



**ROBBINSVILLE BOARD OF EDUCATION
ANNUAL GOAL SETTING RETREAT**

**THURSDAY, JULY 12, 2018 – 6:00 PM
RHS STUDENT ACTIVITIES CENTER**

**GOAL SETTING RETREAT
MINUTES**

BOARD OF EDUCATION

Mr. Richard Young, President

Mrs. Jane Luciano, Vice President

Ms. Leslie Dee

Mrs. Sharon DeVito

Mr. Vito Galluccio

Mr. Thomas Halm

Mr. Craig Heilman

Mrs. Lisa Temple

Mr. Scott Veisz

SUPERINTENDENT

Dr. Kathleen A. Foster

ASSISTANT SUPERINTENDENT OF CURRICULUM & INSTRUCTION

Dr. Kim Tew

SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY

Ms. Beth Brooks

**ROBBINSVILLE BOARD OF EDUCATION
GOAL SETTING RETREAT**

July 12, 2018

I. CALL TO ORDER PUBLIC MEETING

Board President Rich Young called the July 12, 2018 Annual Board Retreat to order at 6:20 PM. He read *Statement of Public Meetings and Adherence to School Ethics Act* and led the flag salute.

II. STATEMENT OF PUBLIC MEETINGS & ADHERENCE TO SCHOOL ETHICS ACT

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Robbinsville Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Trenton Times and the Township of Robbinsville Bulletin Board. This notice was also posted at Sharon School, Pond Road Middle School and Robbinsville High School. In accordance with N.J.S.A 18A:12-24.1 and Policy 0142 the Robbinsville Board of Education shall be bound by the provisions of the School Ethics Act.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Ms. Dee	Present	Mr. Galluccio	Present	Mrs. Temple	Present
Mrs. DeVito	Present	Mr. Heilman	Present	Mr. Veisz	Present
Mr. Halm	Absent	Mrs. Luciano	Present	Mr. Young	Present

V. DISCUSSION: ADDITIONAL STATE AID (6:00 – 7:00 PM) - TABLED

Because the state had not yet released the new state aid figures at the time of the meeting, the discussion was tabled. Once the figures are released, a discussion will take place in order to prioritize how best to allocate the additional funds.

VI. GOAL SETTING

A. SUPERINTENDENT GOAL SETTING (7:00 – 8:00 PM)

The Board discussed the goal areas which resulted in re-establishing priority order, additional objectives, and adding clarity and revising where needed. Next steps include developing metrics for each goal/objective so that progress can be monitored. Dr. Foster will develop a set of metrics to be presented to the Board at the August meeting for a first reading. The goals and objectives for 2018-2019 are as follows.

Goal Area 1: Maintain a strong academic culture in Robbinsville.

“Foster a strong academic culture in Robbinsville where clearly articulated curriculum, expectations, and attitudes motivate students to high levels of academic success.”

Objectives for 2018-2019:

1. Use identified Robbinsville Ready skills (core college and career readiness skills) to implement the professional development plan for the 2018-2019 school year so that all PreK-12 staff begin emphasizing these core skills in their instruction and assessment.

2. Promote and support K-12 students' Social Emotional Learning through the CASEL Organization (Collaborative for Academic, Social, and Emotional Learning) These competencies include: Self-awareness, Self-management, Responsible Decision Making, Relationship Skills, and Social Awareness.
3. Audit the current 7-9 curriculum to directly address the NJ Student Learning Standards and improve foundational math, critical thinking, and problem solving skills. Resources leveraged to specifically address Algebra I and mathematical mindset.
4. Audit the current K-5 Literacy curriculum to directly address the NJ Student Learning Standards and improve the guided reading component of Balanced Literacy. Guided Reading is an instructional approach that coaches students in reading strategies to read and comprehend text, leading to confident independent readers.

Goal Area 2: Effectively manage facilities and school security.

“Ensure that district facilities are well managed, secured according to best practices, and maintained so that the learning environment for every student is optimal.”

Objectives for 2018-2019:

1. Monitor and evaluate the future enrollment trends in Robbinsville.
2. Foster an active and comprehensive security drilling protocol so that an array of scenarios is routinely rehearsed with all district personnel, contractors, and students. Scenarios must include locking down students during high traffic times, recognizing and removing strangers from the buildings, accounting for all students at all times, and reunification plan.
3. Continue to strengthen security and safety measures on an ongoing basis.
4. Continue to research energy savings in order to plan for capital projects.
5. Become a Sustainable Jersey for Schools program Bronze Level School District.

Goal Area 3: Maintain sound fiscal practices.

“Create an annual financial plan that advances important district goals, continues to stabilize the community tax rate, and maintains adequate capital reserves.”

Objectives for 2018-2019:

1. Leverage, support, and explain a multi-year approach to budgeting that considers the long term impact of the 2% cap on property tax increases yet maintains forward momentum.
2. Develop guiding principles for budget development that anchor in a review of district performance data so that financial allocations are tied to the areas of greatest need.
3. Make recommendations to evaluate alternate revenue source or reductions in appropriations and ways to reduce non-instructional costs.
4. Develop a plan to leverage capital reserve dollars to replace and/or repair items included in the Long Range Facilities Plan.

Goal Area 4: Foster community engagement.

“Promote community collaboration and information sharing so that all members of the Robbinsville community are valued as important contributors to the health of the school district.”

Objectives for 2018-2019:

1. Create a collaborative 5 Year Strategic Plan for Robbinsville as we envision who we are and who we want to be.
2. Continue the State of the Schools event as an annual vehicle for sharing district vision and mission while engaging the voices of key communicators in the community.
3. Seek feedback from key communicators who may be leveraged as participatory voices on behalf of the school district.
4. Promote celebrations of accomplishment by maintaining a diverse set of activities from all schools that are recognized and celebrated at monthly Board of Education meetings.
5. Partner with the Robbinsville Education Foundation, district PTA and PTSA organizations, Senior Center, township officials and township organizations to maintain open lines of communication and advocacy for the school district.

Standing Goal 5: Promote a healthy school culture.

“Create conditions where good citizenship and strength of character are an integral part of the school community’s culture.”

Objectives for 2018-2019:

1. Broaden student voice and participation by engaging students in peer leadership programs, advisory committees, and interview experiences for key district personal where appropriate.
2. Promote a safe and inclusive culture for all students both within the school day and extra-curricular activities as they build the capacity for good citizenship.
3. Design opportunities for RHS alumni to contribute to school culture.

B. BOARD GOAL SETTING

Members discussed the direction of the Board for the upcoming school year and targeted the following goals for 2018-2019.

Goal 1: Create annual calendar of regular contract renewals, annual processes, and critical events to make robust and informed decisions in a timely manner. Target two months ahead of deadline for first board conversations either in public meeting or committees for most critical or complex decisions. Work on improved communications and increased transparency.

Goal 2: Working with administration on the creation of a 5-year strategic plan for the school district to include for example: education, facilities, security, etal.

Goal 3: Continued advocacy for consistent and stable funding. Maintain continued fiscal responsibility, strategic use of resources to meet the needs of our students in a safe and secure and a optimal learning environment.

VII. HEARING OF THE PUBLIC (8:50 PM)

A. NOUSHIN KAHANI

Mrs. Kanuni commented and asked questions on the following topics.

- Open meetings
- Parental reporting
- Strategic Plan
- Custodial / maintenance training
- Assessment / self-assessment
- Math – Grades 7-9

VIII. ADJOURNMENT

On motion of Ms. Dee and seconded by Mr. Galluccio, the Robbinsville Board of Education voted to adjourn the July 12, 2018 annual retreat at 8:35PM.
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Respectfully submitted,

Beth Brooks, School Business Administrator / Board Secretary