



**ROBBINSVILLE BOARD OF EDUCATION  
MONTHLY MEETING**

**TUESDAY, JULY 31, 2018 – 7:00 PM  
STUDENT ACTIVITY CENTER**

**PUBLIC SESSION MINUTES**

**BOARD OF EDUCATION**

**Mr. Richard Young, President**

**Mrs. Jane Luciano, Vice President**

**Ms. Leslie Dee**

**Mrs. Sharon DeVito**

**Mr. Vito Galluccio**

**Mr. Thomas Halm**

**Mr. Craig Heilman**

**Mrs. Lisa Temple**

**Mr. Scott Veisz**

**SUPERINTENDENT**

**Dr. Kathleen A. Foster**

**ASSISTANT SUPERINTENDENT OF CURRICULUM & INSTRUCTION**

**Dr. Kim Tew**

**SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY**

**Ms. Beth Brooks**

**BOARD ATTORNEY**

**Ms. Jody Howlett**

**ROBBINSVILLE BOARD OF EDUCATION**  
**PUBLIC SESSION MINUTES**

**July 31, 2018**

**I. CALL TO ORDER PUBLIC MEETING**

In Mr. Young's absence, Vice President Jane Luciano called the July 31, 2018 monthly meeting of the Robbinsville Board of Education to order at 6:07 PM. She read the *Statement of Public Meetings and Adherence to School Ethics Act* and led the flag salute.

**II. ROLL CALL**

Ms. Dee	Present	Mr. Galluccio	Arrived 6:10	Mrs. Temple	Present
Mrs. DeVito	Arrived 6:15	Mr. Heilman	Present	Mr. Veisz	Present
Mr. Halm	Present	Mrs. Luciano	Present	Mr. Young	Present

**III. MOTION TO CONVENE IN EXECUTIVE SESSION**

On motion of Ms. Dee and seconded by Mr. Halm, the Robbinsville Board of Education voted to convene in Executive Session to discuss the following topics at 6:08 PM.
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- A. Harassment, Intimidation & Bullying Report**
- B. Personnel**
- C. Negotiations**
- D. Legal - Health Benefits**
- E. Residency**

**IV. RESUME PUBLIC SESSION – 7:12 PM**

**V. BOARD PRESIDENT'S REPORT – Mrs. Jane Luciano for Mr. Richard Young**

Mrs. Luciano announced that the Board will designate a portion of the additional \$3.5M in state aid to pay for ½ of the two new SRO's as past protocol has dictated.

**A. Annual Update: Robbinsville Extended Day Program**

Director Pamela Elmi provided an annual update to the Board on the Robbinsville Extended Day program. She provided information on a variety of training opportunities i.e., passive restraint techniques, CPR, AED, that employees are required to participate in. Ms. Elmi noted that this year RED will partner with WWP in the National CATCH (Coordinated Approach To Child Health) program. She introduced Site Coordinator Estuardo DeLeon to the Board. Mr. DeLeon described his experience over the years with the RED program.

**VI. SUPERINTENDENT'S REPORT – Dr. Kathie Foster**

- A. 2018-2019 Superintendent Goals (Revisions) (Attachment #1):** Dr. Foster reviewed a revised version the goals established during the July 12<sup>th</sup> Board retreat. She highlighted several areas including Robbinsville Ready skills, security, implementation of a new behavioral program and establishing a Strategic Plan.
- B. Semi-Annual Harassment, Intimidation & Bullying Report (Policy 5512):** As required, Dr. Foster provided a report detailing various district initiatives designed to reduce or eliminate opportunities for

bullying including Responsive Classroom, School Safety Teams, Lessons in being an up-stander, and Positive Education Initiative. She reported that in Period 2 (January – June) 8 cases of HIB were reported. Six were founded and two were unfounded.

**C. Internet Safety Hearing (Policy & Regulation 2361):** Dr. Foster explained the district’s internet policy and indicated that students and staff are required to follow the established protocol.

**D. Enrollment Report: July 27, 2018**

School	4H	4F	KF	01	02	03	04	05	06	07	08	09	10	11	12	Total
RHS												319	247	232	264	1062
PRMS								263	236	264	254					1017
SES	20	4	162	180	222	221	215									1024
<b>Subtotal</b>	<b>20</b>	<b>4</b>	<b>162</b>	<b>180</b>	<b>222</b>	<b>221</b>	<b>215</b>	<b>263</b>	<b>236</b>	<b>264</b>	<b>254</b>	<b>319</b>	<b>247</b>	<b>232</b>	<b>264</b>	<b>3103</b>
OOD			1	1						2	4	7	2	4	11	32
<b>Total</b>	<b>20</b>	<b>4</b>	<b>163</b>	<b>181</b>	<b>222</b>	<b>221</b>	<b>215</b>	<b>263</b>	<b>236</b>	<b>266</b>	<b>258</b>	<b>326</b>	<b>249</b>	<b>236</b>	<b>275</b>	<b>3135</b>

SCHOOL	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June
RHS	1062											
PRMS	1017											
SES	1024											
<b>SUBTOTAL</b>	<b>3103</b>											
OOD	32											
<b>TOTAL</b>	<b>3135</b>											

**VII. SCHOOL BUSINESS ADMINISTRATOR’S REPORT – Ms. Beth Brooks**

Ms. Brooks reported on the following matters.

- June 30, 2018 CAFR – Auditors will report on August 13<sup>th</sup>. A draft audit report is anticipated to be included on the August agenda.
- BOE Member Training Schedule
- NJSBA Annual Convention – Schedule is posted.
- RHS Vestibule Project – 3 Quotes – Shorelands Construction selected for this stand alone project.
- Annual Walkthrough – August 30, 2018

**VIII. COMMITTEE REPORTS**

**A. Education, Development & Policy – Ms. Leslie Dee, Chair**

Ms. Dee reported on the following matters discussed during the July 10, 2018 meeting of the Education, Development & Policy Committee.

- **First Reading Policies:** No first reading policies
- **Second Reading Policies:** P&R 1550 Equal Employment/Anti-Discrimination Practices; P&R 5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities; P&R 5350 Student Suicide Prevention and P8462 Reporting Potentially Missing or Abused Children
- **Discussion on Policy 0167 Public Participation in Board Meetings:** At the board meeting, members agreed to bring this policy back for discussion at all committee meetings. Each committee will discuss their collective thoughts about the policy. Committee members each shared their views and will continue to do so in other meetings.

- **PRMS Schedule:** At the June board meeting, a few parents shared concerns about the music and cycle schedule at Pond Road Middle School. These concerns with the Pond administrative team. The PRMS team has a solution to the problem and will be communicating with parents soon.
- **RHS Bell Schedule:** The RHS bell schedule has been slightly altered (5 minutes passing time) to give more students time to go to their lockers between classes (since they will no longer carry backpacks during the school day).
- **Self-Defense Training:** Mr. Heilman spoke to Dusty Everson about the possibility teaching basic self-defense. Dr. Tew will speak to the high school about this possibility.
- **Next Meeting:** August 14, 2018

**B. Personnel – Mrs. Jane Luciano, Chair**

Mrs. Luciano discussed reported on the following matters discussed during the July 17, 2018 meeting of the Personnel Committee.

- **Review Facilities Job Descriptions:** Committee members reviewed the two job descriptions for the Director of Buildings and Grounds and Manager of Facilities/Custodial Services. The Director's job description will focus more on strategic planning of facilities with an emphasis on security, fire/safety and environmental law. The Manager of Facilities will directly oversee the board employed and Custodial Contracted Services. The revised job descriptions will be on the July 31<sup>st</sup> board agenda for approval.
- **Review regular personnel agenda for July:** The July board meeting personnel agenda includes resignations, recommendations for hire, coaches, team leaders, and advisors. Resignations include an English teacher at Pond who was to move to the high school, RHS School Nurse, and Technology teacher. Alumni are returning to volunteer for athletics and extra-curricular activities. Zachary Serra is returning to work with the Marching Band and Jessica Allen will work with the RHS Field Hockey Team.
- **Discuss potential new hires with additional state aid:** The committee discussed the following new positions: K-8 Guidance Counselor, an additional Spanish and a Technology teacher at the high school to reduce the course load, Assistant Principal for the high school, 6-12 Curriculum & Instruction Supervisor, Manager of Facilities, and a Secretary (shared between facilities and athletics).
- **Next Meeting :** August 21, 2018

**C. Finance, Facilities, & Transportation – Mr. Tom Halm, Chair**

Mr. Halm reported on the following matters discussed during the July 25, 2018 meeting of the Finance, Facilities & Transportation Committee.

- **Ron Witt (REF) discussed two projects that REF plans to support.** They include Courtyard to Outdoor Learning Center at SES (\$50,000) and Softball Scoreboard at RHS (\$20,000). For the first project, drawings have been prepared with district consultation, and REF will contract for the work and donate the project to the district when complete. The district will follow up on updates to the air conditioning panels that are in the courtyard. For the second project, REF will work with the Athletic Director and RHS Principal. The district will purchase the scoreboard and REF will pay for the installation. FFT thanked REF for their generous donation.
- **Joan Hogan from ACB Services, Inc.:** Joan Hogan, Operations Manager, spoke about the concerns of custodian contract of the district, and discussed changes that have occurred over the past several months. ACB has been operating on a month to month basis beginning July and hopes the board will recognize the changes made in oversight and that the board will consider renewing the annual contract. FFT appreciated the feedback but expected the owner of the ACB to attend the meeting. FFT also felt that the changes in oversight should have been addressed much sooner.
- **Finance:** Award and submission of ESSA on 6-27-18 and IDEA on 7-13-18 as follows:

ESSA Title I	\$165,920
ESSA Title IIA	\$31,711
ESSA Title III Imm	\$7,253
ESSA Title IV	\$10,000
IDEA Basic	\$544,104
IDEA Preschool	\$26,202

- **Contract Renewals:** Honeywell (HVAC Controls/Maint. & Service SES & PRMS)
- **Health Benefits Difference Card Update:** Ms. Brooks provided FFT an update on the difference card. The difference card company was on-site 6 times over the first 3 weeks of July to answer employee questions. A meeting with the union representatives to resolve issues/concerns will take place the next day. Aetna had to reissue health insurance cards to approximately 50 employees due to an error/glitch in their system.
- **Update on custodial contract:** Ms. Brooks provided FFT an update on the custodial contract for the 2018-19 school year. One company provided a proposal off state contract. The company has concerns costing out the numerous extra activities/events that take place throughout the year. Ms. Brooks stated that she received a proposal from a company to develop bid specs for contracting custodial services. Per the vendor, it will be a three month process with an estimated January 1<sup>st</sup> completion and start date. Other option is to procure off state contract and/or extend the current contract. Mr. Brooks and Ms. Keener will continue to review, get further information/clarification, and contact referrals for the state contract proposal.
- **Building Walkthrough in August:** Tentatively scheduled for August 30<sup>th</sup> at 9:00AM.
- **Billboard:** The board attorney recommended the use of an engineer to determine the feasibility of expanding and/or moving the current billboard structure and utilities as well as moving forward with completing and submitting a permit to NJDOT. The cost of the services will be \$2,000 plus additional costs to attend meetings if necessary. FFT recommended moving forward with this agreement.
- **Transportation:** FFT reviewed the monthly transportation report. FFT discussed the comments received from the public at the prior board meeting. The public stated that once the district had the funding the board would review and consider offering courtesy busing to the town center development. FFT received an update on the potential cost to include 6 double tier buses at an estimated cost of \$354,000.
- **Facilities - RHS Media Center Project Update:** Ms. Keener updated FFT on the RHS Media Center Project. Everything is running smoothly and the project will be completed on time with the exception of the 2<sup>nd</sup> Floor moveable partition wall that had a long lead time. Ms. Avery is making adjustments to scheduling in anticipation of this delay. The next construction meeting is Thursday, 8/2.
- **RHS Retention Vestibule – Proposal and Award:** Ms. Keener reviewed the three proposals received and Shorelands Construction, the General Contractor for the RHS Media Center, will be awarded at \$25,348.00. There is a 4-5 week lead time on the window. Enhancements to the T-Pass Visitor Management System and the Open Systems Integrators door security function/release system will be completed as separate projects.
- **Pond addressable devices (\$38,500):** Ms. Keener explained that it is the intention to continue with the PRMS Fire Panel and replacement of fire safety devices to addressable units as part of a multi-phase plan.
- **RHS Rear Entry Design:** – 3 options concrete/bollard work – Ms. Keener reviewed the three design options and costs for the RHS Rear Entry drainage remediation, concrete removal and replacement, bollard installation, and curb repairs as received from Spiezle Architecture Group. FFT is looking to move forward with the project with further research on bollard type and rating. FFT has asked that the attorney review the PRMS bollards with respect to warranty and the district’s ability to seek claim due to the failure of seals for illumination function and breakage. Ms. Brooks will follow up with the township to pursue options regarding the concrete work.

- **Facility Use 2017-2018 Summary & 2018-2019 Look-ahead:** Ms. Keener stated that \$201,000 was generated in Facility Use Revenue for 2017-2018. In August FFT will discuss a 2018-2019 Look-ahead.
- **New Business:** FFT discussed a complaint filed regarding a security breach. Ms. Keener will review the security cameras and preserve any related tape.
- **Next Meeting:** August 22, 2018

**D. Community Relations – Mr. Craig Heilman, Chair**

Mr. Heilman reported that there was no Community Relations Committee meeting in July. The next meeting is scheduled to take place on August 16, 2018.

**E. Ad Hoc Security – Mr. Scott Veisz**

Mr. Veisz reported on the following matters discussed during the June 5, 2018 Ad Hoc Security Committee meeting.

- **Share Learning and Future Goals from Building Principals:**
  - RHS:** Ms. Avery brought the recommendations she provided for the 2014 Security Audit and recognized that her top concerns are still the same. These include: vulnerability of the main entrance for visitors, additional cameras with motion sensors, and the access road. Next year’s goals include: purchasing additional radios (\$250/radio), review drop off and dismissal, review the access road and consider closing it for part of the day, complete construction for the vestibule, require lanyards and student IDs, require lockers and not allow students to carry backpacks.
  - PRMS:** Mr. Gizzo’s biggest concern is the amount of exterior doors in the building which leave the building vulnerable. Six doors are not covered by cameras so Paul would like additional cameras as well. The current PA system is ancient and needs to be replaced (\$20,000 at least not including clocks). Goals include: purchasing additional radios, assigning and training Security Captains, pay attention to everyday practices with allowing people in doors, leaving doors open, etc.
  - SES:** One main issue has been Night Events that are hosted at Sharon School. The lack of supervision allows the events to become a “free-for-all”. Inside drills have improved and Sharon is working on shifting the culture so that all staff members see the urgency in creating safe practices. Goals include: Creating consistent practices and utilizing more staff in taking on leadership roles with Security Drills.
- **Vestibule at RHS, Current Status / Plan for Completion:** After many discussions with the design, the consensus appears to focus on a “bank teller” window on the outside wall to check in visitors. Additionally it was suggested that we purchase ballistic film to cover the exposed glass areas. More discussion and design to come!
- **After School Activity Security Coverage - Hours of Coverage Needed, Costs, Funding, etc.:** This is still a very vulnerable spot at all three buildings. This would require hiring more Security Officers (\$20-30/hour), overtime for township Police (\$50-75/hour). Buildings host events for at least 4 hours following dismissal almost 5 days a week.
- **Dropping off things for students: Do we know what contents are? Do we or should we check content of bags left by parents for students to pick up?** Each building has a system for dropping off items but we are trying to discourage this practice by not allowing the items to even come into the main office. Sharon is trying this out by having parents drop off items in the vestibule. We can monitor this to see if this reduces the amount of items dropped off. RHS has planned to have a cart for the day in the vestibule and if it is not picked up by the student, it gets thrown away or placed in lost and found.
- **Cybersecurity:** This was not discussed. This can be an item for the next Security Meeting.
- **Survey for Staff:** This was a suggestion which could provide some insight into how staff feels.

**F. Negotiations** – Mrs. Jane Luciano, Chair

Mrs. Luciano announced that an agreement was reached by the Board and RPSA. The three year contract is on the agenda for approval.

**IX. HEARING OF THE PUBLIC**

- A. SHANNON GAFGEN** – Thanked BOE for transparency and thanked individual members for reaching out to her and listening. Talked about the importance of engagement and empathy. Noted that she was disappointed that the citizens group was not contacted for feedback on new RHS security rules.
- B. KEVIN GRETCZEK** – Discussed concern about the revisions to the Physical Restraint regulation and urged the Board to table or revise.
- C. NOUSHIN KANANI** – Asked what the district is doing to combat electronic bullying and asked if the district has considered what the security protocols will be during the RHS vestibule construction project.
- D. SEEMA** – Posited that changing start times might ultimately alleviate some security concerns. If students get a better night's sleep and come to school rested, they are unlikely to be stressed and anxious. Questioned the use of clear backpacks, particularly for girls.
- E. VINCENT CONSTAZA** – Thanked Pam Elmi for her presentation and indicated that RED is a fantastic program. Based upon the testing presentation asked what strategies the district is implementing to ensure that each child is on grade level and asked what the Board is doing to oversee that this occurs.
- F. DEB BAER** – As REF President, Ms. Baer thanked the community for their ongoing support and indicated that REF is delighted to donate \$50K for the redesign of the SES Courtyard, \$10K for the softball scoreboard and \$12,670 in mini-grants for teachers. She indicated that the annual golf outing is coming up.
- G. SHERRY DORWART** – Indicated that students are confused and stressed about the new security and backpack proposal at RHS and urged the district to be clearer in their messaging.
- H. MIKE MCGOWAN** – Asked if job descriptions are for new positions. Asked what a parent transportation contract is.
- I. CHRIS KAPFER** – Asked for the third time to have the Transportation Code of Conduct forwarded to him. Stated that bullying training should begin in elementary school. Urged the district to practice fiscal responsibility with the additional state aid.
- J. LEIF BREEDEN** – Encouraged the district to offer a seminar for parents on cyberbullying.

**X. BOARD RESPONSE TO PUBLIC COMMENT**

In response to public comment, Dr. Foster began with clarification on backpacks at RHS. She indicated that students are permitted to carry backpacks into school but upon arrival must store them in their locker for the remainder of the school day. Additional lockers have been purchased in order to accommodate every student.

Dr. Foster said that she loves the idea about holding a seminar for parents on internet safety and electronic bullying and then she explained that a parent transportation contract is occasionally established for out of district students in lieu of district transportation. The state sets the rates for these contracts.

In response to a question about student start times, Dr. Foster indicated that administration has read the latest research and will follow how this type of change plays out in Princeton as they are adjusting their start times beginning in September.

With regard to the Physical Restraint policy, Dr. Tew explained that this policy is mandated by the state. She noted that Strauss Esmay, the district's policy expert has recommended the revisions based upon changes in state law. She also indicated that no policy replaces what is contained in a student IEP.

Dr. Tew addressed a question about test scores and informed members of the public that the district is using data to drive investment in curriculum programs. She also said a longer conversation would be worthwhile.

Dr. Foster indicated that the Transportation Code of Conduct will be sent out shortly with bus passes.

## XI. MINUTES

On motion of Ms. Dee and seconded by Mrs. DeVito, the Robbinsville Board of Education 8-0 to approve the minutes of the following meetings as indicated. Mr. Halm abstained from voting on the July 12, 2018 minutes. Mr. Young was absent.

- June 26, 2018 Executive Session (Attachment #2)
- June 26, 2018 Public Session (Attachment #3)
- July 12, 2018 Public Session (Attachment #4)
- July 19, 2018 Executive Session (Attachment #5)
- July 19, 2018 Public Session (Attachment #6)

## XII. APPROVE RESOLUTIONS

### A. PERSONNEL (A.1 – 13)

On motion of Ms. Dee and seconded by Mrs. DeVito, the Robbinsville Board of Education voted 7-0-1 to approve Personnel item A.1 as indicated. Mr. Galluccio abstained. Mr. Young was absent.

On motion of Ms. Dee and seconded by Mrs. DeVito, the Robbinsville Board of Education voted 7-0-1 to approve Personnel items A.2-12 on pages 19-23 as indicated. Mr. Galluccio abstained. Mr. Young was absent.

On motion of Mr. Halm and seconded by Mrs. DeVito, the Robbinsville Board of Education voted 8-0 to approve Personnel resolution A.13 as amended. Mr. Young was absent.

On motion of Mr. Halm and seconded by Mrs. DeVito, the Robbinsville Board of Education voted 8-0 to table the job description for District Administrative Assistant (listed in item A.13). Mr. Young was absent.

### 1. APPROVE CONTRACT: RBOE AND RPSA

Motion to approve a contract between the Robbinsville Board of Education and Robbinsville Principals and Supervisors Association for the period dating from July 1, 2018 through June 30, 2021.

### 13. APPROVE JOB DESCRIPTIONS

Motion to approve the following job descriptions;

- Director of Building and Grounds (Revised) (Attachment #7)
- Manager of Facilities / Custodial Services (Attachment #8)
- District Administrative Assistant (Attachment #9) - **TABLED**



**B. EDUCATION, DEVELOPMENT, & POLICY (B.1 – 8)**

On motion of Ms. Dee and seconded by Mr. Heilman, the Robbinsville Board of Education upon recommendation of the Superintendent voted 8-0 to approve Education, Development and Policy resolutions B.1-8 as indicated. Mr. Halm abstained on item B.6m. Mrs. DeVito abstained on item B.6d. Mr. Young was absent.

**1. HARASSMENT, INTIMIDATION & BULLYING MONTHLY REPORT (Attachment #10)**

Motion to accept without modification the Superintendent's Report on Harassment, Intimidation and Bullying for the period ending July 27, 2018.

**2. POLICIES & REGULATIONS: ADOPTION (Attachments #11-17)**

P1550 Equal Employment/Anti-Discrimination Practices (M) (#11)

R1550 Equal Employment/Anti-Discrimination Practices (M) (#12)

P5350 Student Suicide Prevention (M) (#13)

R5350 Student Suicide Prevention (M) (#14)

P5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (#15)

R5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (#16)

P8462 Reporting Potentially Missing or Abused Children (M) (#17)

**3. APPROVE TCNJ CLINICAL EXPERIENCE REQUEST**

Motion to approve TCNJ students Ash Albeser and Gina Bianco to observe Ms. Natalie DeSantis' art classes at Sharon Elementary School on September 24, 2018.

**4. APPROVE CONTRACT: READING RECOVERY (EVESHAM BOE)**

Motion to approve a contract with Evesham Township Board of Education in the amount of \$2,700.00 to provide ongoing professional development for Reading Recovery teachers during the 2018-2019 school year.

**5. AWARD PROPOSAL: POSITIVE EDUCATION INITIATIVE GRADES 9-12 FACULTY AND STUDENTS**

Motion to award a proposal to Strength Based Behavior Consultants, LLC, Monmouth Junction, NJ for *Positive Education Initiative Grades 9-12 Faculty and Students* in the amount of \$16,500.00 per year for implementation during the 2017-2018 and 2018-2019 school years. This proposal was the sole submission for district issued RFP.

**6. STUDENT SERVICES**

**a. Establish K-2 Behavioral Disabilities Class: Sharon Elementary School**

Motion to establish a behavioral disabilities class for students in kindergarten through grade 2 grade at Sharon Elementary School to begin in September 2018.

**b. Approve ESY Contract: Educational Services Commission**

Motion to approve a contract with Educational Services Commission in the amount of \$7,960.00 for student #220041 for the period dating from July 1, 2018 through August 30, 2019 as indicated.

<u>Service</u>	<u>Cost</u>
ESY Tuition	\$4,408.00
One-to-One Aide	\$3,219.00
Occupational Therapy	\$ 333.00
<b>Total</b>	<b>\$7,960.00</b>

**c. Approve ESY Contract: Hampton Academy**

Motion to approve a contract with Hampton Academy in the amount of \$1,900.00 for tuition and a One to One Personal Assistant for the student #290487 for the period of July 9 2018 through July 27, 2018.

**d. Approve ESY Contract: Katzenbach School for the Deaf**

Motion to approve a contract with Katzenbach School for the Deaf in the amount of \$6,700.00 for student #290436 during the period dating from July 9 through August 3, 2018 as indicated.

<u>Service</u>	<u>Cost</u>
ESY Tuition	\$3,400.00
One-to-One Aide	\$4,300.00
<b>Total</b>	<b>\$6,700.00</b>

**e. Approve ESY Contract: Mercer County Special Services School District**

Motion to approve a contract with Mercer County Special Services School District in the amount of \$352.00 to provide physical therapy for student #290436 during the period dating from July 9, through August 3, 2018.

**f. Approve ESY Contract: Mercer County Special Services School District**

Motion to approve a contract with Mercer County Special Services School District in the amount of \$49,950.00 for the following students for the period dating from July 16, 2018 through August 17, 2018.

<u>Student ID#</u>	<u>Tuition</u>	<u>One to One Assistant</u>	<u>Total</u>
11119	\$ 8,250.00	\$ 0.00	\$ 8,250.00
170026	\$ 7,425.00	\$ 4,875.00	\$ 12,300.00
220006	\$ 6,550.00	\$ 4,875.00	\$ 11,425.00
220104	\$ 6,550.00	\$ 0.00	\$ 6,550.00
1000113	\$ 6,550.00	\$ 4,875.00	\$ 11,425.00
<b>Total</b>	<b>\$35,325.00</b>	<b>\$14,625.00</b>	<b>\$ 49,950.00</b>

**g. Approve ESY Contract: Speech and Language Services**

Motion to approve a contract with Jeanne Quinn not to exceed \$6,000.00 to provide speech/language services at \$65.00 per hour for the period dating from July 2, 2018 through August 11, 2018.

**h. Revise Tuition Contract: New Hope Academy**

Motion to revise a tuition contract (originally approved on June 26, 2018) with New Hope Academy in the amount of \$42,400.00 for student # 200036 during the period dating from September 1, 2018 through June 30, 2019.

**i. Approve Contract: Itinerant Teacher of the Deaf**

Motion to approve a contract not to exceed \$5,000.00 with Joanne DeAngelo to serve as Itinerant Teacher of the Deaf at \$125.00 per hour for the period dating from September 1, 2018 through June 21, 2019.

**j. Approve Contract: ResearchILD**

Motion to approve a contract with ResearchILD in the amount of \$20,250.00 for SMARTS license renewals, training and consultation for the period dating July 1, 2018 through June 30, 2019.

**k. Approve Contract: Rutgers, The State University of New Jersey**

Motion to approve a contract in the amount of \$130,446.00 with Rutgers, The State University of New Jersey, on behalf to Rutgers Biomedical and Health Sciences University Behavioral Health Care to provide a full time mental health clinician to provide therapeutic services for the district for the period dating from July 1, 2018 through June 30, 2019.

**l. Approve Contractors for Evaluations / Reports As Needed**

Motion to approve the following contractors to preform evaluations and provide reports as needed for the period dating from July 1, 2018 through June 30, 2019 as indicated.

<b><u>Contractor</u></b>	<b><u>Type of Evaluation</u></b>	<b><u>Evaluation Cost</u></b>
Alexander Road Associates	Psychiatric Diagnostic	\$595
Ctr. for Neurological and Neurodevelopmental Heath	Neurological / Neuropsychiatric / Psychiatric	\$660
Comprehensive Neurology	Neurological	\$350
Princeton Mental Health	Psychiatric	\$700
Woods Psychotherapy Comprehensive Mental Health	Psychiatric	\$490
New Hope Psychological Services, LLC	Bilingual	\$750

**m. Approve Tuition Contract: Collier School**

Motion to approve a tuition contract with Collier School in the amount of \$59,040.00 for student #190764 for the period dating from September 5, 2018 through June 30, 2019.

**n. Approve Tuition Contract: Newgrange School of Princeton**

Motion to approve a tuition contract with the Newgrange School of Princeton in the amount of \$41,719.61 for student #210002 for the period dating from September 6, 2018 through June 30, 2019.

**o. Approve Contract: Commission for the Blind and Visually Impaired**

Motion to approve a contract with Commission for the Blind and Visually Impaired in the amount of \$28,500.00 for the period dating September 1, 2018 through June 30, 2019 as indicated.

<b><u>Service Level</u></b>	<b><u>Student ID #</u></b>	<b><u>Cost</u></b>
Level 1	552	\$ 1,900.00
Level 1	250002	\$ 1,900.00
Level 1	220006	\$ 1,900.00
Level 1	220011	\$ 1,900.00
Level 1	210438	\$ 1,900.00
Level 1	1000113	\$ 1,900.00

<u>Service Level</u>	<u>Student ID #</u>	<u>Cost</u>
Level 2	215320	\$ 4,500.00
Level 3	220166	\$12,600.00
<b>Total</b>		<b>\$28,500.00</b>

**p. Approve Professional Development Contract: Institute for Multi-Sensory Education**

Motion to approve a contract with Institute for Multi-Sensory Education in the amount of \$27,040.00 for staff training in the Orton-Gillingham Multisensory Reading Program. Training will take place from August 13 through August 17, 2018.

**7. APPROVE CONFERENCES, WORKSHOPS AND SEMINARS**

Motion to approve the following conferences, workshops and seminars for district staff to meet professional development requirements.

<b>Participant</b>	<b>Workshop</b>	<b>Date(s)</b>	<b>Location</b>	<b>Registration</b>	<b>Reimbursement</b>
Molly Avery	ALICE Security Training	8/13-14/2018	Hopewell Valley Schools	\$595.00	\$0.00
Cara O'Connor	Affirmative Action Training	8/21-23/2018	Monroe, NJ	\$450.00	\$0.00
Jennifer Freeman	Employee Training & Safety Education	9/8, 15, 22/2018, 10/6, 13, 20/2018	Howell NJ	\$670.00	\$104.53
Jennifer Freeman	Financial Operations	9/8, 15, 22/2018, 10/6, 13, 20/2018	Howell NJ	\$574.00	\$0.00
<b>Total</b>				<b>\$2,289.00</b>	<b>\$104.53</b>

**8. APPROVE FIELD TRIPS: ROBBINSVILLE HIGH SCHOOL**

Motion to approve the following field trip(s) for Robbinsville High School to take place during the 2018-2019 school year as indicated. With the exception of Community-Based Instruction (CBI), the district will incur no admission/transportation costs.

<u>Month/Year</u>	<u>Class</u>	<u>Destination</u>	<u>Cost / Pupil</u>	<u>Purpose</u>
9/18	RHS Cross Country	Carlisle HS	\$165.00	Competition

**C. FINANCE, FACILITIES & TRANSPORTATION (C.1 – 3)**

On motion of Ms. Dee and seconded by Mr. Halm, the Robbinsville Board of Education upon recommendation of the Superintendent voted 8-0 to approve Finance, Facilities and Transportation resolutions C.1-3 as indicated. Mrs. DeVito abstained on item C.1p. Mr. Young was absent.

**1. FINANCE**

**a. Bills and Claims: June 30, 2018 (Attachment #18)**

Motion to approve payment of the Bills & Claims List in the amount of \$479,078.91 for the period ending June 30, 2018 as indicated.

Accounts Payable		
Fund		
11 - General Fund	\$	425,493.54
12 - Capital Outlay	\$	-
20 - Special Revenue	\$	3,550.35
30 - Capital Projects	\$	-
40 - Debt Service	\$	-
60 - Food Service Fund	\$	48,613.10
61 - R.E.D.	\$	1,421.92
Unemployment	\$	-
Hand Checks	\$	-
<b>Total</b>	<b>\$</b>	<b>479,078.91</b>

**b. Bills and Claims: July 31, 2018 (Attachment #19)**

Motion to approve payment of the Bills & Claims List in the amount of \$2,146,894.74 for the period ending July 31, 2018 as indicated.

Accounts Payable		
Fund		
11 - General Fund	\$	586,318.06
12 - Capital Outlay	\$	88,624.47
20 - Special Revenue	\$	-
30 - Capital Projects	\$	-
40 - Debt Service	\$	-
60 - Food Service Fund	\$	-
61 - R.E.D.	\$	52,124.89
Unemployment	\$	-
Check 52913		929.20
<b>Subtotal</b>	<b>\$</b>	<b>727,996.62</b>
Payroll: 6/30/18	\$	1,254,997.83
Payroll: 7/17/18	\$	163,900.29
<b>Total</b>	<b>\$</b>	<b>2,146,894.74</b>

**c. Approve Transfer Report: June 30, 2018**

Motion to approve transfers totaling \$40,537.45 for the period ending July 31, 2018.

Account From	Account To	Description	Amount
11-401-100-100-01-01-030 RHS Co-curricular	11-000-240-105-01-00-030 Extra work Sec	Salaries- stipend vs extra work	\$ 221.20
11-000-266-300-07-00 Purchased Prof	11-000-266-100-05-05-000 Security Salary	Salaries-line shortage	\$ 316.25
11-000-291-270-07-01 Hospitalization	11-190-100-610-08-08 Tech SES/PRMS	Chromebook purchase	\$ 40,000.00
<b>Total June 30, 2018 Transfers</b>			<b>\$ 40,537.45</b>

**c. Approve Transfer Report: July 31, 2018**

Motion to approve transfers totaling \$112,286.47 for the July 31, 2018 school year as indicated.

<b>Account From</b>	<b>Account To</b>	<b>Description</b>	<b>Amount</b>
11-000-261-420-07-00 Maintenance	11-000-252-100-07-08-000 Tech Salaries	Salaries	\$ 3,508.00
11-000-261-420-07-00 Maintenance	11-000-230-105-07-11 Supt. Office	Salaries	\$ 5,550.00
11-000-261-420-07-00 Maintenance	11-000-251-100-07-12-000 Accounting Office	Salaries	\$ 10,604.00
11-000-261-420-07-00 Maintenance	11-000-221-102-07-09-000 Curriculum	Salaries	\$ 4,000.00
11-000-261-420-07-00 Maintenance	12-000-400-450-01-01 Improvements	HS Media Center	\$ 88,624.47
<b>Total July 31, 2018 Transfers:</b>			<b>\$ 112,286.47</b>

**d. Revise School Tax Payment Schedule – 2018-2019**

Motion to approve a revised school tax payment schedule for the 2018-2019 school year as indicated.

<u>Tax Levy Date</u>	<u>Debt Service Date</u>	<u>Tax Levy</u>	<u>Debt Service</u>	<u>Total</u>
7/10/2018	7/1/2018	1,800,000.00	871,775.00	2,671,775.00
8/10/2018		3,913,530.00	0.00	3,913,530.00
9/10/2018	9/1/2018	3,163,265.00	198,094.00	3,361,359.00
10/10/2018		3,163,265.00	0.00	3,163,265.00
11/10/2018		3,163,265.00	0.00	3,163,265.00
12/10/2018	1/1/2019	3,163,265.00	1,619,493.00	4,782,758.00
1/10/2019	1/1/2019	1,800,000.00	1,656,264.00	3,456,264.00
2/10/2019		4,526,530.00	0.00	4,526,530.00
3/10/2019	3/1/2019	3,163,265.00	1,033,095.00	4,196,360.00
4/10/2019		3,163,265.00	0.00	3,163,265.00
5/10/2019		3,163,265.00	0.00	3,163,265.00
6/10/2019		<u>3,163,269.00</u>	<u>0.00</u>	<u>3,163,269.00</u>
		<b>\$37,346,184.00</b>	<b>\$5,378,721.00</b>	<b>\$42,724,905.00</b>

**e. Authorize Acceptance & Submission of IDEA Funding – FY 2019**

Motion to authorize the acceptance and submission of an application for IDEA funds for FY 2019 as indicated.

IDEA Basic:	\$ 544,104.00
IDEA Preschool:	\$ 26,202.00
<b>Total:</b>	<b>\$ 570,306.00</b>

**f. Authorize Acceptance of ESSA Funding – FY 2019**

Motion to authorize the acceptance and submission of an application of ESSA funds for FY 2018 as indicated.

Title IA	\$ 165,920.00
Title IIA	\$ 31,711.00
Title III Immigrant Funds	\$ 7,253.00
Title IV, Part A	\$ 10,000.00
<b>Total:</b>	<b>\$ 214,884.00</b>

**g. Approve 3 Year Contract: Systems 3000**

Motion to approve a three year contract with Systems 3000, Inc. 615 Hope Road, Eatontown, NJ for budgetary, payroll and human resource software as indicated.

<u>Term</u>	<u>License Fee</u>
July 1, 2018 – June 30, 2019	\$21,090.00
July 1, 2019 – June 30, 2020	\$21,512.00
July 1, 2020 – June 30, 2021	\$21,942.00

**h. Accept Proposals: RHS Security Transaction Window**

Motion to accept the following proposals for the Robbinsville High School Security Transaction Window as indicated.

Shorelands Construction, Inc.	\$25,348.00
Woodward Construction	\$27,988.00
JPN Construction	\$34,850.00

**i. Award Proposal: RHS Security Transaction Window**

Motion to award the proposal for the Robbinsville High School Security Transaction Window to Shorelands Construction, Inc., the lowest responsive proposal, in the amount of \$25,348.00.

**j. Approve Capital Reserve Withdrawal: RHS Transaction Window**

Motion to approve capital reserve withdrawal in the amount of \$25,348.00. The district intends to utilize these funds for the purpose of constructing a transaction window in the front vestibule of Robbinsville High School.

**k. Approve Agreement: Fire Security Technologies**

Motion to approve an agreement with Fire Security Technologies, as sole source provider, in the amount of \$38,500.00 for the upgrade and programming of the A, C, D, and E Block engineered fire alarm devices at Pond Road Middle School.

**l. Approve Capital Reserve Withdrawal: PRMS Sprinkler / Fire Alarm Project**

Motion to approve capital reserve withdrawal in the amount of \$38,500.00. The district intends to utilize these funds for the purpose of upgrading and programming fire alarm devices at Pond Road Middle School.

**m. Approve Contract: Engineering Services for Billboard**

Motion to approve a contract with Dynamic Engineering Consultants, PC, Chester, NJ in amount not to exceed \$3,800 for services related to a billboard located on Sharon Elementary School property.

**n. Approve Contract Renewal: Honeywell Preventative Maintenance of HVAC Controls at SES & PRMS**

Motion to approve the second of three one year contract renewals with Honeywell in the amount of \$25,243.51 (1.51% CPI increase) for preventative maintenance of HVAC controls at Pond Road

Middle School and Sharon Elementary School. The contract was originally awarded on September 29, 2015.

**o. Revise Resolution Due to Typographical Error: Landscaping Services Bid**

Motion to revise a resolution to award the 2018 Landscaping Services Bid. Originally approved on March 27, 2018, On Site Landscape Management was awarded a bid in the amount of \$1,076.00 per cut. The amount should have read \$1,096.00 per cut. This error did not impact the outcome of the award.

**p. Accept Design and Construction: SES Courtyard Project**

Motion to approve design and construction by Robbinsville Education Foundation for the redesign of the Sharon Elementary School courtyard. The Board is grateful for this generous contribution.

**q. Accept Donation: Massage Envy**

Motion to accept a donation of furniture from Massage Envy, Robbinsville, NJ to include:

- 3 Tranquility Room Chairs
- 12 Arm Chairs
- 1 Refrigerator
- 10 Pieces Framed Artwork
- 5 HON Filing Cabinets
- 12 Wall Clocks
- Misc. Small Office / Décor Items

The Board is appreciative of this generous donation.

**2. FACILITIES**

**a. Extend Contract: ACB Services, Inc.**

Motion to extend a contract on a month to month basis with ACB Services, Inc. (formerly All Clean Building Services) in the amount of \$80,544.37 per month (based upon 1.51% CPI) effective July 1, 2018.

**b. Building Use (Attachments #20 - #25)**

Motion to approve the Buildings and Grounds Use of Facilities Schedule for the months of August and September 2018.

**3. TRANSPORTATION**

**a. Approve Parent Transportation Contract**

Motion to approve a parent transportation contract in the amount of \$18,569.63 for student 210002 attending The New Grange School, for the 2018-2019 school year. (Parent Contractor: 18-19BS / Route #: NG210002)



**D. ROBBINSVILLE EXTENDED DAY PROGRAM (D.1)**

On motion of Mr. Halm and seconded by Mrs. DeVito, the Robbinsville Board of Education upon recommendation of the Superintendent voted to 8-0 to approve Robbinsville Extended Day resolutions D.1 as indicated. Mr. Young was absent.

**1. ACCEPT RESIGNATION**

Motion to accept the resignation of Kyle Betz, RED Instructor, effective June 21, 2018.

**XVI. HEARING OF THE PUBLIC**

- A. NOUSHIN KANANI** – Requested that public be able to weigh in on how state aid is allocated. Asked how the district is addressing matter of Science and Math curriculum and teaching staff. Stated that individuals that are members of the BOE or Town Council should not hold positions on REF.
- B. SHERRY DORWART** – Inquired whether district is going to expand its partnership with Mercer County College.
- C. MIKE MCGOWAN** – Didn't hear the answer to his original question about parent transportation contracts.
- D. CAROL ANN BLANK** – Asked in general music is back in the PRMS schedule.
- E. SHANNON GAFGEN** – Urged the district to consider moving to full time instructional assistance for a more cohesive experience for students.
- F. ERIC RICHMOND** – Stressed the importance of a well thought out plan for the state aid. Supports expanding transportation and hiring teachers. Indicated that many entities are doing away with automatically accepting the lowest bid in the competitive contracting process and offered to assist the district in this regard.

**XVII. BOARD RESPONSE TO PUBLIC COMMENT**

Dr. Foster said that the Board will discuss allocation of the state aid at committee level. She went on to say that she and the President of Mercer County College met and agreed to create a partnership in areas that are not financially feasible for the district to offer, i.e., world languages and tech programs. Additional conversations will follow.

Dr. Foster indicated that discussions will continue to take place in FFT regarding town center bussing. The approximate cost to bus students from this section of town will be \$354K. It would require six double tiered runs.

She stated that Special Services is currently considering full time aides. With regard to service on the Board and REF, Dr. Foster is seeking feedback from the Board attorney. Additionally, she will confirm the status of general music at Pond.

**XVIII. OLD BUSINESS**

As a proponent of the arts, Mr. Halm believes that students should not have to choose between the arts and technology. He requested clarification on the PRMS schedule.

Mrs. Luciano said that she is hearing that students don't feel comfortable in knowing what to do if a shooter enters the commons or auditorium. She suggested holding an assembly by grade to reinforce the protocol. Mrs. Luciano also urged the Board to consider using extra funds for random drug testing. Finally, she thanked Massage Envy for their generous donation of furniture and art work.

**XIX. NEW BUSINESS**

Mrs. DeVito indicated that she recently read an article on vape detectors. She suggested that the district research this topic.

**XX. ADJOURNMENT**

On motion of Ms. Dee and seconded by Mrs. DeVito, the Robbinsville Board of Education voted to adjourn the July 31, 2018 monthly meeting at 9:27 PM.
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Respectfully submitted,

Beth Brooks  
School Business Administrator / Board Secretary

Last Name	First Name	Title	Location	Action	Effective	Ending	Step	Salary	GAAP Code	Notes
<b>2. ADMINISTRATION / NON-AFFILIATED STAFF</b>										
<b>3. CERTIFIED STAFF</b>										
<b>A. APPOINT</b>										
Ambriz	Lindsay	School Psychologist	Student Serv.	Appoint	9.1.18	6.30.19	6 MA+30	\$63,920.00		School Psychologist
Cassidy	Heather	Nurse	RHS	Appoint	9.1.18	6.30.19	4 BA	\$56,520.00		Nurse
Celenza	Taylor	Teacher	PRMS	Appoint	9.1.18	6.30.19	3 BA	\$55,780.00		5th Grade Special Education Teacher
Daigle	Emily	Teacher	PRMS	Appoint	10.19.18	1.21.19	2 BA	\$55,280 prorated		Leave Replacement for Levy- 5th grade. Criminal history & Employment verification pending.
Figueroa	Jessica	Teacher	PRMS	Appoint	9.1.18	6.30.19	1 BA	\$54,780.00		Spanish Teacher. Replacing Palmieri. Criminal history & Employment verification pending.
Gold	Jennifer	Teacher	SES	Appoint	9.1.18	6.30.19	9 MA	\$65,980.00		Computer/ STEAM Teacher
Henig	Jill	Teacher	SES	Appoint	9.1.18	6.30.19	8 BA	\$60,330.00		Special Education Teacher
Herncane	Shelby	Teacher	SES	Appoint	9.1.18	6.30.19	1 BA	\$54,780.00		3rd Grade Teacher
Nelson	Jaclyn	Teacher	PRMS	Appoint	9.1.18	1.2.19	6 BA+15	\$59,095 prorated		Leave Replacement for Sussman- 5th grade. Criminal history & Employment verification pending.
Tatgenhorst	Adam	Teacher	RHS	Appoint	9.1.18	6.30.19	9 MA	\$65,980.00		English Teacher
<b>B. APPROVE</b>										
Avery	Molly	HS Principal	RHS	Approve	7.1.18	6.30.19		\$158,460.00	11-000-240-103-07-01-030	As per RPSA 18-19 Agreement
Bajnath	Rajneet	Dir of Student Services	Student Serv.	Approve	7.1.18	6.30.19		\$137,610.00	11-000-240-104-07-04-000	As per RPSA 18-19 Agreement
Bootier	Nicole	Asst ES Principal	SES	Approve	7.1.18	6.30.19		\$110,088.00	11-000-240-103-07-02-050	As per RPSA 18-19 Agreement
Brennan	Tiffany	Math Supervisor	RHS	Approve	7.1.18	6.30.19		\$100,914.00	11-000-221-104-07-09-000/ 11-140-100-101-07-01-030	As per RPSA 18-19 Agreement
Carpna	Amanda	Supervisor of Instruction	SES	Approve	7.1.18	6.30.19		\$108,420.00	11-000-221-104-07-09-000	As per RPSA 18-19 Agreement
Gizzo Jr.	Paul	MS Principal	PRMS	Approve	7.1.18	6.30.19		\$149,511.00	11-000-240-103-07-03-040	As per RPSA 18-19 Agreement
Mannino	Kristina	Supervisor of Student Services	Student Serv.	Approve	7.1.18	6.30.19		\$108,420.00	11-000-240-104-07-04-000	As per RPSA 18-19 Agreement
Mason	Tawrye	Asst MS Principal	PRMS	Approve	7.1.18	6.30.19		\$110,088.00	11-000-240-103-07-03-040	As per RPSA 18-19 Agreement
Mumpower	Nicole	Asst HS Principal	RHS	Approve	7.1.18	6.30.19		\$135,207.25	11-000-240-103-07-01-030	As per RPSA 18-19 Agreement
Passafaro	Michael	Asst MS Principal	PRMS	Approve	7.1.18	6.30.19		\$111,756.00	11-000-240-103-07-01-040	As per RPSA 18-19 Agreement
Sinkewicz	Janet	ES Principal	SES	Approve	7.1.18	6.30.19		\$142,975.00	11-000-240-103-07-02-050	As per RPSA 18-19 Agreement
Wyers Jr.	Curtis	Athletic Director	RHS	Approve	7.1.18	6.30.19		\$133,563.40	11-402-100-100-07-00-030	As per RPSA 18-19 Agreement
<b>C. RESIGN</b>										
Brooks	Marie	Teacher	PRMS	Approve	7.22.18					Resignation. Spanish
Drapkin	Jessica	Teacher	RHS	Approve	7.26.18					Resignation. Biology
Gildner	Richard	Teacher	RHS	Approve	7.24.18					Resignation. Physical Ed.

Last Name	First Name	Title	Location	Action	Effective	Ending	Step	Salary	GAAP Code	Notes
Hornish	Conor	Teacher	RHS	Approve	7.17.18					Resignation. Technology
Ippolite	Rachel	Teacher	RHS	Approve	6.30.18					Resignation. English
McMichael	Joanne	Nurse	RHS	Approve	6.30.18					Resignation
Prybylski	Kristy	LDTC	Student Serv.	Approve	9.21.18					Resignation
<b>D. LEAVE OF ABSENCE</b>										
<b>E. MOVEMENT ON THE GUIDE</b>										
Devine	Cynthia	Teacher	PRMS	Approve	7.1.18	6.30.19	12 BA+15	\$69,505.00		
<b>4. NON-CERTIFIED STAFF</b>										
<b>A. APPOINT</b>										
Abrams	Matthew	PT IA	Student Serv.	Approve	9.1.18	6.30.19		\$13,369.00		Replacing Martin. Criminal history review pending.
Mory	Aileen	PT IA	Student Serv.	Approve	9.1.18	6.30.19		\$13,369.00		Replacing Petroni. Criminal history review pending.
<b>B. APPROVE</b>										
<b>C. RESIGN</b>										
Hutt	Meghan	PT IA	Student Serv.	Approve	6.30.18					Resignation
<b>D. LEAVE OF ABSENCE</b>										
Antrim	Kathy	Secretary	Student Serv.	Approve	6.29.18			\$193.92/day		Unpaid Day
Carroll	Alice	FT IA	Student Serv.	Approve	11.26.18					Unpaid Day
<b>5. SUBSTITUTES</b>										
<b>A. APPROVE</b>										
Abrams	Matthew	Non-Cert Sub	RHS	Appoint	8.8.18	12.10.18		\$85/day		Pending County Sub Cert
Bock	Lauren	Non-Cert Sub	RHS	Appoint	8.8.18	12.10.18		\$85/day		Pending County Sub Cert
<b>6. CO-CURRICULAR ASSIGNMENTS</b>										
<b>A. APPROVE</b>										
Serra	Zachary	Volunteer	RHS	Approve	9.1.18	6.30.19		Volunteer		Marching Band Woodwind Tech
Balevski	Liane	Teacher	SES	Approve	9.1.18	6.30.19		\$658.00	11-120-100-101-02-03-050	3 <sup>rd</sup> Grade Team Leader
Berkey	Heidi	Teacher	SES	Approve	9.1.18	6.30.19		\$764.00	11-120-100-101-02-03-050	4 <sup>th</sup> Grade Team Leader
Berkey	Heidi	Teacher	SES	Approve	9.1.18	6.30.19		\$1,549.00	11-401-100-101-02-03-050	Student Council Advisor
Diefes	Kathleen	Teacher	SES	Approve	9.1.18	6.30.19		\$658.00	11-120-100-101-02-03-050	1 <sup>st</sup> Grade Team Leader
Gladysz	Danielle	Teacher	SES	Approve	9.1.18	6.30.19		\$764.00	11-120-100-101-02-03-050	Special Ed Team Leader
Martin	Sharon	Teacher	SES	Approve	9.1.18	6.30.19		\$1,549.00	11-401-100-101-02-03-050	Student Council Advisor
Nami	Carl	Teacher	SES	Approve	9.1.18	6.30.19		\$764.00	11-120-100-101-02-03-050	2 <sup>nd</sup> Grade Team Leader
Oliva	July 31, 2018	Butylane	Teacher	Approve	9.1.18	6.30.19		\$764.00	11-120-100-101-02-03-050	Specialists Team Leader

Last Name	First Name	Title	Location	Action	Effective	Ending	Step	Salary	GAAP Code	Notes
Zaffarese	Linda	Teacher	SES	Approve	9.1.18	6.30.19		\$488.00	11-401-100-101-02-03-050	Math Club Advisor
Zargiel	Margaret	Teacher	SES	Approve	9.1.18	6.30.19		\$764.00	11-120-100-101-02-03-050	Kindergarten Team Leader
<b>7. ATHLETICS</b>										
<b>A. APPROVE</b>										
Allen	Jessica	Volunteer	RHS	Appoint	8.8.18	12.10.18		Volunteer		Field hockey. Pending Criminal History review
Bock	Lauren	Asst. Coach	RHS	Appoint	8.8.18	12.10.18	1	\$4,992.00	11-402-100-100-06-01	Field hockey. Pending Criminal History review/ Sub Cert
Colabella	Frank	Sub Athletic Trainer	RHS	Appoint	9.1.18	6.30.19		\$150/day	11-402-100-100-06-02-030	
Cozze	Morgan	Sub Athletic Trainer	RHS	Appoint	9.1.18	6.30.19		\$150/day	11-402-100-100-06-02-030	
Shinita	Melvin	Sub Athletic Trainer	RHS	Appoint	9.1.18	6.30.19		\$150/day	11-402-100-100-06-02-030	
Washington	Joseph	Head Coach	RHS	Approve	11.1.18	3.15.19	3	\$7,876.00	11-402-100-100-06-01	Girls Basketball
<b>B. RESCIND</b>										
Cordero	Rick	Asst. Coach	RHS	Appoint	8.8.18	12.10.18	1	\$5,325.00	11-402-100-100-06-01	Football
Roeloffs	Megan	Volunteer	RHS	Appoint	8.8.18	12.10.18		Volunteer		Field Hockey
Yuscavage	Ashley	Head Coach	RHS	Approve	11.1.18	3.15.19	1	\$7,321.00	11-402-100-100-06-01	Girls Basketball
<b>8. EXTRA WORK ASSIGNMENTS</b>										
<b>A. APPROVE</b>										
Ahmed	Ahmar	Teacher	RHS	Approve	8.21.18	8.22.18		\$34/hr.	11-140-100-101-01-05	Freshman Academy. Not to exceed 20 hours
Diletto	Jamie	Teacher	RHS	Approve	8.21.18	8.22.18		\$34/hr.	11-140-100-101-01-05	Freshman Academy. Not to exceed 20 hours
Dolina	Angela	Teacher	RHS	Approve	8.21.18	8.22.18		\$34/hr.	11-140-100-101-01-05	Freshman Academy. Not to exceed 35 hours
Hernandez	Anna	Teacher	RHS	Approve	8.21.18	8.22.18		\$34/hr.	11-140-100-101-01-05	Freshman Academy. Not to exceed 20 hours
Tetto	Laura	Teacher	RHS	Approve	8.21.18	8.22.18		\$34/hr.	11-140-100-101-01-05	Freshman Academy. Not to exceed 20 hours
Armstrong	Jason	Teacher	RHS	Approve	7.24.18	7.24.18		\$34/hr.		Observe demo lessons for English teacher. Not to exceed 4 hrs.
Brettell	Tom	Teacher	RHS	Approve	7.24.18	7.24.18		\$34/hr.		Observe demo lessons for English teacher. Not to exceed 4 hrs.
Diletto	Jamie	Teacher	RHS	Approve	7.24.18	7.24.18		\$34/hr.		Observe demo lessons for English teacher. Not to exceed 4 hrs.
Territo	Rebekah	Teacher	RHS	Approve	7.24.18	7.24.18		\$34/hr.		Observe demo lessons for English teacher. Not to exceed 4 hrs.
Wojtowicz	Barbara	Teacher	RHS	Approve	7.24.18	7.24.18		\$34/hr.		Observe demo lessons for English teacher. Not to exceed 4 hrs.
Ahmed	Ammar	Teacher	RHS	Approve	9.4.18	9.4.18		\$34/hr.	11-000-221-104-09-91-000	Present at PD day R'ville Ready Session. Not to exceed 2 hours.
Brettell	Tom	Teacher	RHS	Approve	9.4.18	9.4.18		\$34/hr.	11-000-221-104-09-91-000	Present at PD day R'ville Ready Session. Not to exceed 2 hours.
Cammarano	Stacey	Teacher	PRMS	Approve	9.4.18	9.4.18		\$34/hr.	11-000-221-104-09-91-000	Present at PD day R'ville Ready Session. Not to exceed 2 hours.
Cline	Ashleigh	Teacher	PRMS	Approve	9.4.18	9.4.18		\$34/hr.	11-000-221-104-09-91-000	Present at PD day R'ville Ready Session. Not to exceed 2 hours.

Last Name	First Name	Title	Location	Action	Effective	Ending	Step	Salary	GAAP Code	Notes
Conroy	Joe	Teacher	PRMS	Approve	9.4.18	9.4.18		\$34/hr.	11-000-221-104-09-91-000	Present at PD day R'ville Ready Session. Not to exceed 2 hours.
Corliss	Claire	Psychologist	SES	Approve	9.4.18	9.4.18		\$34/hr.	11-000-221-104-09-91-000	Present at PD day R'ville Ready Session. Not to exceed 2 hours.
Denko	Sylwia	Teacher	SES	Approve	9.4.18	9.4.18		\$34/hr.	11-000-221-104-09-91-000	Present at PD day R'ville Ready Session. Not to exceed 2 hours.
DiRienzo-Archer	Lauren	Teacher	PRMS	Approve	9.4.18	9.4.18		\$34/hr.	11-000-221-104-09-91-000	Present at PD day R'ville Ready Session. Not to exceed 2 hours.
Dolan	Beth	Teacher	SES	Approve	9.4.18	9.4.18		\$34/hr.	11-000-221-104-09-91-000	Present at PD day R'ville Ready Session. Not to exceed 2 hours.
Dolina	Angel	Teacher	RHS	Approve	9.4.18	9.4.18		\$34/hr.	11-000-221-104-09-91-000	Present at PD day R'ville Ready Session. Not to exceed 2 hours.
Gibson	Ken	Teacher	RHS	Approve	9.4.18	9.4.18		\$34/hr.	11-000-221-104-09-91-000	Present at PD day R'ville Ready Session. Not to exceed 2 hours.
Hutchison	Jane	Teacher	PRMS	Approve	9.4.18	9.4.18		\$34/hr.	11-000-221-104-09-91-000	Present at PD day R'ville Ready Session. Not to exceed 2 hours.
Levy	Kristen	Teacher	PRMS	Approve	9.4.18	9.4.18		\$34/hr.	11-000-221-104-09-91-000	Present at PD day R'ville Ready Session. Not to exceed 2 hours.
Mauceri	Stacey	Teacher	RHS	Approve	9.4.18	9.4.18		\$34/hr.	11-000-221-104-09-91-000	Present at PD day R'ville Ready Session. Not to exceed 2 hours.
Nami	CJ	Teacher	SES	Approve	9.4.18	9.4.18		\$34/hr.	11-000-221-104-09-91-000	Present at PD day R'ville Ready Session. Not to exceed 2 hours.
Paulino	Jennie	Teacher	RHS	Approve	9.4.18	9.4.18		\$34/hr.	11-000-221-104-09-91-000	Present at PD day R'ville Ready Session. Not to exceed 2 hours.
Reilly	Rachel	Teacher	SES	Approve	9.4.18	9.4.18		\$34/hr.	11-000-221-104-09-91-000	Present at PD day R'ville Ready Session. Not to exceed 2 hours.
Wescott	Lauren	Teacher	SES	Approve	9.4.18	9.4.18		\$34/hr.	11-000-221-104-09-91-000	Present at PD day R'ville Ready Session. Not to exceed 2 hours.
Whitmore	Kristin	Teacher	PRMS	Approve	9.4.18	9.4.18		\$34/hr.	11-000-221-104-09-91-000	Present at PD day R'ville Ready Session. Not to exceed 2 hours.
Wilson	Dana	Teacher	SES	Approve	9.4.18	9.4.18		\$34/hr.	11-000-221-104-09-91-000	Present at PD day R'ville Ready Session. Not to exceed 2 hours.
LoPresti	Deniela	School Psychologist	Student Serv.	Approve	8.1.18	8.1.18		\$34/hr.		Provide HWC Training. Not to exceed 6 hours.
Passafaro	Katelyn	LDTC	Student Serv.	Approve	8.1.18	8.1.18		\$34/hr.		Provide HWC Training. Not to exceed 6 hours.
Warren	Michelle	Teacher	Student Serv.	Approve	8.1.18	8.1.18		\$34/hr.		Provide HWC Training. Not to exceed 6 hours.
ALL STUDENT SERVICES STAFF			District	Approve	9.1.18	6.30.18		\$34/hr.	11-000-271-100-04-04	After School Department and Committee Meetings
<b>B. REVISE</b>										
Cullen	Alexandra	Curriculum Writer	SES	Approve	7.1.18	6.30.19		\$34.00/hr.	11-000-221-104-09-89	Word Study, Grade 3 Curriculum Writing. Not to exceed 30 hrs.
Dolan	Beth	Curriculum Writer	SES	Approve	7.1.18	6.30.19		\$34.00/hr.	11-000-221-104-09-89	Word Study, Grade 3 Curriculum Writing. Not to exceed 30 hrs.
<b>9. EXTENDED SCHOOL YEAR</b>										
<b>A. APPROVE</b>										
Cordero	Rick	PT IA	ESY	Approve	7.23.18	8.9.18		\$19.94/hr	11-04-100-106-04-99-000	ESY. Not to exceed 40 hours
<b>10. SUMMER WORK</b>										
<b>A. APPROVE</b>										
Addonizio	Ilene	Nurse	SES	Approve	7.2.18	8.31.18		\$51.82/hr.	11-000-213-101-02-99-050	Summer nursing hours. Not to exceed \$750.
King	Virginia	Nurse	PRMS	Approve	7.2.18	8.31.18		\$62.82/hr.	11-000-213-100-03-99-040	Summer nursing hours. Not to exceed \$6,000.
Lipschutz	Jennifer	Nurse	RHS	Approve	7.2.18	8.9.18		\$44.98/hr.	11-000-213-100-01-99-030	Summer nursing hours. Not to exceed \$2,500.

Last Name	First Name	Title	Location	Action	Effective	Ending	Step	Salary	GAAP Code	Notes
Singer	Marci	Guidance Counselor	PRMS	Approve	7.2.18	8.31.18		\$66.42/hr.	11-011-218-104-03-99-040	Summer hours. Not to exceed \$6,500.
Young	Melissa	Nurse	SES	Approve	7.2.18	8.31.18		\$54.35r.	11-000-213-101-02-99-050	Summer nursing hours. Not to exceed \$750.

<b>11. OTHER</b>										
<b>A. APPROVE</b>										
Denko	Sylwia	Teacher	SES	Approve	8.20.18	8.21.18		\$100.00/day	20-285-100-100-09-00	Social Emotional Learning conference. Using Title IV
Dentino	Anthony	Teacher	RHS	Approve	8.20.18	8.21.18		\$100.00/day	20-285-100-100-09-00	Social Emotional Learning conference. Using Title IV
Dills	Sharon	Teacher	RHS	Approve	8.20.18	8.21.18		\$100.00/day	20-285-100-100-09-00	Social Emotional Learning conference. Using Title IV
Dilts	Carolyn	Teacher	PRMS	Approve	8.20.18	8.21.18		\$100.00/day	20-285-100-100-09-00	Social Emotional Learning conference. Using Title IV
Fisher	Kristina	Teacher	PRMS	Approve	8.20.18	8.21.18		\$100.00/day	20-285-100-100-09-00	Social Emotional Learning conference. Using Title IV
Kenney	Lauren	Teacher	RHS	Approve	8.20.18	8.21.18		\$100.00/day	20-285-100-100-09-00	Social Emotional Learning conference. Using Title IV
Kenworthy	Kasey	Teacher	PRMS	Approve	8.20.18	8.21.18		\$100.00/day	20-285-100-100-09-00	Social Emotional Learning conference. Using Title IV
Lewandowski	Stephanie	Social Worker	Student Services	Approve	8.20.18	8.21.18		\$100.00/day	20-285-100-100-09-00	Social Emotional Learning conference. Using Title IV
Manning	Kathleen	Teacher	PRMS	Approve	8.20.18	8.21.18		\$100.00/day	20-285-100-100-09-00	Social Emotional Learning conference. Using Title IV
Mayer	Donna	Teacher	SES	Approve	8.20.18	8.21.18		\$100.00/day	20-285-100-100-09-00	Social Emotional Learning conference. Using Title IV
Osorio	Ivy	Teacher	PRMS	Approve	8.20.18	8.21.18		\$100.00/day	20-285-100-100-09-00	Social Emotional Learning conference. Using Title IV
Oszvart	Joan	Teacher	PRMS	Approve	8.20.18	8.21.18		\$100.00/day	20-285-100-100-09-00	Social Emotional Learning conference. Using Title IV
Paulino	Jennifer	Teacher	RHS	Approve	8.20.18	8.21.18		\$100.00/day	20-285-100-100-09-00	Social Emotional Learning conference. Using Title IV
Price	Bridget	Teacher	SES	Approve	8.20.18	8.21.18		\$100.00/day	20-285-100-100-09-00	Social Emotional Learning conference. Using Title IV
Snyder	Michelle	Teacher	PRMS	Approve	8.20.18	8.21.18		\$100.00/day	20-285-100-100-09-00	Social Emotional Learning conference. Using Title IV
Territo	Rebekah	Teacher	RHS	Approve	8.20.18	8.21.18		\$100.00/day	20-285-100-100-09-00	Social Emotional Learning conference. Using Title IV
Walsh	Margaret	Teacher	SES	Approve	8.20.18	8.21.18		\$100.00/day	20-285-100-100-09-00	Social Emotional Learning conference. Using Title IV
White	Kim	Guidance Counselor	SES	Approve	8.20.18	8.21.18		\$100.00/day	20-285-100-100-09-00	Social Emotional Learning conference. Using Title IV
Whitmore	Kristin	Teacher	PRMS	Approve	8.20.18	8.21.18		\$100.00/day	20-285-100-100-09-00	Social Emotional Learning conference. Using Title IV
Rimerman	Julie	Teacher	RHS	Approve	8.6.18	8.9.18		\$100.00/day	20-285-100-100-09-00	AP French Languages & Cultures Course. Using Title IV
Rowohlt	Theresa	Teacher	RHS	Approve	7.9.18	7.12.18		\$100.00/day	11-000-221-104-09-91-000	2018 Virtual Enterprise National Teacher conference.
<b>12. RATIFY</b>										
Scheer	Lisa	Bus Aide	Transportation	Approve	7.2.18	8.9.18		\$17.56 /hr.	11-000-270-161-07-99-000	ESY Work