

**WASHINGTON TOWNSHIP BOARD OF EDUCATION  
Robbinsville, New Jersey**

**November 22, 2005  
7:00 p.m.**

**ROBBINSVILLE HIGH SCHOOL MEDIA CENTER**

**MINUTES**

**I. CALL TO ORDER - PUBLIC MEETING**

**The meeting was called to order by Dave Pethybridge at 7:00 p.m.**

**II. STATEMENT OF OPEN PUBLIC MEETINGS**

The New Jersey Open Public Meeting Law was enacted to insure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Trenton Times and the Washington Township Bulletin Board. In addition, this notice was faxed to the Trenton Times and posted at Sharon School and Pond Road Middle School.

**III. PLEDGE OF ALLEGIANCE**

**IV. ROLL CALL**

Members Present:

David Pethybridge  
Patrick Foti  
Maxine Fox  
Raymond Hart  
Mark Setaro  
Michele Siekerka

Member Absent

Joseph Armenti  
Nagesh Kuppuraju  
Faith Silvestrov

Others Present:

Dr. John Szabo, Superintendent of Schools  
Mr. Paul Todd, School Business Administrator/Board Secretary

## **V. MINUTES**

On motion of Mr. Foti, seconded by Mr. Hart and carried by a 4-0 vote with Mr. Armenti, Mr. Kuppuraju, and Mrs. Silvestrov being absent, and Mr. Pethybridge abstaining, the following minutes were adopted:

Regular Session                      October 18, 2005

On motion of Mr. Foti, seconded by Mr. Hart and carried by a 5-0 vote with Mr. Armenti, Mr. Kuppuraju, and Mrs. Silvestrov being absent, the following minutes were adopted:

Regular Session                      October 25, 2005

## **VI. HEARING OF PUBLIC**

Members of the public addressed the Board on the following issues:

- Courtesy bussing
- Notre Dame transportation

## **VII. BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT/ CORRESPONDENCE**

- Mr. Todd gave an update to the RHS boiler repair
- Mr. Todd passed out information on a school board seminar being presented by N.J.S.B.A.

## **VIII. SUPERINTENDENT'S REPORT**

- Dr. Sabo reflected on the Kennedy Assassination.
- Dr. Sabo discussed the emerging relationship with Rider College regarding the Student Teacher Proposal.
- Dr. Sabo announced the Westminster Choir – Bell Choir and Musical Theatre Ensemble coming on December 12.
- Dr. Sabo reported on the New Jersey Physics First Consortium.
- The Parent Academy held a workshop on Communication and Effective Parenting, as reported by Dr. Sabo.
- Mr. Pethybridge and Dr. Sabo served on a panel with Dr. Ferguson and the President of the Hopewell Valley Regional School District to discuss Board Superintendent relations.
- A luncheon with the Superintendent and eight invited guest will be held.
- Dr. Sabo discussed some of the bussing issues.
- Dr. Sabo had a discussion on Princeton Scholars including teachers, administrators and superintendents.

## **IX. BOARD PRESIDENT'S REPORT**

- Mr. Pethybridge introduced Mr. Paul Gizzo as the new Principal at the Pond Road Middle School.
- Mr. Pethybridge thanked everyone for making the Holiday Bazaar a wonderful event enjoyed by the community.

- Mr. Pethybridge praised the new look and dedication of the staff of the Newline for the new edition.

**X. LAWRENCE TOWNSHIP HIGH SCHOOL REPORT – Mark Setaro**

Mr. Setaro reported that a new Superintendent search is winding down for the Lawrence Township School District.

**XI. STUDENT COUNCIL REPORT – Shannon Boyne**

- Ms. Boyne congratulated the Freshman and J.V. teams for their successful sports season.
- Ms. Boyne announced that report cards will be issued shortly.

**XII. RESOLUTIONS BEING PRESENTED FOR APPROVAL:**

**A. PERSONNEL – Faith Silvestrov**

**BE IT RESOLVED by the Washington Township Board of Education that the following PERSONNEL resolutions, as recommended by the Superintendent, be approved as indicated:**

On motion of Mr. Foti, seconded by Mr. Setaro and carried by a 6-0 vote with Mr. Armenti, Mr. Kuppuraju, and Mrs. Silvestrov being absent the following was approved:

**1. PROFESSIONAL IMPROVEMENT**

**a. Movement on Guide**

**MOTION** to approve Elena Torsiello to move on guide to the B.A. +30, Step 7 level of the salary guide, effective September 1, 2005.

**2. EMPLOYMENT OF STAFF**

**a. Appointment of Middle School Principal – 2005-06**

**MOTION** to appoint Mr. Paul Gizzo as the Pond Road Middle School Principal for the 2005-06 school year at a Step 1 prorated annual salary of \$94,249.00, effective December 1, 2005.

**b. Non-instructional, Floating School Nurse – 2005-06**

**MOTION** to approve Susan Lizura as a Non-Instructional Floating School Nurse for the 2005-06 school year at \$231.94 per diem, until such time as her School Nurse certification is issued by the State Department of Education. At that time she will be placed on the M.A., Step 4 level of the teacher’s salary guide.

**c. Long Term Substitute Science Teacher**

**MOTION** to employ Susan Lee Marquardt as a Long Term Substitute Science Teacher in the Pond Road Middle School for

the period November 28, 2005 through February 28, 2006, or later if necessary, at the M.A., Step 1 level of the salary guide and at the prorated annual salary of \$44,320.00

d. **Substitute Teachers – 2005-06**

**MOTION** to approve the employment of the following as substitute teachers for the 2005-06 as indicated:

**Teachers - \$80./day – Certified**      **\$75.00/day – Non-certified**

Carol Greenfield-Dubin  
Karen Perna

Michael Bernatowicz

e. **Substitute Office Worker Renewal – 2005-06**

**MOTION** to approve the following as a substitute office worker for the 2005-06 school year at \$9.25 per hour, on an as needed basis:

**Carolyn Flocco**

f. **Substitute Custodian – 2005-06**

**MOTION** to approve the employment of the following as a substitute custodian for the 2005-06 as indicated at \$9.00 per hour:

**Robert J. Williams  
Zachary Townsend**

g. **Employment of Swim Team Coach – Robbinsville High School– 2005-06**

**MOTION** to employ Stephanie Colbry-Povlosky as the Robbinsville High School Swim Team Coach for the 2005-06 school year at the annual stipend of \$4,568.00, Account #6-11-402-100-100-01-0000.

h. **Secretary to the Business Administrator/Board Secretary – 2005-06**

**MOTION** to employ Patricia Gaynor as Secretary to the School Business Administrator/Board Secretary for the 2005-06 school year at the prorated annual salary of \$39,500.00, effective January 21, 2006, or sooner if possible.

3. **EXTRA WORK/EXTRA PAY**

a. **Curriculum Writing – 2005-06**

**MOTION** to approve the following staff members for curriculum writing for the 2005-06 school year at \$31.00 per hour, as indicated:

Andrew Patterson	English Language &	40 hrs.
Melissa Urso	Italian III	40 hrs.
Dan Finn	Pop Culture	20 hrs.
Debra Bella	History & Film	20 hrs.
Debra Bella	Sociology	20 hrs.
Ken Gibson	U.S. Honors II	10 hrs.
Dan Finn	U.S. Honors II	10 hrs.
Debra Bella	USAP	20 hrs.
Ken Gibson	USAP	20 hrs.
Ken Gibson	U.S. History II	20 hrs.
Dan Finn	U.S. History II	20 hrs.
Jill Voorhees	Spanish IV	40 hrs.
Jaela Johnson	Mixed Media	20 hrs.
Jaela Johnson	Ceramics I	20 hrs.
Jaela Johnson	Theater Design	10 hrs.
Alison Sussman	Theater Design	10 hrs.

**b. NCLB Homework Club Advisors – 2005-06 – Pond Road Middle School**

**MOTION** to approve the following staff members as Homework Assistance Advisors for the 2005-06 school year on an as needed basis at \$32.00 per hour:

Barbara Soares  
Tara Carroll  
Helen Chiappetta  
Mari Ann Blemings  
Francine Mazzone

**c. Club Advisors – Pond Road Middle School – 2005-06**

**MOTION** to approve the following staff members as club advisors in the Pond Road Middle School for the 2005-06 school year as indicated:

Study Skills Advisor	Francine Mazzone	340.
Drama Club Advisor	Linda Polen	2 clubs @ 400. ea.
Destination Imagination	Rose McGlew	980.

**d. Safety Patrol Advisor – 2005-06 – Sharon Elementary School**

**MOTION** to approve the following staff member as the Safety Patrol Advisor in the Sharon Elementary School for the 2005-06 school year at the annual stipend of \$270.00:

Diane Mitchell

**e. Winter Season Coaches – Robbinsville High School – 2005-06**

**MOTION** to approve the following as coaches for the 2005-06 Winter Season coaches as indicated:

<u>Name</u>	<u>Sport</u>	<u>Stipend</u>
Gary Williston	Boys Basketball	\$4,974.00 (Step 2)

Christopher Penna	Boys Basketball	\$4,771.00 (Step 1)
Sharon Conover	Girls Basketball	\$4,974.00 (Step 2)
Thomas Brettel	Girls Basketball	\$4,771.00 (Step 1)
Richard Gildner	Wrestling	\$6,699.00 (Step 1)
Annemarie Higgins	Cheerleading	\$3,045.00 (Step 2)
Andrew Patterson	Winter Track (Girls)	\$4,365.00 (Step 2)
Richard Smith	Winter Track (Boys)	\$4,162.00 (Step 1)

f. **Debate Club Advisor – Robbinsville High School – 2005-06**

**MOTION** to approve Jill Voorhees as the Debate Club Advisor in the Robbinsville High School for the 2005-06 school year, replacing Carolyn Bonifazi who was approved on October 25, 2005, in the stipended amount of \$1,800.00.

4. **LEAVES OF ABSENCE**

a. **Extension of Family Leave**

**MOTION** to approve the extension of family leave for Donna Conte from February 1, 2006 to September 1, 2006, said extension to be without pay or benefits.

5. **STUDENT TEACHER PROGRAM**

a. **Rider University**

**MOTION** to approve the following student teachers from Rider University for the Spring semester beginning January 23, 2006 through April 28, 2006, as indicated:

**Student Teacher**

**Teacher**

Nicole Meola  
Jonathan Hutchinson  
Johanna Claps

Kriss Buss  
Debra Bella  
Andrew Patterson

b. **Bloomsburg University**

**MOTION** to approve the following Bloomsburg University student teacher to complete two (2) weeks of classroom observations in a kindergarten class at Sharon School in order to fulfill her course requirements for Elementary Education certification:

Emily Ellerbroek

5. **STAFF RESIGNATIONS**

a. **Lunch Aide – Sharon Elementary School**

**MOTION** to regretfully approve the resignation of Ms. Laura D. Hughes, Lunch Aide in the Sharon Elementary School, effective November 18, 2005.

**B. EDUCATION, DEVELOPMENT, & POLICY – Raymond Hart**

**BE IT RESOLVED** by the Washington Township Board of Education that the following **EDUCATION, DEVELOPMENT, & POLICY** resolutions as recommended by the Superintendent, be approved as indicated:

On motion of Mr. Hart, seconded by Mr. Setaro and carried by a 6-0 vote with Mr. Armenti, Mr. Kuppuraju, and Mrs. Silvestrov being absent, the following were approved:

**1. GRANTS/APPLICATIONS**

**a. IDEA - PART B - 2006**

**MOTION** to approve the acceptance of IDEA Part B grant funds for 2006 in the amounts as indicated:

Basic	\$399,286.
Preschool	17,322.

**2. VOLUNTEER PROGRAM**

**a. Destination Imagination Program**

**MOTION** to approve the following parents who have volunteered to be Team Managers for the 2005-06 school year:

Susan Giachetti  
14 Cottage Place Drive  
Robbinsville, NJ 08691

Liz Browning  
163 Andover Place  
Robbinsville, NJ 08691

Marian Bolum  
17 Wildflower Trail  
Robbinsville, NJ 08691

Gail Haftel  
26 Cathy Drive  
Robbinsville, NJ 08691

Peggy Fallon  
9 Stratton Court  
Robbinsville, NJ 08691

Arunhati Mehta  
10 Brookchire Drive  
Robbinsville, NJ 08691

Thanh Hong  
2 Arnold Lane  
Robbinsville, NJ 08691

Narayanarao Pavuluri  
2 Gerson Road  
Robbinsville, NJ 08691

Michele Siekerka  
16 Sara Drive  
Robbinsville, NJ 08691

Niel Siekerka  
16 Sara Drive  
Robbinsville, NJ 08691

**3. FIELD TRIPS**

**a. Babies-R-Us – Fairless Hills, PA.**

**MOTION** to ratify the following Robbinsville High School field trip on November 8, 2005, as indicated:

Babies-R-Us  
Fairless Hills, Pa.      17 students      2 chaperones

**b.      Roundabout Theater – New York, New York**

**MOTION** to approve the following Robbinsville High School field trip on February 8, 2006, as indicated:

Roundabout Theater      45 students      3 chaperones  
New York, N.Y.

**c.      Fashion Institute of Technology – New York, New York**

**MOTION** to approve the following Robbinsville High School field trip on December 9, 2005, as indicated:

Fashion Institute of  
Technology      38 students      3 chaperones

**4.      ADULT EDUCATION PROGRAM**

**a.      S.A.F.E. Adult Education Program**

**MOTION** to authorize the Superintendent to enter into an agreement with S.A.F.E. for the implementation of an Adult Education Program for the Washington Township community in the Spring, 2006.

**5.      STUDENT WORKING PAPERS**

**MOTION** to approve the following staff members, as mandated by the Department of Labor, to issue student working papers at the Robbinsville High School as necessary:

Denise Migliaccio  
Maryann Forno  
Linda Jackman

**C.      FACILITIES, FINANCE, TRANSPORTATION – Mark Setaro**

**BE IT RESOLVED** by the WASHINGTON TOWNSHIP BOARD OF EDUCATION approve the following FACILITIES, FINANCE, TRANSPORTATION resolutions, upon recommendation of the Superintendent, be approved as indicated:

On motion of Mr. Setaro, seconded by Mr. Foti and carried by a 6-0 vote with Mr. Armenti, Mr. Kuppuraju and Mrs. Silvestri being absent, the following was approved:



1. **FINANCE**

a. **Bills & Claims List**

**MOTION** to approve payment of the Bills & Claims Lists for the month of November, 2005, totaling:

November 3, 2005	\$904,462.41
November 18, 2005	709,018.12

b. **Supplementary Bill List**

**MOTION** to approve the use of a supplementary bill list. This list will be a compilation of checks that will be disbursed prior to board approval. This list shall include but not be limited to claims for utilities, tax payments, contracts previously approved by the board and any other item that allows for the efficient operation of the district. A separate bill list will be presented monthly to allow for easy identification and ratification of paid claims.

2. **BUILDINGS AND GROUNDS**

a. **Building Use**

That the Board of Education, upon recommendation of the Superintendent, ratify and approve the Buildings and Grounds Use of Facilities Schedule for the month of November, 2005.

3. **TRANSPORTATION**

a. **Transportation Jointures – 2005-06**

**Hamilton Township Jointure**

**MOTION** to approve the following jointure with Hamilton Township as indicated:

1 student	West Windsor-Plainsboro	WWLA	\$ 270.00
11 students	Peddle School	PEDD	5,400.56
1 student	Burlington County SS	BH06	8,389.50
2 students	High Road Upper School	HRU5	32,329.10

**East Windsor Township**

1 student	Lewis School	161A	794.00
1 student	Mercer Jr/Sr School	100A	3,317.70

b. **Transportation Contract – 2005-06**

**MOTION** to approve a transportation contract between Laidlaw and the Washington Township Public Schools to transport Notre Dame students with our Lawrence High School students at an

additional 20 miles per day, per bus @ \$2.00 per mile - \$40.00 per bus – 4 buses or \$160.00 per day.

**4. CHILD STUDY SERVICES**

**a. Special Services Procedures Manual**

**MOTION** to authorize the Superintendent to accept a proposal submitted by M. Luciano & Associates, LLC., to provide professional consulting services for the creation of a Special Services Procedures Manual which will include procedures for the implementation of State Code to fill the requirements of the District's State-mandated Special Education Improvement Plan, at a cost of \$6,000.00, Account #6-20-250-200-300-20-1000 (proposal attached).

**b. Tuition Contracts – 2005-06**

**MOTION** to approve the following tuition contracts as indicated:

<u>Student #</u>	<u>School</u>	<u>Tuition</u>
05-36R	Little Friends	\$ 5,250.00
05-37R	Little Friends	5,250.00
05-38R	Marie H. Katzenbach	31,115.00
05-39R	Marie H. Katzenbach	31,115.00
05-40R	MCSSSD	32,101.00 (prorated)
05-41RE	BCSSSD (regular & extended school year)	25,600.00

**c. Personal Aides – Mercer County Special Services School District – 2005-06**

**MOTION** to approve the costs and benefits of two personal aides at MCSSSD for the 2005-06 regular school year for the following students as indicated:

<u>Student #</u>	<u>Cost</u>
05-16R	\$38,656.00
05-22R	27,799.00

**XIII. COMMUNITY RELATIONS – Maxine Fox**

- Mrs. Fox congratulated everyone on the successful open house for the new Robbinsville High School.
- Mrs. Fox discussed the concession truck.
- Mrs. Fox discussed the research on the sidewalks to the high school.

- Mrs. Fox commended those involved on the new gym floor at the high school.
- Mrs. Fox noted that the Township adopted an ordinance on sex offenders.

#### **XIV. P.I.E. COMMITTEE – Michele Siekerka**

This year's recipient for the P.I.E. award went to the Spiezle Group. There will be a reception on March 10, 2006 at the RW Johnson Center for Wellness.

#### **XV. OLD BUSINESS**

Mr. Hart reported that not much progress has been made by the Traffic Safety Committee regarding the bridge vs. non-bridge solution.

Mrs. Siekerka discussed the fund raising summit.

Mr. Foti acknowledged participants for their excellent job with the Holiday Bazaar.

#### **XVI. NEW BUSINESS**

Mr. Hart will be a participant in the Mercer County Professional Development Program.

#### **XVII. HEARING OF PUBLIC**

NONE.

#### **XIX. ADJOURNMENT**

On motion of Mr. Foti, seconded by Mrs. Fox the meeting was adjourned at 8:26 p.m.

**Respectfully submitted:**

**Paul Todd  
School Business Administrator/  
Board Secretary**