

The presenters will also be attending the May committee meetings. Ms. Brooks will follow up and report back on reference checks.

- **Public Hearing/Adoption of the 2018-2019 Budget and Maximum Travel Expenditure. Resolution:** FFT discussed the proposed preliminary budget and the final budget resolution. There was discussion of possibility reducing the preliminary budget by \$100,000.
- **Renewal of the Annual Audit Contract:** Ms. Brooks stated that the contract will be renewed in May for a total cost of \$32,900, an increase of \$700 or 2.2%.
- **Pitney Bowes Lease Purchase Agreement:** Ms. Brooks stated that the postage machine rental is up for renewal. The proposed replacement machine is a 5 year rental agreement with Pitney Bowes at \$226.88/month and \$13,612.80 for the entire term.
- **Township shared services for 3 SROs:** The township approved the shared services agreement for three SROs for the 2018-19 school year, two at \$5,000 each and one at \$45,000.
- **Approval to Use Competitive Contracting For a New Special Education Program:** BOE approval is required prior to issuing proposals to competitive contract. The new special education program was shared with the board members through committee meetings, the program was included in the 2018-19 budget, and requests for proposals will go out on April 25th.
- **NJSBA Workshop 2018 is Monday October 22 through Thursday October 25:** Early bird group registration is open until July 1st. Ms. Brooks will find out which board members are interested in attending.
- **2017-18 Projected Surplus/IT Needed Upgrades for Access Points and Switches:** Ms. Brooks stated that projected 2017-18 surplus will be generated and that much needed technology updates such as access points and switches will be funded now.
- **2018-19 contract renewal for All Clean –May action item:** FFT discussed the options for renewing the custodial contract. Ms. Brooks stated that the contract was initially awarded for two years beginning in 2015-2016, and has an additional three one year renewals. The district is in the first one year renewal and would be entering the second renewal for 2018-19, or year four of the contract. There was also discussion about the cleanliness of the buildings.
- **CAFR Schedule J-17:** As a follow up to a prior FFT meeting, Ms. Brooks researched the data used by Robbinsville and other Mercer county districts for Schedule J-17 in the Comprehensive Annual Financial Report (CAFR) for the section entitled pupil teacher ratio. The data used is from the NJ School Report card which uses district reported certified staff to total enrollment by building. All but one other Mercer county district uses the same data. After reviewing the State and Federal CAFR guidance, nothing was found on data used to report on schedule J-17. Ms. Brooks recommended changing the language on the caption and include a footnote for clarity. FFT agreed to the change for future years.
- **Lease of Textbooks:** Ms. Luciano recommended that we look at Paterson school district's leasing/rental of textbooks program to see if their program could be implemented and benefit our district.
- **Update on Transportation Parent Forum:** FFT reviewed a draft memo to be issued to busing parents as a follow up to the questions received at the parent forum held on Thursday, March 29th.
- **Saran Woods Walk – April 20th 7:10AM:** In attendance, Rich Young, Tom Halm, Jane Luciano, Beth Brooks, Kathie Foster, and Kim Keener. Kim Keener will obtain a quote for extending the sidewalk along the access road.
- **Renewals and Bid Award:** FFT reviewed the 2018-19 renewal contracts with GST and Dapper at CPI (1.51%). The current GST contract is \$921,877 and will increase by \$13,920 and the Dapper route is \$165,647 and will increase by \$2,486. In addition several single routes were re-bundled and bid. The bids for this and field trips will be awarded to the lowest bid.
- **Interlocal agreement with Hunterdon County ESC:** FFT discussed that two buses will come off line at the end of August due to the 15 year statutory limit. The district has identified those two buses as well as one 1997 district vehicle as surplus and they will be included in the month auction performed by Hunterdon County ESC.
- **Bus Purchase:** As discussed during the 2018-19 budget preparation, the district is purchasing one 24 passenger wheel chair school bus off state contract.

- **RHS Media Center Project:** FFT is recommending the award of the RHS Media Center Conversion project to the lowest bidder, Shorelands Construction, for \$305,171 for the base bid and \$17,562 for the alternate bid. The alternate bid is to construct an outside door into the courtyard from the Robotics room. The second lowest bidder challenged the bid stating it is not in compliance with the bid specification. After attorney review the lowest bid is the lowest responsible bidder and the bid can be awarded.
- **ESIP:** Phase I of the ESIP. The district received a draft energy audit report performed by the state. Upon final issuance of the energy audit report the district will work with the architect and use the ESCO method for determining eligible projects and costs. This is an ongoing project and discussions will continue.
- **Shared Services –PRMS Basketball Bubble.** FFT discussed the viable option of a shared services agreement with the township to construct a bubble over the outdoor basketball court. Current obstacle is the land ownership. In order to move forward, the township must own the property to be eligible for grant funding. Dr. Foster will follow up with the board attorney.
- **Enernoc Demand Response Program:** The district is beginning year three of a five year agreement. Ms. Keener stated that the program has been very successful and that the company has increased our revenue generating ability by \$10,000.

D. COMMUNITY RELATIONS – Mr. Craig Heilman, Chair

Mr. Heilman reported on the following matters discussed during the April 11, 2018 meeting of the Community Relations Committee.

- **Fair Funding Action Committee:** The Citizens Group for Fair Funding is in full force. The group attended both the Senate Budget Committee Hearing and Assembly Budget Hearing. Next stop: road trip to Trenton for the Commissioner’s budget presentation before the Senate and Assembly, April 17th and 23rd. Concurrently, citizens are signing letters and making phone calls to the Governor.
- **A Senior Moment:** Renee Burns at the Township is working to identify 3 senior citizens who would be willing to come to the high school to share their expertise and experience and make connections with the students. Once Renee has the names, we will schedule the visits.
- **Trenton Thunder Fundraiser:** Scott Veisz has agreed to organize a Trenton Thunder fundraiser for the school district. We will encourage families to attend a Trenton Thunder game and add an additional \$4.00 per ticket which would be direct profit for the district. He will begin to identify possible spring dates.
- **Next Year: Opioid Parent/Teen Night, TOPAC training:** We are working with Angelo Onofri to schedule a Parent/Teen Opioid Awareness night at the high school next fall. We are currently searching for possible dates and will begin to design the evening program. Lisa also suggested we offer a program for students in 7th and 8th grade. The team at Pond is supportive of this idea so we will look at dates. We discussed ways we might incentivize parents and students to attend this event. I will work more with the high school team on this. Additionally, TOPAC (The Overdose Prevention Agency) will offer training for our nurses and staff members in the fall.
- **Other agenda items:** The committee spent time discussing and reflecting on the Parent Transportation Information Night. Jen Freeman is working on a FAQ sheet which includes challenges and solutions for increasing the efficiency and timeliness of our bus routes. We will also send out a reminder to parents about bus misbehavior and ways they can partner with us.

E. AD HOC SECURITY – Mr. Scott Veisz

Mr. Veisz reported on the following matters discussed during the April 11, 2018 meeting of the Security Committee.

- **SROs at each building:** With the township’s support each building will have its own SRO beginning in September 2018. Each officer has been hired and appointed to meet the unique school population.

- **List of Security Items and Cost:** A list of potential projects and estimated costs was distributed. This does not include ongoing maintenance and replacement costs that may occur. The Board will review the list and prioritize needs with particular emphasis on maintaining a focus “inside” the buildings a protocols are strengthened.
- **Other agenda items:** The district’s SRO, Ed Vincent, and his partner Rigo have been off campus in an intensive 6 week training program. We are grateful to Chief Nitti for making sure there has been police presence in Officer Vincent’s absence.

XI. MOTION TO INCLUDE A RESOLUTION FOR THE 2018-2019 BUDGET RESOLUTION ON THE AGENDA

On motion of Mrs. Luciano and seconded by Ms. Dee, the Robbinsville Board of Education, upon recommendation of the Superintendent, voted 7-1 to include a resolution for the 2018-2019 Budget on the agenda. Mrs. DeVito dissented. Mr. Halm was absent.

XII. ADOPT BUDGET: ROBBINSVILLE SCHOOLS 2018-2019

Discussion

Board members discussed matters related surplus, class size and conversion of RHS vestibule for security purposes.

On motion of Mrs. Luciano and seconded by Ms. Dee, the Robbinsville Board of Education, upon recommendation of the Superintendent, voted 7-1 to approve the 2018-2019 annual budget as indicated. Mrs. DeVito dissented. Mr. Halm was absent.

Whereas the Robbinsville Board of Education adopted a tentative budget on Monday, March 26, 2018, was submitted to the Mercer County Executive Superintendent of Schools for approval, and whereas the proposed budget was advertised in the legal section of the Trenton Times on April 16, 2018, and whereas the proposed budget was presented to the public during a hearing held in the Robbinsville High School on April 24, 2018, and whereas the total amount of the 2018 - 2019 budget is as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$ 43,199,899	\$ 37,959,184
Special Revenue Fund	\$ 427,994	\$ 0
Debt Service Fund	<u>\$ 5,484,739</u>	<u>\$ 5,378,935</u>
Total Base Budget	\$ 46,112,631	\$ 43,338,119

Be it resolved that the Robbinsville Board of Education adopt the 2018 – 2019 Annual School Budget as detailed above. Be it further resolved that the following amount to be raised by the local tax levy for the General Fund is \$37,959,184 and Debt Service Fund is \$5,378,935 for a total tax levy of \$43,338,119.

The budget general fund tax levy, as per N.J.S.A.18A:75-38, includes a tax levy adjustment for increased health care costs in the amount of \$250,000 and a request to add \$485,618 for increased enrollment.

XIII. CAPITAL RESERVE WITHDRAWAL: RHS MEDIA CENTER CONVERSION

On motion of Mrs. Luciano and seconded by Ms. Dee, the Robbinsville Board of Education, upon recommendation of the Superintendent voted 8-0 to request approval for capital reserve withdrawal in the amount of \$575,000. The district intends to utilize these funds for the purpose of reconfiguring space in the Robbinsville High School Media Center. Mr. Halm was absent and therefore did not vote.

XIV. APPROVE MAXIMUM EXPENDITURE FOR 2018-2019 TRAVEL

On motion of Mrs. DeVito and seconded by Mrs. Luciano, the Robbinsville Board of Education, upon recommendation of the Superintendent, voted 8-0 to approve the maximum expenditure for travel for the 2018 – 2019 school year for all staff and board members is \$130,000.00 in accordance with N.J.A.C. 6A:23B-1.2(b). The Robbinsville Board of Education also approves that an annual school year threshold of \$1,500.00 per staff member be established for regular business travel where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year. The Robbinsville Board of Education also certifies that as of April 24, 2018 the district has expended \$54,411.74 for approved travel for staff and Board members for the 2017– 2018 school year. Mr. Halm was absent and therefore did not vote.

XV. HEARING OF THE PUBLIC

A. DEB BELLA

As President of the REA, Mrs. Bella said that the association is concerned with the easy access to the RHS main office and would like to see the matter addressed. Mr. Young indicated that the Board is hopeful that the district will go out to bid for the vestibule project by the fall.

B. CHRIS CAPP

Mr. Capp addressed the Board about the continued problems with bus 21. He said that the driver uses colorful language and plays colorful songs. He also noted that the parking lots are sheer confusion. Mr. Young indicated that the Board shares his frustration and added that drivers do not want to drive in Robbinsville.

C. JANCIE SADULA

As a representative of the Robbinsville Schools Safety Group, Mrs. Sadula said that the group has forwarded its concerns to Dr. Foster. Some items on the list included installation of metal locking strips and metal detectors in addition to exploration of enhanced lockdown procedures. The group hopes for continued communication so the community knows that security is a priority.

D. NOUSHIN KAHANI

Mrs. Kahani asked why the Opioid Town Hall can't be held before school ends rather than in the fall. She also commented on security.

XVI. MINUTES

On motion of Ms. Dee and seconded by Mr. Heilman, the Robbinsville Board of Education voted 8-0 to approve the minutes of the following meetings. Mr. Halm was absent and therefore did not vote.

- March 26, 2018 Public Session (Attachment #1)
- March 27, 2018 Executive Session (Attachment #2)
- March 27, 2018 Public Session (Attachment #3)

XVII. APPROVE RESOLUTIONS

A. PERSONNEL (A.1 – 11)

On motion of Mrs. DeVito and seconded by Mrs. Luciano the Robbinsville Board of Education upon recommendation of the Superintendent voted 8-0 to approve Personnel resolutions A.1-11 below and on pages 20 – 21 as indicated. Mr. Halm was absent and therefore did not vote.

11. AUTHORIZE SIDEBAR AGREEMENT BETWEEN THE ROBBINSVILLE BOARD OF EDUCATION AND THE ROBBINSVILLE EDUCATION ASSOCIATION

WHEREAS, the Robbinsville Board of Education (“Board”) and the Robbinsville Education Association (“Association”) are parties to a collective negotiations agreement (hereinafter “Agreement”); and

WHEREAS, the terms of the Agreement do not provide for a sick leave donation bank; and

WHEREAS, effective on April 25, 2018, both the Board and the Association wish to create a one-time sick leave bank for Employee #5436; and

WHEREAS, Association members wish to voluntarily transfer accumulated sick, vacation, and/or personal leave to the sick leave bank for use by Employee #5436.

NOW, THEREFORE, in consideration of the foregoing, the Board and the Association agree as follows:

1. Association members shall be permitted to voluntarily donate accrued sick, vacation, and/or personal days to the Employee’s sick leave bank, up to a maximum of ten (10) days per member, so long as the Association member maintains a minimum sick leave bank of thirty (30) days. The maximum number of days permitted in the leave bank is thirty-one (31) days. Members’ donations will be added to the leave bank in the order in which they are donated but shall be used one at a time on an as needed basis (If a member donates ten (10) days to the bank, days shall be left in the members own sick leave bank until one or more is needed by employee #5436).
2. The leave bank may only be utilized by Employee #5436 for the purposes of leave associated with the treatment and / or recovery from his / her own personal illness.
3. The sick leave bank expires on June 7, 2018. Any leave days remaining in the leave bank upon its expiration shall also expire.
4. Employee #5436 shall be compensated 1/185 of his / her annual salary for each day of the leave bank, irrespective of the salary of the donating member.
5. This Agreement shall be non-precedential and cannot be used by either party in any future dispute for any purpose whatsoever, including, but not limited to, establishing past practice.

B. EDUCATION, DEVELOPMENT, & POLICY (B.1 – 6)

On motion of Ms. Dee and seconded by Mrs. DeVito, the Robbinsville Board of Education upon recommendation of the Superintendent voted 8-0 to approve Education, Development and Policy resolutions B.1-6 as indicated. Mr. Halm was absent and therefore did not vote.

1. **HARASSMENT, INTIMIDATION & BULLYING MONTHLY REPORT (Attachment #4)**

Motion to accept without modification the Superintendent's Report on Harassment, Intimidation and Bullying for the period ending April 24, 2018.

2. **REGULATIONS & POLICIES: ADOPTION (Attachments #5 - #8)**

Motion to adopt the following policies.

P5516.01 Student Tracking Devices (New) (#5)

P8630 Bus Driver / Bus Aide Responsibilities and Emergency School Bus Procedures (M) (#6)

R8630 Bus Driver / Bus Aide Responsibilities and Emergency School Bus Procedures (M) (#7)

P9242 Use of Electronic Signatures (New) (#8)

3. **APPROVE SUMMER READING (Attachment #9)**

Motion to approve 2018 summer reading selections for students in grades 9-12.

4. **AUTHORIZE RESEARCH PROJECT: COLUMBIA UNIVERSITY DOCTORAL CANDIDATE**

Motion to approve Lauren Tyndorf to conduct research for her dissertation in Adapted PE as a requirement of Columbia University's Ed.D. program. Ms. Tyndorf will conduct three classroom observations and interview three students at Robbinsville High School. She will share her findings as a way to help improve practices.

5. **SPECIAL SERVICES**

a. **Authorize Competitive Contract Process: Comprehensive Therapeutic Mental Health Wrap-Around Program**

Motion to authorize the use of the competitive contract process to request proposals for a Comprehensive Therapeutic Mental Health Wrap-Around Program for implementation beginning in the 2018-2019 school year.

b. **Approve Contract: Augmentative Communication Evaluation**

Motion to approve a contract with TCNJ's Center on Augmentative Communication and Inclusive Education Studies in the amount of \$1,200.00 to conduct an augmentative communication evaluation for student #170026.

c. **Ratify Contract: Foundation 4 Learning**

Motion to ratify a contract with Foundation 4 Learning to conduct educational evaluations as needed for the period of November 1, 2017 through June 30, 2018. Each evaluation will cost \$400.00.

d. **Ratify Provision of Substitute Nurses: Delta-T Group**

Motion to ratify the provision of substitute nursing staff by Delta-T Group on April 6, 2018. Two substitute school nurses (one for Sharon Elementary School and one for Pond Road Middle School) were utilized at a cost to the district of \$668.00.

e. **Approve Contract Revision: KDH Enterprises**

Motion to revise a contract with KDH Enterprises in an amount not to exceed \$22,500.00 for additional behavioral consultation for in-district students for the period dating September 1, 2017 through June 30, 2018. This contract was originally approved on July 25, 2017 for \$18,000.00.

6. **APPROVE CONFERENCES, WORKSHOPS AND SEMINARS**

Motion to approve the following conferences, workshops and seminars for district staff to meet professional development requirements.

Name	Workshop Title	Event Date(s)	Registration	Travel Reimbursement
Molly Avery	One Vision-One Voice: Mindful Leadership Conference – AC, NJ	5/18/2018	\$0.00	\$0.00
Kristen Levy	One Vision-One Voice: Mindful Leadership Conference – AC, NJ	5/18/2018	\$0.00	\$60.02
Rose McGlew	DI Global Finals – Knoxville, TN	5/22-27/2018	\$0.00	\$1,378.61
Jonathan Rothman	DI Global Finals – Knoxville, TN	5/23-27/2018	\$0.00	\$1,356.05
Beth Brooks	2018 NJASBO Annual Conference AC, NJ	6/5-8/2018	\$275.00	\$533.37
Total			\$275.00	\$3,328.05

C. **FINANCE, FACILITIES & TRANSPORTATION (C.1 – 3)**

On motion of Mrs. Luciano and seconded by Ms. Dee, the Robbinsville Board of Education upon recommendation of the Superintendent, voted 8-0 to approve Finance, Facilities and Transportation resolutions C.1-3 as indicated. Mr. Halm was absent and therefore did not vote.

1. **FINANCE**

a. **Bills and Claims: April 24, 2018 (Attachment #10)**

Motion to approve payment of the Bills & Claims List in the amount of \$4,979,396.11 for the period ending April 24, 2018 as indicated.

Accounts Payable	
Fund	
11 - General Fund	\$ 1,235,554.66
12 - Capital Outlay	\$ 12,466.20
20 - Special Revenue	\$ 65,719.26
30 - Capital Projects	\$ -
40 - Debt Service	\$ -
60 - Food Service Fund	\$ 78,571.20
61 - R.E.D.	\$ 5,094.65
Unemployment	\$ -
Hand Checks	1,226,054.34
Subtotal	\$ 2,623,460.31
Payroll: 3/30/18	\$ 1,199,320.10
Payroll: 4/14/18	\$ 1,156,615.70
Total	\$ 4,979,396.11

b. Certification of Board Secretary

Pursuant to N.J.A.C. 6A:23-2.12I3 I, Beth Brooks, Board Secretary/School Business Administrator, certify that as of March 31, 2018 no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23-22.12(a).

c. Report of the Board Secretary (Attachment #11)

Motion to accept the Report of the Board Secretary for the period ending March 31, 2018.

d. Report of the Treasurer (Attachment #12)

Motion to accept the Report of the Treasurer for the period March 31, 2018.

e. Approve Transfer Report: April 24, 2018

Motion to approve transfers totaling \$70,025.38 for the period ending April 24, 2018.

Account From	Account To	Description	Amount
11-000-240-600-02-01-050 Sharon Principal Supply	11-401-100-100-02-01-050 Sharon Co-curricular	Additional summer work	\$ 1,300.00
11-000-252-600-07-00 Tech Supplies	12-000-252-730-08-00 Tech Purchase	IT access point replacements	\$ 35,000.00
11-000-261-420-07-00 District Supplies	12-000-252-730-08-00 Tech Purchase	IT access point replacements	\$ 10,000.00
11-000-270-511-07-01 Contracted Routes	11-000-270-161-07-23 Sub Drivers	In-house driver covering GST route	\$ 15,000.00
11-000-222-600-02-01-050 Sharon Principal Supply	11-401-100-100-02-01-050 SES Co-curricular	DI World Finals Teacher Stipend	\$ 1,404.00
11-401-100-600-02-00-050 Supplies and Materials	SES Misc. 11-401-100-800-02-01-050	DI World Finals Reimbursement	\$ 821.38
11-000-291-270-07-01 Hospitalization	11-000-291-241-07-01 PERS	Additional DCRP fees	\$ 3,000.00
11-000-219-500-04-01 CST Misc.	11-150-100-320-04-01 Academic Instruction	Additional Academic Instruction	\$ 3,500.00
Total			\$ 70,025.38

f. Approve Shared Service Agreement: School Resource Officers

Motion to approve a shared service agreement between Robbinsville Township and the Robbinsville Board of Education in the amount of \$55,000.00 for provision of three School Resource Officers for the period of September 1, 2018 through June 30, 2019. The charge for the first and second SRO's shall be \$5,000 each and charge for the third shall be \$45,000.000.

g. Accept Bids: RHS Media Conversion Project

Motion to accept the following bids for the Robbinsville High School Media Conversion Project including an alternate bid for installation of an exterior entrance door at the tech lab. The bid opening was held on April 17, 2018.

Contractor	Base Bid Includes Allowance AL-01 (\$5,000)	Alternate Bids (AB-1) Installation of Exterior Aluminum Entrance at Tech Lab
Apex Enterprises of Union, Inc.	\$349,000	\$24,000
Arista Builders	\$700,000	\$38,000
J.H. Williams Enterprises, Inc.	\$376,000	\$20,400
Levy Construction Co.	\$335,600	\$14,000
Lighton Industries	\$439,000	\$24,900
Scozzari Builders, Inc.	\$309,964	\$18,185
Shorelands Construction	\$305,171	\$17,562

h. Award Bid: RHS Media Conversion Project

Motion to award a bid for the Robbinsville High School Media Conversion Project, including an alternate bid for installation of an exterior entrance door at the tech lab, to Shorelands Construction, the lowest responsible bidder. The amount of the base bid is \$305,171.00 and the bid for the Alternate \$17,562.00. The bid, including the base and alternate, is in compliance with Public School Contracts Law.

i. Approve Lease Agreement: Pitney Bowes

Motion to approve a lease with Pitney Bowes for a replacement postage meter for a total cost of \$13,612.80. The lease will include 60 monthly payments in the amount of \$226.88 each and will run from July 1, 2018 through June 30, 2023.

j. Accept Donations: RHS Scholarship Fund

Motion to accept donations totaling \$3,775.00 for the Robbinsville High School Scholarship Fund as indicated. The Board is appreciative for this generous support.

<u>Donor</u>	<u>Amount of Donation</u>
Richard D. Leber	\$2,500.00
Robert & Gloria Dwyer	\$ 550.00
SES PTA for Mary Lou Elgrim Memorial Scholarship	\$ 500.00
Dianne Zilinski	\$ 100.00
Howard & Shelly Miller	\$ 75.00
Ellsworth & Karen Patterson	\$ 50.00
Total	\$3,775.00

2. FACILITIES

a. Building Use (Attachments #13 - #18)

Motion to approve the Buildings and Grounds Use of Facilities Schedule for the months of May and June 2018.

b. Approve Completion of Fire and Security Drills: March 2018

Motion to approve Fire and Security Drills for the 2017-2018 school year as indicated. One fire and one security drill are required monthly.

RHS	Fire Drill	Lockdown/ Active Shooter	Evacuation	Shelter in Place	Other / Tabletop
September	9/25/17			9.28.17	
October	10.25.17		10.27.17		
November	11.30.17	11.2.17			
December	12.15.18				12.18.17 Tabletop
January	1.30.18	1.31.18			
February	2.28.18	2.28.18			
March	3.28.18	3.29.18			

PRMS	Fire Drill	Lockdown / Active Shooter	Evacuation	Shelter in Place	Other / Tabletop
September	9.19.17		9.22.17		
October	10.25.17			10.30.17	
November	11.28.17	11.29.17			
December	12.5.17				12.21.17
January	1.11.18			1.19.18	
February	2.27.18			2.28.18	
March	3.19.18	3.19.18			

SES	Fire Drill	Lockdown/ Active Shooter	Evacuation	Shelter in Place	Other / Tabletop
September	9.15.17	9.29.17			
October	10.26.17		10.31.17		
November	11.21.17			11.16.17	
December	12.4.17	12.8.17			
January	1.11.18			1.26.18	
February	2.7.18				2.20.18
March	3.26.18	3.27.18			

3. TRANSPORTATION

a. Approve 2018-2019 Extended School Year Renewals

Motion to approve the following transportation renewals as follows for the period dating July 2, 2018 through August 9, 2018.

i. T15-ESY – Garden State Transport

Route	Original Per Diem Cost 2017-2018	Year 4 Renewal Increase 2018-2019 (CPO 1.51%)	Year 4 Renewal Per Diem Cost 2018-2019	Per Annum Cost
ESY-1	\$151.28	\$2.28	\$153.56	\$3,531.88
ESY-2	\$153.34	\$2.32	\$155.66	\$3,580.18
ESY-3	\$157.42	\$2.38	\$159.80	\$3,675.40

b. Approve 2018-2019 Renewals

Motion to approve the following transportation renewals for the period dating September 1, 2018 through June 30, 2019. (Includes: RHS, PRMS, SES, St. Gregory the Great, Notre Dame, Mercer County Vocational Schools, Out of District Special Needs Schools, Field Trips, School Related Activities/Athletics)

i. **T14-01 - Garden State Transport**

Tier #	Route	Original Per Diem Cost 2017-2018	Year 4 Renewal Increase 2018-2019 (CPI 1.51%)	Year 4 Renewal Per Diem Cost	Per Annum Cost
Tier A	RHS-1	\$86.28	\$1.30	\$87.58	\$15,764.40
	MID-1	\$86.28	\$1.30	\$87.58	\$15,764.40
	ELM-1	\$86.28	\$1.30	\$87.58	\$15,764.40
Tier E	RHS-5	\$82.13	\$1.24	\$83.37	\$15,006.60
	MID-5	\$82.13	\$1.24	\$83.37	\$15,006.60
	ELM-5	\$82.13	\$1.24	\$83.37	\$15,006.60
Tier K	RHS-11	\$82.13	\$1.24	\$83.37	\$15,006.60
	MID-11	\$82.13	\$1.24	\$83.37	\$15,006.60
	ELM-11	\$82.13	\$1.24	\$83.37	\$15,006.60

ii. **T14-FT - Garden State Transport**

Tier #	Route	Original Per Bus / Per Hour Cost 2017-2018	Year 5 Renewal Increase 2018-2019 (CPI 1.51%)	Year 5 Renewal Per Bus /Per Hour Cost 2018-2019
N/A	CT-12	\$51.45	\$0.78	\$52.23

iii. **T15-01 - Garden State Transport**

Tier #	Route	Original Per Diem Cost 2017-2018	Year 3 Renewal Increase 2018-2019 (CPI 1.51%)	Year 3 Renewal Per Diem Cost 2018-2019	Per Annum Cost
Tier B	RHS-2	\$82.30	\$1.24	\$83.54	\$15037.20
	MID-2	\$82.30	\$1.24	\$83.54	\$15037.20
	ELM-2	\$82.30	\$1.24	\$83.54	\$15037.20
Tier C	RHS-3	\$82.30	\$1.24	\$83.54	\$15037.20
	MID-3	\$82.30	\$1.24	\$83.54	\$15037.20
	ELM-3	\$82.30	\$1.24	\$83.54	\$15037.20
Tier D	RHS-4	\$84.16	\$1.27	\$85.43	\$15,377.40
	MID-4	\$84.16	\$1.27	\$85.43	\$15,377.40
	ELM-4	\$84.16	\$1.27	\$85.43	\$15,377.40
Tier F	RHS-6	\$87.90	\$1.33	\$89.23	\$16,061.40
	MID-6	\$87.90	\$1.33	\$89.23	\$16,061.40
	ELM-6	\$87.90	\$1.33	\$89.23	\$16,061.40
Tier G	RHS-7	\$82.30	\$1.24	\$83.54	\$15037.20
	MID-7	\$82.30	\$1.24	\$83.54	\$15037.20
	ELM-7	\$82.30	\$1.24	\$83.54	\$15037.20
Tier H	RHS-8	\$89.27	\$1.35	\$90.62	\$16,311.60
	MID-8	\$89.27	\$1.35	\$90.62	\$16,311.60
	ELM-8	\$89.27	\$1.35	\$90.62	\$16,311.60
Tier I	RHS-9	\$89.27	\$1.35	\$90.62	\$16,311.60
	MID-9	\$89.27	\$1.35	\$90.62	\$16,311.60
	ELM-9	\$89.27	\$1.35	\$90.62	\$16,311.60

Tier #	Route	Original Per Diem Cost 2017-2018	Year 3 Renewal Increase 2018-2019 (CPI 1.51%)	Year 3 Renewal Per Diem Cost 2018-2019	Per Annum Cost
Tier J	RHS-10	\$82.30	\$1.24	\$83.54	\$15,037.20
	MID-10	\$82.30	\$1.24	\$83.54	\$15,037.20
	ELM-10	\$82.30	\$1.24	\$83.54	\$15,037.20
Tier L	MID-12	\$117.04	\$1.77	\$118.81	\$21,385.80
	ELM-12	\$117.04	\$1.77	\$118.81	\$21,385.80
Tier M	MID-13	\$118.07	\$1.78	\$119.85	\$21,573.00
	ELM-13	\$118.07	\$1.78	\$119.85	\$21,573.00
Tier O	MID-15	\$121.64	\$1.84	\$123.48	\$22,226.40
	ELM-15	\$121.64	\$1.84	\$123.48	\$22,226.40

iv. **T17-01 - Garden State Transport**

Tier #	Route	Original Per Diem Cost 2017-2018	Year 2 Renewal Increase 2018-2019 (CPI 1.51%)	Year 2 Renewal Per Diem Cost	Per Annum Cost
Tier Q	MID-17	\$125.12	\$1.89	\$127.01	\$22,861.80
	ELM-17	\$125.12	\$1.89	\$127.01	\$22,861.80
Tier R	MID-18	\$125.12	\$1.89	\$127.01	\$22,861.80
	ELM-18	\$125.12	\$1.89	\$127.01	\$22,861.80
Tier S	NDRE	\$147.44	\$2.23	\$149.67	\$26,940.60
	HSMC	\$78.74	\$1.19	\$79.93	\$14,387.40
	ELM-19	\$94.28	\$1.42	\$95.70	\$17,226.00

v. **T17/18-01 - Garden State Transport**

Tier #	Route	Original Per Diem Cost 2017-2018	Year 1 Renewal Increase 2018-2019 (CPI 1.51%)	Year 1 Renewal Per Diem Cost	Per Annum Cost
Tier T	STG-1	\$184.00	\$2.78	\$186.78	\$33,620.40
	ELM-14	\$94.50	\$1.43	\$95.93	\$17,267.40
Tier W	ELM-23	\$93.00	\$1.40	\$94.40	\$16,992.00
	MID-23	\$93.00	\$1.40	\$94.40	\$16,992.00
	RHS-23	\$93.00	\$1.40	\$94.40	\$16,992.00

vi. **T16-FT George Dapper, Inc.**

Tier #	Route	Original Per Bus /Per Hour Cost 2017-2018	Year 3 Renewal Increase 2018-2019 (CPI 1.51%)	Year 3 Renewal Per Bus /Per Hour Cost 2018-2019
N/A	CT-10	\$62.54	\$0.94	\$63.48
N/A	CT-11	\$69.60	\$1.05	\$70.65

vii. T17/18SRA- George Dapper, Inc.

Trip ID#	2017-2018 Renewal Per Bus / Per Hour	CPI Increase 1.51%	2018-2019 Renewal Per Bus / Per Hour
FA-1	\$66.75	\$1.01	\$67.76
FA-2	\$76.75	\$1.16	\$77.91
FA-3	\$86.75	\$1.31	\$88.06
WA-1	\$66.75	\$1.01	\$67.76
WA-2	\$76.75	\$1.16	\$77.91
WA-3	\$86.75	\$1.31	\$88.06
SA-1	\$66.75	\$1.01	\$67.76
SA-2	\$76.75	\$1.16	\$77.91
SA-3	\$86.75	\$1.31	\$88.06

c. Accept Transportation Bid Results: T18-19FT

Motion to accept transportation bid #T18-19FT and recognize the vendors in bold as the low bidders in the field trip categories indicated below for the period effective September 1, 2018 through June 30, 2019. The prices listed reflect per bus/ per hour costs.

T18-19FT	Dapper	Raphael
CT-1	N/A	\$140.00
+/-		\$140.00
CT-2	N/A	\$140.00
+/-		\$140.00
CT-3	N/A	\$140.00
+/-		\$140.00
CT-4	\$59.84	\$120.00
+/-	\$79.00	\$120.00
CT-5	\$64.92	\$120.0
+/-	\$79.00	\$120.00
CT-6	\$71.10	\$120.00
+/-	\$79.00	\$120.00
CT-7	N/A	\$140.00
+/-		\$140.00
CT-8	N/A	\$140.00
+/-		\$140.00
CT-9	N/A	\$140.00
+/-		\$140.00

d. Accept Transportation Bid Results: T18/19-01

Motion to accept transportation bid #T18/19-01 and recognize the vendors in bold as the low bidders for the following to and from school transportation for the period dating from September 1, 2018 through June 30, 2019.

T18/19-01	Raphael	George Dapper	GST	Rick	Lowest Tier
MID-16	\$ 180.00	\$ 146.78	\$ 159.50	\$ 173.00	\$ 146.78
ELM-16	\$ 180.00	\$ 146.78	\$ 159.50	\$ 173.00	\$ 146.78
+/-	\$ 1.95	\$ 2.50	\$ 1.25	\$ 3.00	\$ 2.50
TOTAL	\$ 360.00	\$ 293.56	\$ 319.00	\$ 346.00	\$ 293.56
ASUN	\$ 250.00	\$ 167.48	\$ 199.50	\$ 214.00	\$ 167.48
ELM-22	\$ 200.00	\$ 167.47	\$ 159.50	\$ 173.00	\$ 167.47
+/-	\$ 1.95	\$ 2.50	\$ 1.25	\$ 3.00	\$ 2.50
TOTAL	\$ 450.00	\$ 334.95	\$ 359.00	\$ 387.00	\$ 334.95

T18/19-01	Raphael	George Dapper	GST	Rick	Lowest Tier
618SG	\$ 132.00	\$ 130.00	\$ 130.00	\$ 122.00	\$ 130.00
ELM-20	\$ 324.00	\$ 203.17	\$ 199.99	\$ 303.00	\$ 199.99
+/-	\$ 1.95	\$ 2.50	\$ 1.25	\$ 3.00	\$ 1.25
TOTAL	\$ 456.00	\$ 333.17	\$ 329.00	\$ 425.00	\$ 329.00
508ND	\$ 248.00	\$ 260.00	\$ 220.00	\$ 230.00	\$ 220.00
ELM-21	\$ 200.00	\$ 116.70	\$ 109.00	\$ 195.00	\$ 109.00
+/-	\$ 1.95	\$ 2.50	\$ 1.25	\$ 3.00	\$ 1.25
TOTAL	\$ 448.00	\$ 376.70	\$ 329.00	\$ 425.00	\$ 329.00
TOTALS	\$1,714.00	\$1,338.38	\$1,336.00	\$1,583.00	\$1,286.51
BULK%	N/A	-3%	N/A	-1%	N/A
GRAND TOTALS	\$1,714.00	\$1,298.23	\$1,336.00	\$1,567.17	\$1,286.51

e. Approve 2018-2019 Transportation Agreement: Mercer Coordinated Transportation Services

Motion to approve a transportation agreement with Mercer Coordinated Transportation Services for the period July 1, 2018 to June 30, 2019.

f. Approve 2018-2019 Transportation Agreement: Educational Services Commission of New Jersey

Motion to approve a transportation agreement with the Educational Services Commission of New Jersey for the period July 1, 2018 to June 30, 2019.

g. Approve Five Year Transportation Agreement: MOESC Transportation Services

Motion to approve a transportation agreement with the MOESC Transportation Services for the period July 1, 2018 to June 30, 2023.

h. Authorize Purchase: 2019 Chevrolet Mid Bus 25+ Lift

Motion to authorize the purchase of a 2019 Chevrolet Mid Bus 25+ Lift school bus in the amount of \$81,364.00 from Wolfington Body Company, Inc. The purchase will be secured through the ESCNJ Co-Op Bid 17/18-36.

i. Authorize Surplus Property Status

Motion to authorize as surplus property three school vehicles as indicated.

Vehicle	Vin #	Make / Model	Mileage	Reason for Surplus Status
Van 4	1GNDV03L55D175135	05 Chevy Uplander	240,800	Exceeded 12 Year Statutory Age Limit
Bus 6	1GDHG31F111176646	02 Chevy Bluebird	115,174	Exceeded 15 Year Statutory Age Limit
Truck A	1B7KF26ZXVJ517719	97 Dodge Ram Pickup	61,940	Old

j. Approve Inter-Local Vehicle Sale Agreement

Motion to approve an inter-local vehicle sale agreement with Hunterton County Educational Services Commission to conduct an auction to sell surplus vehicles as indicated.

Vehicle	Vin #	Make / Model	Mileage	Reason for Surplus Status
Van 4	1GNDV03L55D175135	05 Chevy Uplander	240,800	Exceeded 12 Year Statutory Age Limit
Bus 6	1GDHG31F111176646	02 Chevy Bluebird	115,174	Exceeded 15 Year Statutory Age Limit
Truck A	1B7KF26ZXVJ517719	97 Dodge Ram Pickup	61,940	Old

D. ROBBINSVILLE EXTENDED DAY PROGRAM (D.1)

On motion of Mrs. Luciano and seconded by Ms. Dee, the Robbinsville Board of Education upon recommendation of the Superintendent voted 8-0 to approve Robbinsville Extended Day resolution D.1as indicated. Mr. Halm was absent and therefore did not vote.

1. APPROVE

Motion to approve Adrianna Estrada to preform additional duties in the role of Office Assistant at the rate of \$13.00 per hour. Ms. Estrada currently serves as an instructor for RED.

XVI. HEARING OF THE PUBLIC

A. JANCEE SADULA

As a resident of Saran Woods, Mrs. Sadula asked what the district is planning with regard to transporting middle school students in that area. Mr. Young indicated that members of the Board, Administration and Transportation Department took a walking tour from Saran Woods to Pond Road Middle School to observe timing and traffic patterns. Students would take the high school access road to Pond. It took 23 minutes from Annie Lane, the most distant point from school, and because high school students were already in school, the walk was quiet. The next step is consulting with the local police. Mrs. Sadula indicated that she is not in support of the plan.

XVII. OLD BUSINESS

Mrs. Luciano asked what an augmentative communication device is. Dr. Tew explained that is a microphone for the hearing disabled.

Ms. Dee asked about the new behavioral health program and Dr. Tew indicated that it is going out to bid by competitive contract on April 25th.

XVIII. NEW BUSINESS

With regard to the upcoming opioid presentation, Mrs. Temple indicated that she saw an informative show on TV that demonstrated how parents can look for drugs in their child's bedroom. Mrs. Luciano said that City of Angels does this as well.

Dr. Foster asked the Board to provide dates during the weeks of July 15 and July 23 that they will be available for the annual Board retreat.

XIX. ADJOURNMENT

On motion of Mrs. DeVito and seconded by Mrs. Luciano, the Robbinsville Board of Education voted to adjourn the April 24, 2018 monthly meeting at 9:53 PM.

Respectfully submitted,

Beth Brooks
School Business Administrator / Board Secretary

Last Name	First Name	Title	Location	Action	Effective	Ending	Step	Salary	GAAP Code	Notes
1. ADMINISTRATION / NON-AFFILIATED STAFF										
A. APPOINT										
B. APPROVE										
C. LEAVE OF ABSENCE										
Carpa	Amanda	K-8 Supervisor of Curriculum	District	Approve	4.27.18	11.1.18				Maternity leave. Adjusted dates
2. CERTIFIED STAFF										
A. APPOINT										
Bramley	Kim	LDTC	Special Services	Approve	9.1.18	6.30.19	10 MA30	\$70,030.00		Replacing Peters/Johnson
Herncane	Shelby	Teacher	SES	Approve	3.12.18	TBD		\$290.16/day		Per Diem coverage for Leave Replacement
B. APPROVE										
Godinez	Chaille	Teacher	SES	Approve	1.22.18	4.20.18		\$318.86/day		Academic Support. Adjusted end date
C. RESIGN										
Donoher	Deborah	Teacher	PRMS	Approve	6.30.18					Retirement
Turkdogan	Canel	Teacher	RHS	Approve	6.20.18					Resign
D. LEAVE OF ABSENCE										
Reed	Shannon	Teacher	SES	Approve	3.12.18	TBD		\$301.78/day		FMLA. Adjusted dates. Unpaid 3/26 through 5/11
Walker	JoAnne	Guidance Counselor	RHS	Approve	4.25.18	4.27.18		\$1,338.81		3 Unpaid Days
E. RATIFY										
3. NON-CERTIFIED STAFF										
A. APPOINT										
Kresesky	Tatiana	Intern	BOE	Approve	5.1.18	6.30.18		\$15/hr	11-000-221-104-09-93	QSAC Administrative Intern. Not to exceed 160 hours.
B. APPROVE										
Benson	Kim	PT IA	Special Services	Approve	3.29.18	6.30.18		\$12,979.50 prorated	11-000-217-100-07-04	LR. Adjusted start date
Colgan	Diana	PT IA	Special Services	Approve	4.9.18	6.30.18		\$12,979.50 prorated	11-000-217-100-07-04	Replacing Lipschutz. Adjusted start date
Smith	Nathan	PT IA	Special Services	Approve	4.9.18	6.30.18		\$12,979.50 prorated	11-000-217-100-07-04	Replacing Barca. Adjusted start date
C. RESCIND										
D. RESIGN										
Menninger	Marilyn	PT IA	Special Services	Approve		5.11.18				Resignation
E. LEAVE OF ABSENCE										
Burgess	Catherine	FT IA	Special Services	Approve	4.17.18	4.18.18		\$280.64		2 Unpaid Days
Sletvold	Candice	IA	Special Services	Approve	3.28.18			\$70.16		Unpaid Day
Weeks	Andrea	IA	Special Services	Approve	6.11.18	6.12.18		\$140.32		2 Unpaid Days
4. SUBSTITUTES										
A. APPROVE										
Anderson	Emily	Non-Cert Sub		Approve	4.25.18	6.30.18		\$75.00/day		
Belkot	Claire	Cert Sub		Approve	4.25.18	6.30.18		\$85.00/day		Pending Criminal History Review
Chung	Susan	Non-Cert Sub		Approve	4.25.18	6.30.18		\$75.00/day		

Last Name	First Name	Title	Location	Action	Effective	Ending	Step	Salary	GAAP Code	Notes
Colgan	Diana	Non-Cert Sub		Approve	4.25.18	6.30.18		\$75.00/day		
Halder	Brita	Non-Cert Sub		Approve	4.25.18	6.30.18		\$75.00/day		
Regen	Charlotte	Cert Sub		Approve	4.25.18	6.30.18		\$85.00/day		
Smith	Nathan	Cert Sub		Approve	4.25.18	6.30.18		\$85.00/day		Received CEAS
5. CO-CURRICULAR ASSIGNMENTS										
A. APPROVE										
B. REVISE										
Holub	Ed	Advisor	RHS	Approve	9.1.17	6.30.18		\$2,678.00	11-401-100-100-01-01	Tier 3 Assistant Director. Correction from Sept. agenda
Kosch	Kelly	Teacher	RHS	Approve	9.1.17	6.30.18		\$34/hr	11-000-221-176-09-90	Literacy Coach. Not to exceed 5 hours.
Rodriguez	Tracy	Advisor	RHS	Approve	9.1.17	6.30.18		\$1,750.00	11-401-100-100-01-01	Costume Designer. Correction from Sept. agenda
C. RATIFY										
6. ATHLETICS										
A. APPROVE										
B. REVISE										
Seiler	MaryJane	Asst. Coach	RHS	Approve	3.1.18	6.10.18	3	\$5,385.00	11-402-100-100-06-01	Girls Lacrosse. Corrected Step
C. RESCIND										
D. RATIFY										
7. EXTRA WORK ASSIGNMENTS										
A. APPROVE										
Flynn	Sean	Teacher	RHS	Approve	6.21.18			\$34/hr	11-000-221-104-09-91	Presenting on PD Day Wellness Session. Not to exceed 4 Hours
McCahery	Christine	IA	Special Services	Approve	6.21.18			\$19.35/hr	11-000-221-104-09-91	Presenting on PD Day Wellness Session. Not to exceed 4 Hours
McGlew	Rose	Teacher	PRMS	Approve	5.22.18	5.27.18		\$273/night	11-401-100-100-03-01-040	Chaperone DI finals in Tennessee. 5 nights.
Rothman	Jonathan	Teacher	SES	Approve	5.23.18	5.27.18		\$273/night	11-401-100-100-02-01-050	Chaperone DI finals in Tennessee. 4 nights.
B. REVISE										
C. RATIFY										
8. EXTENDED SCHOOL YEAR										
A. APPROVE										
9. OTHER										
10. RATIFY										