



GOAL SETTING RETREAT
MINUTES

BOARD OF EDUCATION

Mr. Michael Reca, President

Mrs. Carol Boyne, Vice President

Mrs. Shaina Ciaccio

Dr. Vincent J. Costanza

Mrs. Sharon DeVito

Mrs. Florence Gange

Mr. Thomas Halm, Jr.

Mr. Matthew O'Grady

Mrs. Faith Silvestrov

SUPERINTENDENT OF SCHOOLS

Dr. Steven J. Mayer

ASSISTANT SUPERINTENDENT

Dr. Kathleen A. Foster

SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY

Mr. Robert DeVita

ROBBINSVILLE BOARD OF EDUCATION
GOAL SETTING RETREAT

July 25, 2013

I. CALL TO ORDER PUBLIC MEETING

Board President Mike Reca called the July 25, 2013 special meeting of the Robbinsville Board of Education to order at 6:11 PM. As required he read a *Statement of Public Meetings* and led the flag salute.

II. ROLL CALL

Mrs. Boyne – Present	Mr. Halm – Present
Mrs. Ciaccio – Present	Mr. O’Grady – Present
Dr. Costanza – Present	Mr. Reca – Present
Mrs. DeVito – Present	Mrs. Silvestrov – Present
Mrs. Gange – Present	

The following individuals were also present:

Steven J. Mayer, Superintendent

Robert M. DeVita, School Business Administrator / Board Secretary

Kathleen A. Foster, Assistant Superintendent

III. APPROVE PROFESSIONAL DEVELOPMENT

On motion of Mrs. Boyne and seconded by Mrs. Ciaccio, the Robbinsville Board of Education voted 9 – 0 to approve Cindy Jenkins to attend Raritan County College’s Summer Science Institute as indicated.

<u>Date of Event</u>	<u>Registration</u>	<u>Travel Reimbursement</u>
July 29 – August 2, 2013	\$50.00	\$139.50

IV. MOTION TO CONVENE IN EXECUTIVE SESSION

On motion of Mrs. Silvestrov and seconded by Mrs. Ciaccio, the Robbinsville Board of Education voted to enter in to Executive Session at 6:15 PM.

V. MOTION TO RESUME PUBLIC SESSION

On motion of Mr. O’Grady and seconded by Mrs. DeVito, the Robbinsville Board of Education voted to resume Public Session at 8:57 PM.

VI. GOAL SETTING

Superintendent Steve Mayer facilitated a discussion centered on the district goals and objectives for the 2013-2014 school year. Through its discussion, Board members advocated reordering the goals to ensure that academics remains first, but that facilities moves to the second position since this year includes a major focus on ensuring that referendum projects stay on time and under budget. In addition, Board members made slight revisions and additions to objectives, which will be presented at the August Board of Education meeting for a first reading.

Goal #1

Foster a strong academic culture in Robbinsville where clearly articulated curriculum, expectations, and attitudes motivate students to high levels of academic success.

Objectives for 2013-2014:

1. Develop a comprehensive multi-year plan for increasing effectiveness in the instructional use of technology.
2. Objectively evaluate the efficacy of the K-5 and 6-12 mathematics program in order to facilitate any curricular revisions, purchases, or recommendations that best align district programs with the Common Core State Standards.
3. Implement the Danielson 2007 Framework for teacher evaluation in order to maximize high quality feedback to teaching faculty.

Goal #2

Create conditions where good citizenship and strength of character are an integral part of the school community's culture.

Objectives for 2013-2014:

1. Promote safe, supportive, engaging, and inspiring school cultures in all schools and for all students by engaging in the Campaign Connect pilot certification program sponsored by the Princeton Center for Leadership Training.
2. Extend Responsive Classroom to include grade 7 (Developmental Designs).

Goal #3

Ensure that district facilities are well managed, secure, and maintained so that the learning environment for every student is optimal.

Objectives for 2013-2014:

1. Monitor the renovation and expansion projects (Referendum 2012) at Sharon and Pond Road Schools so that projects are completed on schedule and within budget.
2. Revise the district Long Term Facilities Plan to include action plans for necessary security upgrades.
3. Implement a crisis drilling program that exceeds compliance with New Jersey regulations and ensures security drilling during inopportune times such as during lunch or recess periods when large numbers of students are in the cafeteria or outside.
4. Effectively and appropriately train all faculty, staff, and substitutes in crisis procedures and visitor protocol.

Goal #4

Promote community collaboration and information sharing so that all members of the Robbinsville community are valued as important contributors to the health of the school district.

Objectives for 2013-2014:

1. Leverage the district's distribution list of nearly 3,000 members to provide Board of Education updates and information that celebrates district milestones and success.
2. Leverage media communication to ensure that district information is shared freely with the community on a regular and accessible basis.
3. Open dialogue with unreached portions of our community through plans developed at the Board's Community Relations Committee.

Goal #5

Create an annual financial plan that advances important district goals yet continues to stabilize the community tax rate.

Objectives for 2013-2014:

1. Develop guiding principles for budget development that anchor in a review of district performance data so that financial allocations are tied to the areas of greatest need.
2. Facilitate effective collective bargaining with the WTEA.
3. Collaborate with the Board to develop a multi-year financial approach to improving security technology.
4. Develop a comprehensive annual budget following a multi-year approach.

VII. HEARING OF THE PUBLIC

None

VIII. ADJOURNMENT

On motion of Mrs. Silvestrov and seconded by Mrs. Ciaccio the Robbinsville Board of Education voted to adjourn at 9:57PM.

Respectfully submitted,

Robert M. DeVita
School Business Administrator / Board Secretary