret of Ms. Lisa Ketchersid, Special Education teacher at Robbinsville High School effective January 26, 2007. We wish her the Best of Luck with her future endeavors.

c. Custodian – Pond Road Middle School

That the Washington Township Board of Education, upon recommendation of the Superintendent, terminate the employment of Mr. Edher Pierre, Custodian in the Pond Road Middle School, effective immediately, due to not meeting the employment responsibilities of his position.

On Mrs. Siekerka's motion to approve 4a, seconded by Mrs. Pierson and carried by an 8-0 roll call vote, the following were adopted:

4. STUDENT TEACHER PROGRAM

a. Rider University

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the following student teacher(s) from Rider University for the Spring semester beginning January 22, 2007 through April 27, 2007, as indicated:

Student Teacher

Teacher

Nicole Amato

Jeanae Ayala – 1st Grade/Sharon

B. EDUCATION, DEVELOPMENT, & POLICY – Raymond Hart

BE IT RESOLVED by the Washington Township Board of Education that the following **EDUCATION, DEVELOPMENT, & POLICY** resolutions as recommended by the Superintendent, be approved as indicated:

On Mr. Hart's motion to approve 1a-e, seconded by Mr. Kuppuraju and carried by an 8-0 roll call vote, the following were adopted:

1. **CURRICULUM/PROGRAM**

a. Curriculum Approval

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the following:

- Professional Development Plan for 2007-2008
- Mentor Plan for 2006-2008

b. Field Trips – Sharon School – 2006-2007

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the following field trips for Sharon School 2006-2007 school year as indicated:

East Windsor Movie Theatre & Friday's Restaurant (Same complex)

Date: December 18, 2006
Number of Pupils Participating: 9 (MD)
Teacher Chaperones 6
Number of Other Chaperones 0
Approximate cost per pupil: \$15.00
Time scheduled to leave: 9:30 a.m. return: 4:30 p.m.
(No cost to the district)

c. Field Trip – Robbinsville High School – 2006-2007

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the following field trip for Robbinsville High School 2006-2007 school year as indicated:

i. Rider University

Date: January 9, 2007
Number of Pupils Participating: 7 (Sports Journalism)
Teacher Chaperones: 1
Number of Other Chaperones 0
Approximate cost per pupil \$-0-
Time scheduled to leave:
(No cost to the district)

ii. Ski Club Scheduled Trips (5) @ Mountain Creek Ski Area

Date(s): 1/13/07, 1/26/07, 2/3/07, 2/16/2007
& 3/3/07
Number of Pupils Participating: 40
Teacher Chaperones 3
Number of Other Chaperones 1
Approximate cost per pupil \$15.00 - \$85.00 (varies depending on needs)
Time scheduled to leave: Sat: 6:45a.m. Return: Sat. 8:00 p.m.
Fri. 2:00 p.m. Return: Fri. 11:00 p.m.

(No cost to the district)

d. Field Trip – Pond Road Middle School – 2006-2007

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the following field trip for Pond Road Middle School 2006-2007 school year as indicated:

Kelsey Theatre - Mercer County Community College

Date: January 25, 2007
 Number of Pupils Participating: 211 (Fifth Grade)
 Teacher Chaperones 20
 Number of Other Chaperones -0-
 Approximate cost per pupil: \$9.00
 Time scheduled to leave: 9:00 a.m. Return: 11:30 p.m.

e. Change in School Calendar 2006-2007

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the following change in the 2006-2007 school calendar as indicated:

March 13 – 16, 2007 Parent Conferences/Testing Early Dismissal K-8
 (Note change from March 6-9/2007 Parent Conferences/Testing Early Dismissal K-8)

On Mr. Hart’s motion to approve 2a, b,c & 3, seconded by Mrs. Fox, and carried by a 7-0 roll call vote, with Mr. Reca abstaining, the following were adopted:

a. POLICY SECOND READINGS

That the Washington Township Board of Education, upon recommendation of the Superintendent, adopt the following as indicated:

P7510	Facility Use Policy	Revised
P5615	Suspected Gang Activity	New

b. POLICY FIRST READINGS

That the Washington Township Board of Education, upon recommendation of the Superintendent, adopt the following as indicated:

P8600	Pupil Transportation (M)	Revised
P5111	Eligibility of Resident/Non-Resident Pupils	Revised

c. Job Descriptions Approval

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the following job descriptions for the 2006-2007 school year as indicated:

- Principal
- Assistant Principal
- Athletic Director
- HVAC Technician
- Maintenance Person

3. DISPOSAL OF LIBRARY BOOKS – SHARON SCHOOL

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve of the disposal of library books at Sharon School for the 2006-2007 school year. (see attachments)

C. FACILITIES, FINANCE, TRANSPORTATION – Mark Setaro

BE IT RESOLVED by the WASHINGTON TOWNSHIP BOARD OF EDUCATION approve the following FACILITIES, FINANCE, TRANSPORTATION resolutions, upon recommendation of the Superintendent, be approved as indicated:

On Mr. Setaro's motion to approve C1a h, seconded by Mrs. Siekerka, and carried by a 7-0 roll call vote with Mr. Reca abstaining, the following were adopted:

1. FINANCE

a. Bills & Claims List

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve payment of the following bills and claims:

December 2006 Bill List	\$1,016,362.26
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b. Secretary Report

That the Washington Township Board of Education, upon recommendation of the Superintendent, accept the October 2006 Board Secretary's Report.

c. Treasurer Report

That the Washington Township Board of Education, upon recommendation of the Superintendent, accept the October 2006 Treasurer Report.

d. Budget Transfers

That the Washington Township Board of Education, upon recommendation of the Superintendent, accept the October 2006 Budget Transfers' Report.

e. Tuition Contracts

i. Special Services School District Contracts 2006-2007

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the following special education professional contracts for the 2006-2007 school year as indicated.

- To approve the 2006-2007 school year tuition contract for Student #06-33R with Marie H. Katzenbach School for the Deaf, at the rate of \$32,049.00

f. Transfer of Signature

That the Washington Township Board of Education, upon recommendation of the Superintendent, authorize the removal of Deborah Fadde, Principal, as authorized signer and to add Richard Stotler, Interim Principal, as authorize signer for the student activity account at Robbinsville High School, for the 2006-2007 school year.

g. Lease for Temporary Modular Classrooms – Sharon School

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve a lease for temporary modular classrooms at Sharon School. The bid summary is as follows:

- Mobilease \$117,936.00 Used
- M Space \$158,868.00 New
- Resun Inc. \$196,127.00 New
- Martell Construction \$221,000.00 New

h. Acceptance of CAFR

That the Washington Township Board of Education, upon recommendation of the Superintendent, accept the 2006 CAFR and Management Report.

On Mr. Setaro’s motion to approve 2a-b, seconded by Mr. Kuppuraju, and carried by an 8-0 roll call vote, the following were adopted:

2. FACILITIES

a. Building Use

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve and ratify the Buildings and Grounds Use of Facilities Schedule for the months of December 2006 and January 2007.

b. Grant Application – The Safe Streets and Walking Bus Programs

WHEREAS, in an effort to promote physical fitness and safety for students of all ages, the Township of Washington in conjunction with the Washington Township School District wish to participate in Safe Streets and Walking Bus Programs; and

WHEREAS, the Township of Washington and the Washington Township School District are jointly applying for a grant for the construction of a sidewalk along Chambers Farm

Road to the High School for students to be able to safely walk to school and participate in the Walking Bus Program; and

WHEREAS, the Township of Washington and the Washington Township School district recognized the value of walking to school where children are getting an effective and easy way to exercise on a regular basis, thus contributing to an active and healthy lifestyle.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Washington, County of Mercer, State of New Jersey, declares its support for the Safe Streets and Walking Bus Programs and pledges to increase awareness of the benefits of having safe walkways for students to walk to school.

BE IT FURTHER RESOLVED that the appropriate Township Officials are authorized to apply for any grant money in connection with the Safe Streets and Walking Bus Programs.

XIV. HEARING OF PUBLIC

XV. OLD BUSINESS

- **AC at Sharon**
- **HVAC throughout the district**
- **Guidance**
- **State Funding**
- **Enrollment Survey**
- **Close Out of RHS Referendum**
- **Sidewalks**

XVI. NEW BUSINESS

On Mrs. Siekerka's motion to appoint Mr. William Takacs as Business Administrator/Board Secretary for the Washington Township Public Schools, seconded by Mr. Kuppuraju, and carried by a 7-0 roll call vote, Mr. Reca abstaining and Mrs. Silvestrov being absent, the following was adopted:

School Business Administrator/Board Secretary of Washington Township Public Schools – 2006-2007

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the employment of Mr. William Takacs, as the School Business Administrator/Board Secretary of Washington Township Public Schools for the 2006-2007 school year, at the annual salary of \$110,000.00 (prorated).

XVII. EXECUTIVE SESSION

XVIII. ADJOURNMENT

Motion by _____, seconded by _____, the Board Meeting
was adjourned at ____ p.m.

Respectfully submitted:

**Paul M. Todd
School Business Administrator/
Board Secretary**